

Sri Guru Gobind Singh College

Sector-26, Chandigarh

Website:- www.sggscollege.ac.in

Application Form for Employment of Non-Teaching Staff

Post applied for _____

1. Name (in Block letter) _____
2. Father's Name _____
3. Present Address _____

4. Permanent Address _____

5. Date of Birth _____
6. Mobile No. _____
7. E-Mail. _____
8. Minimum Pay acceptable _____
9. If appointed, what notice would you require before joining the post _____
10. Education Qualification :

	Class 10	Class 12 or equivalent	B.A. or equivalent	M.A. or equivalent	Other Qualifications
a) Institution from which appeared					
b) Subjects					
c) Marks & Division					
D) Distinction (if any)					

9. Do you know Type writing/Short-hand/Computer operations, Type Short-hand
 - I. If so, state the speed/Languages:
 - i) English
 - ii) Punjabi
 - iii) Hindi

10. Previous Service & Experience

Office of Employment	Post held	Pay	Allowance	Period of Service

11. List of Enclosures:-

- | | | |
|----|----|----|
| a. | b. | c. |
| d. | e. | f. |
| g. | h. | i. |

12. Declaration: I solemnly declare that:-

- i) The foregoing information is complete and correct. I am not aware of any circumstances which may impair my fitness for employment in the SGGS College, Sector-26, Chandigarh.
- ii) I have never been dismissed either from Govt. or from University, College or other Public or Private Organization service.
- iii) I have never been prosecuted, kept under detention or bound down/fined, convicted by the Court of Law for any offence.
- iv) I have enclosed DD No. _____ dated _____ amounting to Rs.200/- (Rupees Two Hundred only) in favour of "Principal, SGGS College" payable at Chandigarh.
- v) I am aware that non-submission of copy of this application form (in original) along with certified copy of Certificates, Demand Draft and other documents within 21 days from the date of advertisement will make me ineligible for the said post.

Place: _____

Date: _____

Signature of the applicant

For Office use only

Diary Number:-

Date:-