



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Sri Guru Gobind Singh College
• Name of the Head of the institution	Dr Navjot Kaur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01722792754
• Mobile no	7341123711
• Registered e-mail	principal.sggs26@gmail.com
• Alternate e-mail	suptt.sggs26@gmail.com
• Address	Sri Gobind Singh College, Sector 26
• City/Town	Chandigarh
• State/UT	Chandigarh
• Pin Code	160019
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Panjab University, Chandigarh				
• Name of the IQAC Coordinator	Dr Sonia Batta				
• Phone No.	9915339815				
• Alternate phone No.	01722792754				
• Mobile	09915749136				
• IQAC e-mail address	iqacsggs@gmail.com				
• Alternate Email address	principal.sggs26@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sggscollege.ac.in/downloads//637723347178499021.pdf?Id=824WuvfxCF3EgDUWb++ugzn7mtgEkKBtUaytVaUswX9mS0=				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sggscollege.ac.in/Downloads/merged_academic%20Calendar.pdf?Id=658WveeEYOZoBZIwjmjb4dEs63nM4RylRXvey47GbjM3Z4=				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.85	2004	03/05/2004	02/05/2009
Cycle 2	B	2.86	2016	17/03/2016	16/03/2021
6.Date of Establishment of IQAC			02/07/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Principal, Sri Guru Gobind Singh College, Sector 26, Chandigarh	NSS Camp and regular activities	Department of Higher Education (DHE)	2020 365 days	123000/-
Principal, Sri Guru Gobind Singh College Sector 26, Chandigarh	ICSSR, Minor Project	ICSSR	2020 365 days	79782/-
Principal, Sri Guru Gobind Singh College Sector 26, Chandigarh	ICSSR, IMPRESS Project	ICSSR	2020 730days	240000/-
Principal, Sri Guru Gobind Singh College Sector 26, Chandigarh	ICSSR, Research Project	ICSSR	2020 545 days	102332/-
Principal, Sri Guru Gobind Singh College Sector 26, Chandigarh	Minor Project	Department of Science and Technology	2020 730 days	55000/-
Principal, Sri Guru Gobind Singh College Sector 26, Chandigarh	Grant from DHE	Department of Higher Education (DHE)	2020 365 days	113419796/-

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	09
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<ul style="list-style-type: none"> • Appropriate safety measures-viz regular sanitization, installation of sanitizers, IR temperature monitors, etc in the College premises, have been implemented on the account of pandemic. A COVID-19 Awareness Cell has especially been constituted to ensure adherence to COVID-19 protocol and administration guidelines. • Various training sessions about the usage of diverse online/ICT tools were conducted for the faculty to ensure the uninterrupted progression of academic activities. These include interactive expert lectures, hands-on training for G-Suite, training programmes for students via online mode, etc. Numerous extra-curricular activities have also been organized via online mode by various departments of the College. • A novel project to develop a mini-urban forest "Guru Nanak Sacred Forest" with numerous native species in the College campus has been initiated. Since its inception, the forest has emerged as a symbol of restoration, conservation, and sustainable use of the ecosystem (for details refer to criterion 7). This project marks a definite endeavour in sync with various biodiversity targets as per the NBT (National Biodiversity Project). • Major new construction and up-gradation/renovation projects have been undertaken during the session to augment the existing infrastructure: (i) Construction of two new classrooms, (ii) Procurement of multimedia/IT and laboratory equipment, (iii) 	

Renovation of old furniture (for details refer to criterion 4). • The office of IQAC has been quite successful in getting timely feedback from various stakeholders including parents, students, teaching faculty, and alumni. Subsequent follow-up action has been ensured to address the relevant issues (for details refer to criterion 1).

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic Plan	<ul style="list-style-type: none"> All the Departments were encouraged to prepare an academic plan at the beginning of the year.
Documentation of AQAR, SSR and Internal Administrative and Internal Academic Audit Reports	<ul style="list-style-type: none"> AQAR 2019-20 was submitted, SSR Compilation initiated, Internal Academic & Administrative Audit Reports were prepared.
COVID-19 Awareness Cell	<ul style="list-style-type: none"> IQAC constituted a special COVID-19 Awareness Cell to make sure that the College strictly follows the COVID-19 protocol and safety measures as per the norms issued by DHE/ Panjab University, Chandigarh.
Skill-based programme for the students	<ul style="list-style-type: none"> Diploma in Journalism and Mass Communication (01 unit, 25 seats) affiliated to PU Chandigarh, has been introduced on self-finance basis in the session 2020-21. National Skills Qualifications Framework (NSQF) has been set up in the College and following activities were carried out: <ul style="list-style-type: none"> An online workshop and hands-on training on 'Debunking Fake News: Using Tools for Checking and Detecting Fake News on Jan 28, 2021. A workshop on 'Electronic News Gathering' on Feb 12, 2021. A workshop on 'Electronic News

	<p>Gathering' on Feb 12, 2021. A workshop cum training on 'Animation and Video Editing' on Jun 15, 2021</p>
Promotion of Research	<ul style="list-style-type: none"> • IQAC was instrumental in providing a conducive research environment and encouraging Postgraduate students to undertake research. • 81 research papers of the faculty were published in reputed journals out of which 57 research papers were in the UGC carelist /Scopus/WOS journals. • 22 books and chapters in edited books with ISBN number were published. <p>Different departments of the College organised webinars, online conferences, workshops and expert lectures.</p>
Capacity Building Initiatives for Faculty by conducting Conferences/ FDPs/Seminars/ Workshops and Expert Lectures	<p>The following Capacity Building initiatives were undertaken by IQAC:</p> <ul style="list-style-type: none"> • National Webinar on New Education Policy 2020: Challenges and Opportunities on Sep 12, 2020. • Faculty Development Programme: 'Innovative Pedagogy in Remote Teaching' organised in collaboration with UGC-Human Resource Development Centre, Panjab University, Chandigarh under RUSA Grant from Jan 05-11, 2021. • Online Training Programme on 'Digital Marketing' organised by the Department of Computer Science in collaboration with Innovation Cell on March 22, 2021. • Online Presentation on 'G-suite for Education' organized by PG Department of English on July 24, 2020. • Online Presentation on 'Hands-on with Receiving and

	<p>Marking assignments in Google Classroom' organised by PG Department of English from July 29-30, 2020.</p>
<p>Promotion of Environmental Sustainability and Heritage Preservation through Tree Plantation, Research, and other activities</p>	<ul style="list-style-type: none"> • To promote a sustainable environment the College initiated a novel idea of creating a mini forest (in April 2019) on-campus named as Guru Nanak Sacred Forest: Mini Urban Forest with Native Species. This habitation has now flourished into a natural air-purifying dense forest with 550 trees comprising 40 different native species of the region planted in an area of 180 square meters. The forest successfully amalgamates the aspects of ecosystem diversity, curative diversity (a wide variety of medicinal plants), and cultural diversity (including spiritual values). • To promote the idea of 'Environmental Sustainability and 'Heritage Preservation', Desi Beriyan (Ziziphus sp) were planted along the boundary of Guru Nanak Sacred Forest on Aug 21, 2020. Beerh Mallan Society, Sri Muktsar Sahib, Punjab gifted 150 Beri saplings to the College. • Some of these saplings were gifted to various other educational institutions by the Principal and organising team as part of the community outreach programme of the College. • A Heritage Wall with quotes related to ecology from Gurbani was created in the Guru Nanak Sacred Forest: Mini Urban Forest with Native Species. Faculty members are involved in research on the theme of

