



SRI GURU GOBIND SINGH COLLEGE

Co-educational, affiliated to Panjab University, Chandigarh

Sector-26, Chandigarh -160 019, ☎ (0172) 2792754, Telefax : (0172) 2790312

Ref. No. 195.....

Dated 21/01/2022

PU Online Odd Semester UG/PG Examination January/February 2022 Instructions for Regular Students

With reference to PU letter No 122206/CE, Dated 19-01-2022, all the regular students are directed to follow the following instruction for appearing in online odd semester examination:

- Students are required to create email Ids in Gmail for uploading answer sheets.
- All the students are required to visit <https://student.sggscollege.ac.in/> for any exam-related query.
- The question papers will be available on the Panjab University website: **online.puexam.in**
- Students should upload the answer sheet in Pdf format only on the Google Form Link provided for their own class under the examination link on the College student portal <https://student.sggscollege.ac.in/>. The size of the PDF file should not exceed 20MB.
- Any other form of electronic/postal submission, viz. WhatsApp, Email, speed post to any section of Panjab University / College is not permissible.
- The students are required to email the pdf file of the answer sheet to their own Email ID mandatorily on the day of examination and within the stipulated time of 60 minutes after completion of the exam.
- The Regular students are required to upload the soft copy of the answer sheet in Pdf format within 60 minutes of the completion of the paper (Morning Session by 1:30 pm & Evening Session by 5:30 pm).
- In case of any discrepancy in the online submission of answer sheet, the candidate would be asked to forward the time-stamped Email to the Nodal Centre / College. The date and time in the Email will be a crucial factor in these issues.
- The candidates are advised to keep the physical copy of the answer sheet in their possession for six months from the date of examination. Strict compliance to this is advised.

Dr Navjot Kaur

Principal/ Chief Coordinator

Ikaur
21/1/22
Dr Inderpal Pasricha
COE