Environmental Sustainability • Major Research Project under UGC -STRIDE COMPONENT -2 Scheme titled 'Biodiversity Conservation and Gradual Regeneration of Ecosystem through Cultivation of Native trees and Evaluating the Effectiveness of Native Species Reforestation for Carbon Sequestration' has been submitted by the faculty Dr Navjot Kaur, Associate Professor, PG Department of English, Dr Inderpal Pasricha, Assistant Professor, PG Department of Chemistry, Dr Hardeep Kaur, Assistant Professor, Department of History. Research papers published by the faculty • Plastic Regulation Practices around the World and Lessons for India' in Shodh Sanchar Bulletin. • Globalisation and Changing Dimensions of Agricultural Marketing' in Studies in Indian Place Names. • Chapter in Book: 'Nanocomposites Materials as Environmental Cleaning' in the book Environmental Remediation through Carbon-based Nanocomposites, Green Energy and Technology, Springer Publication, Singapore. • Paper presented entitled 'Green Human Resource Management' in International Virtual Seminar on Environment and Renewable Energy on Mar 21, 2021. Dharat Suhavi Environment Society organized/celebrated the following: • Akshay Urja Diwas by organising an online Inter-College Logo Designing

Competition on the topic 'Green Energy' on Aug 20, 2020. • National Pollution Prevention Day by conducting an online Inter-College Poster Making Competition on the theme 'Stubble Burning: An Environmental Threat' on Dec 02, 2020. • International Day of Forests by planting fruit trees on the College campus on Mar 19, 2021 to commemorate the creation of Guru Nanak Sacred Forest. The event was organised keeping in view the 2021 global theme of 'Forest Restoration - A Path to Recovery and Well Being'. • Earth Day by organising an online Inter-College Essay Writing Competition on the topic 'Pavan Guru Paani Pita, Mata Dharat Mahat-Let's Rethink, Reset, Restore' on Apr 22, 2021. • 'Van Mahotsav 2020: Adopt a Tree/Plant' campaign was held from Jul 25- Oct 31, 2020. • Plant saplings donated by NCC cadets (girls) on the occasion of 'World Earth Day' on April 22, 2021. • Environment day celebration by Campus Beautification Committee in association with Gurmat Vichaar Sabha as a tribute to Guru Har Rai Ji, the seventh Sikh Guru on Mar 14, 2021. Medicinal plants were planted in the Herbal Garden of the College to mark the occasion.

Enhancing Students' Skills for Employment

Placement and Career Counselling Cell conducted the following activities: • Workshops/ lectures / interactive sessions with experts to help students in exploring placement

opportunities. • Virtual placement drives conducted for placement of the students. • 5 MOUs signed with My Eden Tube (Eden India Pvt Ltd), Rozana Spokesman Newspaper and TV Channel, AR Rhythm Studios and Conservatory, Kendri Sri Guru Singh Sabha and Social OCD Mohali. • 1 MOU was signed with Regional Centre for Entrepreneurship Development (RCED), Chandigarh on Jan 14, 2021. Innovation Cell organised the following activities: • Expert session on 'National Innovation & Start-Up Policy' by S Paramjit Singh, Director, Regional Centre for Entrepreneurship Development (RCED), Chandigarh on Jan 14, 2021. • Panel Discussion on the topic 'Atamnirbhar Bharat- Vocal for Local, Make in India, Make for the World' on Jan 27, 2021. • Women Entrepreneurship Development Programme (WEDP) conducted in association with RCED and sponsored by the Department of Science and Technology, Govt of India, from March 09, 2021 to April 06, 2021. • An online Entrepreneurship Development Programme (EDP) conducted in association with RCED on behalf of the Directorate of Industries, UT, Chandigarh from March 18-20, 2021. • International webinar/ Expert session on 'Corporate Start-up Collaboration' on May 19, 2021. • Expression Club of PG Department of Commerce organised, Career Placement Training Programme comprising

	<p>nine live lectures (online training sessions and recordings) for all graduate and postgraduate students from May25-June 11, 2021. • The College is an affiliate of Santa Clara University. MOBI Partners, an initiative of the University will help the students to access the free online certificate courses from this University and create opportunities through entrepreneurship. The College will be listed on the Learning Management System of MOBI that will provide the following free, online and self- paced courses.</p>
<p>Sensitisation of students about gender related issues</p>	<p>The following events were organized to sensitise students about gender related issues: • An online Poster-Making Competition on the theme - 'Women in Power' was conducted to celebrate National Girl Child Day, on Jan 24, 2021. • International Women's Day was celebrated on Mar 08, 2021 by organising talk on 'Healthcare Precautions and Nutrition Needs for Women' by Dr Seema Sharma, Senior Consultant and Nutrition Expert, Cloudnine Hospital, Chandigarh. • A Webinar on 'Gender Sensitization: A Stereotype Image' by Dr Gurjeet Virk Sidhu, Assistant Professor, MCMDAV 36, Chd on Apr16, 2021 by Anti-Sexual Harassment Cell.</p>
<p>Inculcating Social Responsibility among the Students for their Holistic development</p>	<p>Social Outreach Programmes The following events/programmes were organized by NSS Units: • A Seven Day Special NSS Camp on the theme 'Swachh Bharat Abhiyaan and Jal Shakti</p>

Abhiyaan' organised from Mar 10-16, 2021. • A visit to Red Cross Society Old Age Home, Sector 15, Panchkula by NSS volunteers on Feb 27, 2021 to inculcate the compassion and respect for the elderly people.

• An Inter-College Poetry Competition on the theme 'No Girl-No Mother-No Life'organised on Oct 11, 2020 to celebrate International Day of the Girl Child. • A Campaign on the theme 'Ek Diwali, Auron Ke Saath Bhi' from Nov 10-13, 2020 including activities such as donations to needy people, signing of a petition 'Say No to Fire Crackers and Yes to Happiness' and a Diya Painting Competition.

• An online session 'Gift of Life: Organ Donation' organised on Indian Organ Donation Day, Nov 27, 2020. • An Intra-College Declamation Contest on the theme

'Youth- Hope of the Future'organised on National Youth Day on Jan 12, 2021. •

Campus Beautification and Cleanliness Drive was organised in collaboration with the NSS Unit of the College on Feb 12, 2021. As many as 50 NSS volunteers took the 'Swachhta Pledge' to keep their surroundings clean. The

following events/programmes were organised by Dean Student

Welfare: • Packed food distributed to more than 300 migrant workers in Chandigarh College of Engineering and Technology and nearby areas during lockdown by the students continuing the practice of Sarbat Da Bhala and Seva. The

	<p>following event/programme was organised by Red Ribbon Club • 'Act Against AIDS: Awareness Campaign' was held on the occasion of World AIDS Day on Dec 01, 2020. • Gurmat Vichaar Sabha promotes spiritual and holistic development through its activities towards preservation of culture and heritage. • Annual College Magazine 'Agammi Jyot' is published every year to promote creativity among students.</p>
<p>Promoting Electoral Literacy</p>	<p>The following events were organized by Electoral Literacy Club: • Poster Making Competition on the themes 'No Means No: End to Harassment' and 'Vote for better India' on Jul 11, 2020. • An Intra-College Essay Writing Competition on the topics 'Voting Rights in India' and 'Electoral Literacy for Stronger Democracy' on Oct 20, 2020. • PowerPoint Presentation Competition with voice overs on themes relating to stronger democracy on Jan 25, 2021 to celebrate National Voters Day.</p>
<p>Promoting Healthy Lifestyle among Students and Faculty</p>	<p>• To mark World AIDS Day, Collage Making Competition on the theme 'Ending the HIV/AIDS Epidemic: Resilience and Impact' organised on Dec 03, 2020. • A virtual talk on 'Healthcare Precautions and Nutrition Needs for Women' organised on the occasion of International Women's Day on Mar 08, 2021. Dr Seema Sharma, Senior Consultant and Nutrition Expert, Cloud nine Hospital, Chandigarh was the resource person. • A virtual</p>

	<p>campaign 'Yoga @ home and Yoga with Family' conducted from Jun 13-21, 2021. NSS volunteers performed Yoga at their homes to avoid social gathering and shared their photographs on different social media platforms. Mr Ramnik Bansal, Life Coach, Public Speaker, and Meditation Teacher conducted a session 'Breath and Mind Connect-Being Yogi' attended by 55 NSS volunteers and other faculty members of the College.</p>
<p>Organisation of Championships/ Tournaments</p>	<p>The following events were organized by the Department of Physical Education:</p> <ul style="list-style-type: none"> • Netball Sub-Junior, Junior and Senior State Tournaments from Jan 17-19, 2021. SGGS College Club won the 1st Position in Senior State Tournament. • Chandigarh State Karate Championship on Mar 07, 2021. • Netball North Zone Tournament on Feb 14, 2021. • Softball Senior State Championship on Mar 06-07, 2021. • A camp organised to select the 'State Bank of India Inter Circle Basketball B Team' from Jan 27- Feb 05, 2021 in the newly constructed Basketball Court of the College.
<p>Founder's Day Celebrations</p>	<ul style="list-style-type: none"> • To celebrate the Founder's Day of the College and to commemorate the Parkash Purab of Sri Guru Gobind Singh Ji Sri Akhand Paath Sahib was organised from Feb 08-10, 2021. Volunteers of Gurmat Vichaar Sabha and the faculty members performed Seva on all the three days, keeping the Covid-19 protocol in mind. • A mesmerizing Kirtan Darbar was

	held on the last day of Akhand Paath Sahib followed by Guru Ka Langar.
Commemoration of 400th Prakash Purab (Birth Anniversary) of Guru Tegh Bahadur Ji	<ul style="list-style-type: none"> • On the occasion of 400th Birth Anniversary of Sri Guru Teg Bahadur Ji, saplings of Desi Beriyan (Ziziphus sp.) were gifted to various other educational institutions by the Principal and organising team as part of the community outreach programme of the College. The Ber is an endemic tree and has an intimate connection with Sikh heritage and many Sikh shrines. It also attracts numerous birds which promote bio-diversity and plays a crucial role in cultural and heritage preservation and environmental conservation. • The Gurmat Vichaar Sabha celebrated the 400th Parkash Purab of Guru Teg Bahadur Ji by organising Inter-College Poetry Recitation Contest and National Level Online Quiz Competition. • The volunteers of Gurmat Vichaar Sabha recited the Salok and the Bani of Guru Teg Bahadur Ji followed by Kirtan on March 21, 2021. • The College magazine 'Agammi Jyot' was dedicated to 400th Birth Anniversary of Sri Guru Teg Bahadur Ji.
Fee Concession and Awards to the students	<p>Fee Concession: • A total amount of Rs 1908923/- granted to 240 students during the session under different categories such as, meritorious students, differently abled , SES employee wards, siblings, wards of deceased parents/EWS, NCC, NSS, cultural activities, sports and general concession as per Fee</p>

Concession Policy of the College. Awards for students: • Colonel Mahbub Singh Running Trophy for the All-Round Best Student with cash prize of Rs 25,000/- is awarded to a student of final year class who distinguishes himself/herself in academics, extracurricular activities, sports, cultural and social activities and shows exemplary conduct during his/her stay in the College. • Prof Jagir Singh Dhami Trophy for Meritorious Student of Basic Sciences with cash prize of Rs 21,000/- is awarded to the most meritorious student of Basic Sciences. • S Amar Singh Mago Trophy with a cash prize of Rs 5,100/- is awarded to the topper of MA II Economics. • Prof Satya Pal Mahajan Trophy for the Best Student of Commerce with a cash prize of Rs 5,100/- is awarded to the most meritorious student of Commerce.

Strengthening Relations with Alumni

• The Alumni Association has set up portals on various social media to foster stronger ties and to connect with the institute and relive their old memories. • A student-driven Alumni Committee 'Campus Connect' has been constituted. It serves as a bridge to ensure a sustained relationship of engagement and stewardship. A dedicated team of five students from diverse streams ensures adequate collaborative effort between student affairs and alumni relations. • Our distinguished Alumni Mr Surinder Singh Rihal was the Resource

Person in the Workshop
 'Electronic News Gathering'
 conducted under the aegis of
 National Skills Qualifications
 Framework in collaboration with
 UGC Cell on Feb 12, 2021.
 Financial Assistance provided by
 Alumni Association: • Rs
 62,251/- towards the education
 of students from economically
 weaker sections. • Indra Gupta,
 Advisor, Academic Council, PSEB,
 Former Head and Dean Commerce,
 MCM DAV College, Chandigarh has
 initiated Smt. Kaushalya Garg
 Award for Excellence + Cash
 Prize of Rs. 50,000/- each for
 two girl students of BCom. •
 Varinder Kumar Garg, Advisor to
 the CM Punjab, Chairman of
 Punjab Governance Reforms and
 Ethics Commission, President of
 India Award recipient Shri P.N.
 Garg has initiated Award for
 Excellence + Cash Prize of Rs.
 50,000/- each for two boy
 students of BCom. • Rs. 10,000
 per student for Girl Students of
 COVID-19 affected families
 (Maximum 10 students) has also
 been initiated.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Sikh Educational Society	06/05/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	21/02/2022
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	882
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	7179
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1161
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1946
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	169

File Description	Documents
Data Template	View File
3.2	111
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	57
Total number of Classrooms and Seminar halls	
4.2	231.4
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	144
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated with Panjab University and follows its mechanism for effective delivery of curriculum:

- Departmental meetings are held in the beginning of each semester for subject allocation and Time Table is prepared
- Unitised Teaching Plans are prepared and followed for timely and effective curriculum delivery
- Different teaching strategies- lecture method, tutorials, laboratory experiments, project work, presentations, demonstrations, case studies, expert lectures and study tours are followed to make the teaching-learning process more learner-centric
- Mid-Semester Tests are conducted to evaluate the performance of students

- Learner centric teaching involves UGC NET training along with curriculum
- The College has an automated library catalogue (WebOPAC), Library Blog containing e-content and previous years' question papers, books, magazines, journals and two online databases viz., DELNET and N-List (INFLIBNET). Students are also sensitised about SWAYAM and e-Pathshala portal for access to additional content
- Feedback from stakeholders is obtained, analysed and necessary action is taken to make an improvement in curriculum delivery

In the session 2020-21, the College witnessed a seamless transition to online teaching mode using various video conferencing platforms.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://librarysggs.blogspot.com/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College adheres to the Academic Calendar prepared by the Panjab University, Chandigarh, which is printed in the Prospectus and uploaded on the website of the College. In addition to the admission schedule, summer/winter break and examination as per University Calendar, the College prepares its own Activity Calendar.

- In the beginning of the session orientation of the students regarding syllabi, assessment process and examination schedule is carried out.
- In the Academic Calendar, due attention is given for the conduct of co-curricular activities such as guest lectures, field visits, extension activities, sports, exhibitions, and annual gatherings.
- Mid-semester examinations are held as per schedule. Before the end semester examination, the faculty evaluates the students for awarding internal assessment. Class participation of the students, performance in MSTs as well as class tests, attendance, assignments/projects, etc. help the faculty to evaluate students on a continuous basis.
- For Practical subjects, projects, case studies, on-job training, and overall practical performance of the student is also considered for internal evaluation.

- Tentative schedule of extracurricular activities to be organised by different Cells, Societies, and Clubs of the College is followed and Annual Prize Distribution Function/ Convocation are held as per the Calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sggscollege.ac.in/Downloads/merged_academic%20Calendar.pdf?Id=412rV1YglOfE8moTbVsDofTN52u7fDvYI90RR/iXU/cK1g=

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

69

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

199

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College strives to imbibe universal moral and social values, sensitivity towards gender equity and environmental consciousness.

Curriculum- "Punjabi/History and Culture of Punjab", "Religious and Sikh Studies" provide insight into doctrines, beliefs, customs, and scriptures. "Approaches to Literary Criticism-II and Critical Theory-

II'', "Environment, Road Safety Education, Violence against Women/Children and Drug Abuse", "Environmental Biotechnology" address gender issues and environment sustainability. "Business Ethics and Corporate Governance", "Business and Social Ethics", "Business Policy and Strategic Management'', "Psychology for Managers", "Organisation Theory and Behaviour'' teach corporate, Social, and Ethical responsibilities.

Various awareness drives relevant to the cross-cutting issues are organized by NSS, NCC, Gurmat Vichaar Sabha, Mosaic Literary Club, Innovation Cell, Electoral Literacy Club, Red Ribbon Club, Dharat Suhavi Environment Society, etc

Botanical and Herbal Garden with approximately 100 species of herbal/medicinal plants cater to practical study. To promote Environment and Sustainability, Guru Nanak Sacred Forest: A Mini Urban Forest with 550 Trees that include 40 Native species has been developed on campus to amalgamate aspects of ecosystem, curative and cultural diversity. Faculty and students across all streams are involved in study, research and development.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

447

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.sggscollege.ac.in/Downloads/1.4.1_2%20Feedback%20Analysis%20Report%20and%20ATR%202020-21%20(2).pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.sggscollege.ac.in/Downloads/1.4.1_2%20Feedback%20Analysis%20Report%20and%20ATR%202020-21%20(2).pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

7217

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

511

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

? The College recognises that students possess diverse scholastic

abilities as they belong to different geographical, economic, educational, and linguistic backgrounds. Their learning paces and educational aims also differ.

? The faculty identifies advanced and slow learners based on their performance in the classes and in Mid Semester Exams. They make necessary efforts and inspire slow learners to work hard to improve their overall performance.

? Slow learners are given individual attention, additional learning material such as textbooks, and previous years' question papers and are regularly guided. Revision of critical topics, assignments, class tests, and peer learning is encouraged.

? Advanced learners are encouraged to acquire additional information through various online resources like SWAYAM, NPTEL courses run by the Government of India, and Spoken Tutorial courses of IIT Bombay. They are advised to go through reference books in the library.

? Creative abilities of students are enhanced by encouraging them to take part in various extra and co-curricular activities such as debates, quiz competitions, essay writing, poster making, poetry recitation contests, etc. Interactive sessions are part of classroom teaching.

? Constant guidance is provided to appear for various competitive exams. Mentoring and counselling sessions are held to steer them towards their goals.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_108_257.pdf?1653027481
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7179	169

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

? The College aims to enhance the learning experience of students by adopting student-centric methods both inside and outside the classroom.

? Due to the challenges posed by the Pandemic, different departments of the College conducted virtual classes, virtual practicals, online interactive sessions and webinars to ensure that the students got adequate practical knowledge.

? To create an environment of participative learning, various departments organised different activities like webinars, group discussions, inter-college competitions, quiz contests, seminars, workshops, fine arts competitions, paper presentations, debates, declamation contests, and poster making competitions.

? Online and offline extension lectures were also organised by different departments which provided the faculty as well as students an opportunity to interact with eminent resource persons.

? The Placement and Career Counselling Cell organised virtual recruitment and placement drives to help students to achieve their career goals.

? The College library provides internet facility, access to text and reference books, educational CDs, and DVDs.

? Students are motivated to register on portals of e-learning like SWAYAM, NPTEL, and Spoken Tutorials.

? Different committees and cells of the College ensure experiential learning of the students through various online activities.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/agar/20194/20194_110_259.pdf?1653027481

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

? The faculty overcame the challenges posed by COVID-19 by taking lectures on different online platforms.

? FDPs and Orientation Programmes were conducted to familiarise the faculty with knowledge and skills to use new digital tools and various online platforms.

? The College has Wi-Fi enabled campus and smart classrooms which help in the e-learning process. Some departments make use of e-books, educational podcasts, Ted Talks, and YouTube content to facilitate the teaching-learning process. The faculty shares reading material and e-books through various online platforms like Google Classroom, e-mail, WhatsApp, etc.

? The College library uses automation software-SLIM-21, N-List, and NDLI for access to various digital learning resources. The faculty created e-Content and digital material thereby forming a repository of knowledge available on the Library Blog. Students also benefit by using online portals like virtual labs, NPTEL, SWAYAM, and IIT Spoken Tutorial.

? Computer labs and smart laboratories are regularly updated with the latest software to ensure maximum benefit to students. The College has a Research Lab to facilitate and encourage research.

? The Conference Hall and Multipurpose Hall are used to conduct seminars, guest lectures, and presentations using LCD projectors.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

162

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

111

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

104

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1700

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

? The College is affiliated to Panjab University Chandigarh and is guided by its regulations formulated with regard to examination, internal assessment as well as evaluation. The internal assessment is marked twice in every academic session.

? The College ensures that there is fairness and transparency in awarding internal assessment to the students. They are informed about the assessment criteria at the commencement of every academic session and also at regular intervals in the classrooms. Performance of the students is continuously assessed for awarding internal assessment as per Panjab University guidelines.

? As per the guidelines, 10% to 20% marks, depending on the course/programme are awarded through internal assessment. The faculty assesses the students on the basis of house tests, practical examinations, viva-voce, attendance, class response, assignments, participation in sports, and extracurricular activities for awarding internal assessment.

? Attendance records of the students, as well as their marks in the Mid Semester Exams, are uploaded on the College Software (Campuswhizz) and also maintained by the faculty members in their attendance registers. This provides ready reference for internal assessment. The office of the Controller of Examinations maintains a record of the internal assessment of the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/agar/20194/20194_116_273.pdf?1653027481

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

? The College has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient, and in the best interest of students.

? There is provision for redressal of grievances of the students, their queries, and problems concerned with internal examination.

? Any discrepancy or grievance regarding internal examination (Mid-Semester Test) is addressed by the concerned subject teachers. The answer sheets of the Mid-semester test are shown to the students in their respective classes to ensure transparency.

? Students who do not appear in Mid-semester tests on medical grounds/sports and other competitions are given class tests/assignments.

? The College follows a time-bound and efficient mechanism to resolve examination related grievances.

? The Controller of Examination is easily accessible to the students for resolution of any exam-related grievance in a time-bound manner. If not satisfied at the level of Controller of Examination, the student can appeal to the Principal for the same.

? During the Pandemic, assessment methods were transformed to online mode.

File Description	Documents
Any additional information	View File
Link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/agar/20194/20194_117_275.pdf?1653037124

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

? The College offers Science, Humanities, and Commerce and aims at developing an attitude of continuous learning among the students. It enables them to keep pace with the latest developments in their respective disciplines.

? The affiliating university does not mention/outline the course and programme outcomes. However, the faculty of the College identifies and outlines the course and programme outcomes of their respective subjects after due deliberations.

? The course and programme outcomes are uploaded on the College website to make the students aware of these outcomes.

? The students are made aware of course/programme learning outcomes in their respective classes at the commencement of each semester.

? The stated Programme outcomes encompass a broad spectrum of knowledge, skills, and ability that students acquire during the pursuit of graduate and postgraduate courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sggscollege.ac.in/Downloads/Poco%20final%20Departments%20UPDATED%20SEND.pdf?Id=525GdgyV+3tusomfn/CYdWS2P3ASNHxaae8sDCuvfg3vD0=
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

? The attainment of programme/course outcome is evaluated on the basis of Internal Assessment and End Semester Examinations.

? The data of marks obtained by the students in final exams is analysed to calculate the pass percentage and compare the result with the university pass percentage. The learning outcomes of the meritorious students can be accessed from the ranks of the students who are placed on the university merit list.

? The students are evaluated on continuous basis and guided for improving their performance.

? Achievers are felicitated on Annual Prize Distribution Function in categories such as - All Round Best Student of the Year, Meritorious students of various streams, Roll of Honor for Academics, and College Colour for outstanding achievement in extracurricular activities.

? Number of students placed during the recruitment drives also measures the outcome of the course/programme.

? Reputed Alumni are an indicator of course/programme outcome.

? Student Progression is another indicator.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_119_280.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1843

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sggscollege.ac.in/Downloads/AR%202020-21.pdf?Id=131VpSKjIeKr22ZMdpiWn0023hWOdJinIt24W20xIXlCQo=

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sggscollege.ac.in/Downloads/2.7%20weblink.pdf?Id=139xewrGrddOPrTRIMtGJlFXIMK/vbPKisahEWOiOUn/wI=>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

16

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

4

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.sggscollege.ac.in/Downloads/313_4%20(1).pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has developed an innovation ecosystem for the above-mentioned objective via

- Establishment of Institution Innovation Council (IIC) to foster culture of innovation amongst students/faculty as per the norms of Innovation Cell, MHRD-GoI in IIC calendar year 2020-21. It comprises faculty, students and external experts. The Cell participated in the NISP campaign and Institutional policy on Innovation and Startup as per the guidelines of NISP is being drafted.
- Organisation of National/International Seminars/Workshops/Webinars, Panel discussions, Expert Lectures, and Interactive sessions with innovators, entrepreneurs, and professionals by IIC and other cells of the College. These provide platform and opportunities for presentation and exchange of ideas with experts.

- Establishing Collaboration and MoUs to encourage and facilitate skill development, internship, and training for students/faculty.
- Promotion of Research: College continuously strives for Research excellence via presentations of quality research at Conferences and Workshops, publication in reputed National/International journals/books, Research Projects, PhD guidance by its highly qualified faculty. It is augmented with the help of an ICT-enabled Research lab and Library equipped with e-resources.
- Development of a mini-urban forest "Guru Nanak Sacred Forest" with numerous native species. This project has evolved into a unique source of research and development across disciplines

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sggscollege.ac.in/ContentPage.aspx?Id=711Aq/61X5JiEr7wd86zd/5UV3S9ecocmV7JjYzaB7u03g=

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

19

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://www.sggscollege.ac.in/ContentPage.aspx?Id=1527VheryYyKDcb7s8dwG9zOowmZcMDEnTHxkXGjeqthQs=
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

57

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

22

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- The College through NSS/NCC and other Clubs/Societies organised several activities to sensitise students to social issues, instill awareness and responsibility amongst students for their holistic development. These include activities pertaining to the commemoration of days of National/International importance, creating awareness regarding recycling, saving water, Fire and Emergency services, AIDS, Gender Sensitisation, Organ Donation, fitness and stress relief etc. Organisation of Blood donation drive, visit to Red-cross Society Old-Age Home, food distribution to migrant workers, Donation drives, distributing sanitizers and masks during Covid, were also undertaken. Students participated in donating to needy during Diwali and signed a petition to avoid firecrackers exhibiting social responsibility, compassion and empathy.
- Students have been inspired and encouraged to contribute to a greener environment via several practices undertaken by College.
 - Celebration of Van-Mahotsav at College where students were encouraged to plant trees at home
 - Distribution of saplings, planting and gifting of 'Desi Beriyan' as an outreach programme
 - Reduction of Carbon footprints through Mini-Urban Forest on campus emphasizing benefits of environmental conservation

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/341_1_Link4ExtnAct.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1550

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

81

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has an area of 15 acres with adequate infrastructure which can comfortably accommodate the present strength of students.

The entire complex is divided into three blocks: Arts, Science and Postgraduate. Administrative Office and 37 other cells facilitate the teaching-learning process. There are 18 Departmental Staff

Rooms, 55 Classrooms including 7 Smart Classrooms, 26 laboratories with Wi-Fi connectivity. There are 144 computers for the students' usage. The networking in the College is supported with Fiber Optics Network for seamless internet connectivity to all the departments. The library has an open access system. OPAC/ WEBOPAC service provides access to online catalogue. The three databases, viz., N-LIST, DELNET and National Digital Library of India (NDLI) are subscribed by the library. The College has a Multipurpose Hall, a Conference Hall and a Girls' Common Room. The Botanical Garden and Guru Nanak Sacred Forest have a variety of medicinal and native species of plants for practical study by Science students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_134_323.pdf?1653030025

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for the cultural activities.

- Air-conditioned Conference Hall 43'10"x24ft
- Multipurpose Hall 42'9"x61ft
- Open AirTheatre 43'6"x71'5"
- Open Stage 24ftx31.25ft.

These facilities are utilized for curricular and co-curricular activities over the session. Students achieve laurels in Zonal and Inter Zonal Youth Festival, Inter/Intra College competitions.

The College has adequate facilities for sports which are constantly upgraded over the years.

- Baseball Ground
- Two Basketball Courts, (Synthetic 28x15 m Concrete 28x15 m)
- Volleyball Court (18x9 m)
- Archery Range
- Lawn Tennis Court (23.77x8.23 m).

The College has well-maintained playgrounds for

- Kabaddi,
- Kho-Kho,
- Netball (30.5x15.25 m)
- Ball Badminton
- 10m Shooting Range
- Table Tennis Court (2.74x1.525 m)

These facilities have enabled the College to win the coveted Sir Shadi Lal Trophy in Sports for 11 consecutive years amongst 188 colleges affiliated to Panjab University, Chandigarh

- The College has a Fitness Centre in the Boys' Hostel
- A well-equipped Gymnasium is provided in the Girls' Hostel
- Yoga activities are conducted regularly by NSS in the College grounds

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/agar/20194/20194_135_325.pdf?1653030026

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

57

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/Classrooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

42.24

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Bhai Kahan Singh Nabha Library is fully automated, Wi-Fi enabled and air-conditioned. It has a rich collection of 51,699 books and subscribes to 16 newspapers, 62 Journals/Magazines including 22 e-Journals. The faculty and students have remote access to the databases, viz., N-LIST, DELNET and National Digital Library of India (NDLI) subscribed by the College. It has 14 computers of which 10 computers in the Digital lounge are accessible to the faculty and students. In addition, the library has two printers, a barcode scanner and a professional scanner. Internet connection of 300 Mbps is available through LAN and Wi-Fi
- The library services are fully automated with SOUL Software (2005-2017) and iSLIM Software, version 1.7.1.11666 (2017 onwards). The software provides the computerization of library resources with a barcoding system. It also provides the facility of OPAC/WEBOPAC which allows library database searching by entering preferred terms and is used for information retrieval
- Hellen Keller Braille Section with special LEX instant reader and scanner has been provided to visually challenged students
- A repository pool of approximately 250 e-lectures in the form of PPTs, PDFs, Recorded Lectures and Weblinks is available on Bhai Kahan Singh Nabha Library Blog (https://librarysggs.blogspot.com/p/e-learning_8.html)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://117.203.246.202/iopac/?Id=6247LMewV1Gqw/r+BnbKP2hgFp2YLwgdHy2WywrwqUR2Yw=

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.13

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

32

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College constantly upgrades its IT facilities including Network, Internet and Wi-Fi in order to ensure an effective teaching learning process. Feedback and suggestions are sought from the faculty for improvement in IT facilities and action is taken accordingly.

The College has appointed trained and expert technical staff to maintain IT infrastructure. The College has 189 computers connected to the internet which are regularly updated. The College has switched to dedicated Fiber Internet Access which has been extended to all departments, along with the Placement Cell, Research Lab and the Library. Smart Boards and Projectors are available in 7 classrooms, 4 labs, Multi-purpose Hall and Conference Hall. The speed of the internet lease line has been upgraded to 300 mbps. Installation of 102 CCTV cameras have been done at specific points to keep strict vigilance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/agar/20194/20194_142_343.pdf?1653030026

4.3.2 - Number of Computers

144

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

189.16

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical, academic and support facilities:Construction, maintenance and repair of academic buildings is done under the supervision of the Registrar. The HODs intimate the Principal about the renovation work to be done in their departments. The Purchase Committees are formed to review and evaluate the purchase documents.

Science and Computer Laboratories:Stock registers are maintained. Outdated equipment and chemicals are disposed of as per protocol. The System Administrator maintains the computer labs.

Library:A register is maintained to record the entry of the visitors. All new books/ journals are entered into library accession registers. Book Binder maintains and repairs the documents. Stock taking of the library resources is duly carried out. Library Advisory committee recommends augmentation of library resources.

Sports: Sports playgrounds are maintained by the support staff under the HOD of Physical Education and Sports. Stock Registers of sports equipment procured and in-use are maintained.

Cleanliness and Sanitation Committee: The committee ensures a regular cleaning schedule is followed and takes measures ensuring hygiene and cleanliness in the campus. Classrooms and benches are regularly cleaned and painted.

Safety of the Students and Staff: Fire Safety equipment and CCTV cameras are installed in the college in case of any untoward incident.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=5

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

111

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

337

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.sggscollege.ac.in/Downloads/5.1.3%20Capacity%20Building%20and%20Skill%20Enhancement%20Initiatives%20(2020-21)%20(1)%20copy.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

430

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

430

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

64

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

168

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The Student Council is formed every year as per established process and norms, but due to the pandemic no student council was formed in the current session.
- The Clubs/ Societies of the College such as, Dean Student Welfare, IQAC, Placement Cell, NSS, NCC, Innovation Cell, etc. have student representatives as members. These representatives are actively involved in organising and participating in various College events.
- The departmental Clubs/Societies also have student representatives who mobilize students in participating in co-curricular and extracurricular activities, besides green activities and outreach programs.
- The College magazine Agammijyot ensures student representation by engaging them as editors of different sections. The students also contribute articles, poems and short stories etc. in the magazine.
- Despite the challenges posed by the pandemic, the College ensured student engagement in various activities by organizing different online competitions, like, essay and poetry writing competitions, intercollege quiz, poster making, powerpoint presentation and collage making competitions etc. The students participated and enthusiastically helped in organising these events.

- The NSS volunteers of the College showed robust participation in the events organised throughout the year, such as, tree plantations, cleanliness drives, awareness campaigns, and celebration of days like World Environment Day, National Youth Day, World AIDS Day etc.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_156_380.pdf?1653030026
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

32

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- The office of Dean Alumni Association fosters stronger ties through various portals on social media whereby they can connect with their alumni.
- Registration of Alumni Association is in process.
- A student driven Alumni Committee 'Campus Connect' was constituted to ensure consistent engagement with the alumni. A team of five students from diverse streams ensure adequate

collaborative effort between student affairs and alumni relations.

- Our distinguished alumnus Mr Surinder Rihal, from the Punjabi Film Industry, was the resource person for one day face-to-face workshop on 'Electronic News Gathering'. He is actively engaged with the students. The College has signed a memorandum with his company 'Music Media Box' to facilitate the College in the course of Diploma in Journalism and Mass Communication by providing training to the students.
- The alumni donated an amount of Rs 62,251/- towards education of economically weak girl students.
- Smt. Kaushalya Garg Award and Sri. P.N. Garg Award for Excellence were initiated by Mr V. K. Garg and Ms Indra Gupta, alumni of the College. The award carries a cash prize of Rs 50,000 each for two girl students and two boy students of Commerce.
- Annual Alumni Meet was held in the Virtual Mode.

File Description	Documents
Paste link for additional information	https://rb.gy/yqylko
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the College, its perspective plan and the faculty's modus operandi completely align with the Vision and Mission of the College. Reflecting the maxim "manas ki jaat sabhe ekey pehechanbo" (all mankind is one), affordable quality education is pursued and imparted without any distinction of caste, creed and religion. Instilling the values of empathy and "sarbat da bhala" (selfless service to mankind), students are empowered with knowledge and skills for self-sufficiency.

The Perspective Plan reflected in the College Objectives warrants quality education for students by:

- Ensuring holistic growth, developing critical-analytical thinking
- Inculcating administrative and leadership qualities.
- Synthesising a modern scientific approach with an appreciation of culture and tradition.
- Fostering social realisation.
- Producing sportspersons of eminence.

Since 2019, focus has been on environmental sustainability aligned with cultural and heritage preservation.

Decentralised and Democratic mode of Governance

- Participation of all stakeholders in various academic/ non-academic affairs.
- Under the College Management and the Principal, IQAC, Department Heads, Convenors/Coordinators of various Committees/Cells/Offices and the Advisory Council play a pivotal role in formulating and enforcing institutional policies.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=15
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The practice of decentralisation and participative management (led by the Principal) in the College is reflected in its Admission Process across all the years.

In 2020-2021, under the leadership of the Principal as the Chief Coordinator, the Dean Admissions and the Nodal Officer designated by the Principal constituted 07admission committees for centralised admissions and 34committees for non-centralised admissions to various courses offered by the College. Each committee consisted of a convener and a team of members from both teaching and non-teaching staff assigned with the task of verifying documents and making

recommendations for admission. For example, 06 committees were formed for BA I admissions. Each committee consisted of 03 members from the teaching staff- 01 convener, 02 faculty members and 01 non-teaching staff member. 04 committees functioned in the morning session, and 02 committees in the evening session.

In total, 108 members from teaching staff and 21 members from non-teaching staff were assigned duties to streamline the online admission process for the students.

The admission process was further supported by Dean Foreign Students, Fee Concession Committee, Enquiry-cum-Eligibility Committee, Technical Support Desk, Help Desk, Seating Arrangement Committee, Refreshment Committee, Discipline Committee and Hostel Wardens.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/agar/20194/20194_161_390.pdf?1653027481
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College fosters action-oriented education as per National Education Policy 2020 by adopting innovative sustainable measures towards achieving National Bio-diversity Targets 2020. Tremendous efforts have been made to create social consciousness about environmental sustainability by involving youth and academia through collaboration with government and non-government organisations.

The College initiated a novel idea of creating Guru Nanak Sacred Forest: A Mini Urban Forest on campus with Native Species including 550 trees with 40 native species amalgamating aspects of eco-system, curative and cultural diversity. This initiative is promoting a sustainable environment by preserving biodiversity and reducing the carbon footprint of the region.

An Observation and Research Centre has been established in the forest to facilitate faculty and students across all streams like Botany, Zoology, Chemistry, Biotechnology, History, Religious and Sikh Studies, and Literature for study, research, and development.

Many noteworthy research publications, presentations, and projects have been undertaken.

The College also launched an Outreach Programme to spread awareness beyond campus among youth from other Colleges, Schools, University, adopted villages, and community to promote environment sustainability.

This Institutional Strategic plan has been deployed for a unified approach to promote the Indian Knowledge System through scientific temperament.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=15
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management / Governing Body - Sikh Educational Society is headed by the President, Vice President, Secretary and Joint Secretary. It also includes other members of the management and 02 nominated members from the teaching.

Service rules and procedures are guided by UGC, Panjab University, Chandigarh and Director Higher Education, Chandigarh Administration. Conduct rules for Teaching/ Non-Teaching Staff are applicable as per Panjab University Calendar. Recruitments and the promotions of teaching faculty are done according to UGC guidelines.

The Principal along with Advisory Committee headed by IQAC supervises the activities of the Administrative Office, Academics Branch, Support Services, Various Societies/Cells/Committee. Administrative Office consists of 03 sections - Establishment, Examination and Accounts; Academics Branch runs various departments of the College which are headed by their respective Head of the Departments. Various support services like Dean Student Welfare, Library, Research Labs and Media Cell aid in enhancement of college functioning.

Societies/Cells and Committees constituted for holistic development - 06 societies for Environmental Awareness and sustainability; 14 Departmental Societies; 07 Extension and Outreach Programmes like NCC and NSS; 05 Professional Development Cells - also coordinate with the Principal.

Redressal of Grievances is address by committees like Anti-Ragging Cell, Grievance Redressal Cell and Internal complaints committee.

File Description	Documents
Paste link for additional information	https://sggscollege.ac.in/downloads/637879958463155169.pdf
Link to Organogram of the institution webpage	https://sggscollege.ac.in/downloads/637879958463155169.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching and non-teaching staff

1. During Covid Pandemic

- Work from Home / Online Classes

- Sanitization of class rooms
- Installation of hand sanitizer dispensers
- Touchless water taps in washrooms
- Paid Quarantine Leaves to Covid affected staff members as per rules
- Implementation of Covid protocols as per DHE circulars

2. Facilities:

- Boarding and lodging in College Hostels at subsidized rates
- Lunch in College hostel at subsidized rates
- Wi-Fi since 2016
- Computers and online access to Journals in the College Library for research
- Leaves as per UGC norms (such as child care leave, maternity leave)
- Duty leaves to teaching staff for attending academic programmes - Refresher Courses, Conferences etc.

3. Financial Benefits:

- Fee concession to the wards of the permanent staff studying in any Academic Institute of the Management
- Group Insurance Scheme (Master Policy No. 49944)
- Gratuity and Leave encashment on superannuation
- Provision of Employees Provident fund
-

4. Psychosocial support for the staff members as required

5. Regular fogging for controlling mosquitoes

6. On-campus Gurudwara for spiritual wellness

7. On-Campus Dispensary (Bhai Kanhaiya Health Centre) and medical room. Pharmacist available for First Aid/ customary medicines

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/agar/20194/20194_165_402.pdf?1653037125
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

52

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

UGC prescribed 'performance-based appraisal system' is followed by the College at regular intervals.

The performance of Teaching Staff is tracked through "Self-Appraisal Form" which is evaluated by the Principal and the Management. This form assesses professional development collecting information of

paper publication, seminars/ conferences attended and other metrics including activities organized, punctuality and student results.

Non-Teaching Staff members are honored for their hard work and performance recorded in their self-appraisal forms. Regular in-house training for office software and office skills enables office staff to work efficiently. Sports staff is appreciated with cash awards, track suits and winter apparels and gardeners are given cash prizes for bagging awards in various flower festivals, which could not be organised due to COVID.

Feedback forms are collected from the students and various stakeholders including parents and alumni to assess and review staff and institutional performance. Feedback forms are collected at the conclusion of Convocation / Prize Distribution ceremonies and Annual Alumni Meet. Students also submit a Student Satisfactory Survey on various aspects of the institution and its personnel.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/agar/20194/20194_169_414.pdf?1653030026
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts regular internal and external financial audits as per rules and regulations laid down by the government. The internal financial audit is conducted by the management. Under this, the management constitutes a pre-audit committee with members from various institutions functioning under the same management. The pre-audit committee performs a regular examination of documents relating to the reception and utilization of funds by the College.

For the external financial audit, conducted at the end of the financial year, the college hires a qualified, independent chartered accountant. The objections and questions raised during the audit are promptly addressed and incorporated as per the requirement using the procedures laid down for the same.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_170_416.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3,92,677

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute has dedicated itself to achieve optimal utilization of all its resources. The College administration ensures that the funds generated via various sources are optimally used for the intended purposes and transparency is maintained in their mobilization. It has clear procedures laid down for the utilization of funds, which are updated from time to time.

The funds received via non-governmental sources like alumni contribution, donations, registration fees and sponsorships are optimally utilized for the purposes they were received. The fee collected from the students is effectively utilised for maintenance of infrastructure and provision of various facilities to the staff and students such as, payment of salaries, fee concessions, scholarships and financing various co-curricular activities. The funds received through Government agencies are also used optimally. The utilisation of these resources is discussed in Criterion IV.

The institute also strives for the growth of its human resource. It

creates opportunities for the teaching and non-teaching staff by organizing various seminars/ conferences/ workshops, etc.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=13
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Capacity Building Measures for faculty

IQAC encouraged faculty members to participate in capacity-building programmes like FDPs, Orientation course, Refresher course, Workshops, Seminars, Conferences, and Research Projects. Events organized by IQAC included

- National Webinar on New Education Policy 2020: Challenges and Opportunities on September 12, 2020.
- 7-Day Online Faculty Development Programme from January 05 - 11, 2021 on 'Innovative Pedagogy in Remote Teaching' in collaboration with HRDC, Panjab University Chandigarh under the aegis of RUSA.

Environment Sustainability

IQAC made a significant contribution towards the Biodiversity Target 2020 of the Government of India NBT (National Biodiversity) Project by promoting the creation of Guru Nanak Sacred Forest: Mini Urban Forest with Native Species. Promoting a sustainable environment and spreading awareness among youth and faculty to play a positive role in the restoration and conservation of the vulnerable ecosystem, some activities conducted were -

- Plantation of Desi Beriyan (Ziziphus sp.) along the boundary of Guru Nanak Sacred Forest on August 21, 2020 to promote 'Environmental Sustainability and Heritage Preservation. BeerhMallan Society, Sri Muktsar Sahib, Punjab gifted 150 Beri saplings to the College.

- Gifting of saplings to other educational institutions by the Principal and organising team as part of the community outreach programme.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/agar/20194/20194_173_423.pdf?1653030026
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Feedback Mechanism

Feedback is necessary to carry out teaching-learning process effectively. IQAC accomplished significant success in getting timely feedback through online mode from the various stakeholders including parents, students, teaching faculty, and alumni, and is functioning to ensure follow-up action over the feedback collected.

Under Mentoring Programme teachers have conducted meetings with their mentees during COVID to know about their well-being, academic progress, issues in learning and other COVID related problems.

Student Satisfactory Survey (SSS) -IQAC has devised a mechanism to evaluate teaching -learning process based on the guidelines issued by NAAC.

Enhancement of employability skills by Industry collaboration

- For strengthening the employability skills of students, the Placement and Career Counseling Cell signed 5 MOUs on behalf of the College with various companies, organizations, institutes.
- Institution Innovation Council (IIC) signed (MOU) with Regional Centre for Entrepreneurship Development Chandigarh. Students benefited by participating in Skill and Entrepreneurship Development Programme. Four weeks Women Entrepreneurship Development Programme (WEDP), online Entrepreneurship Development Programme(EDP).
- NET Classes were taken by the faculty members for the post

-graduate students to strengthen their understanding about the core areas of the subject and to give right direction to their competitive exam preparation.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/6.5.2%20NEW-converted-compressed.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sggscollege.ac.in/Downloads/AR%202020-21.pdf?Id=681vrWG/ASeeSLO+VO5YjdUSKBZ84EgMieFQubwmMiK+rQ=
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College ensures gender inclusive environment in campus with functioning of:

- **Equal Opportunity Cell**

- Grievance Redressal Cell
- Anti Sexual Harassment Cell
- Legal Literacy Cell
- Dean Girl Students
- NCC Girls Wing
- Discipline Committee
- Anti-Ragging Cell
 - Gender Sensitisation Policy

<https://sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=18>

- Anti-Sexual Harassment Policy

<https://sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=17>

Empowering Initiatives:

- Equal representation of girls in Students Council and women staff in College committees

Curricular

- Curriculum of different courses and research by various faculty members on gender issues
- Academic Excellence of Girl Students

Co-Curricular

- Commemoration of International Women's Day, International and National Day of Girl Child as part of Beti Bachao Beti Padhao campaign and other related events.
- Promotion of Mehar Baba Charitable Trust, Fatehgarh Sahib for empowering women entrepreneurs by reviving heritage craft
- Record of Gender diversity of students and staff is maintained

Facilities

- Reservation for single girl, Fee concession and scholarships
- Special leaves for women staff
- Girls Common Room
- Sanitary napkin vending machine and incinerator
- Girls Washrooms on each floor
- E-surveillance by CCTVs
- Bhai Kanhaiya Health Centre
- Placement and Career Counseling Cell and Mentoring System

File Description	Documents
Annual gender sensitization action plan	https://www.sggscollege.ac.in/Downloads/7.1.1%20Gender%20Sensitisation%20Action%202020-21.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sggscollege.ac.in/Downloads/7.1.1%20april27AQAR(1).pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College, in a constant bid to create a zero-waste campus, ensures that the campus waste is segregated at source and recycled or sold off to authorised vendors. The College continually tries to ensure the implementation of the 5R's: Refuse, Reduce, Reuse, Repurpose and Recycle.

- **Solid Waste:**

i. Segregation of wet (biodegradable) and dry (non-biodegradable) waste in marked and colour-coded dustbins placed across the campus

ii. Canteen waste and leaf litter are accumulated in the simple, bacterial and vermicomposting pits for biodegradation.

iii. Restricted use of single-use plastic, promotion of environmental awareness through plastic-free campaigns, waste-segregation workshops etc.

iv. Disposal of wet waste generated by the College Mess and Canteen to local pig farmers on alternate days

- Liquid Waste: Drainage of grey water through Municipal Corporation drainage system. Reuse of wastewater generated from the air conditioners for watering the gardens

- The biomedical waste generated from the bacterial culture lab is autoclaved before being disposed of to avoid any contamination. Incinerator has been installed in Girls Common Room to dispose of used sanitary waste.

- E-Waste: The College has a designated e-waste collection store and an e-waste collection box for periodic disposal of electronic waste from authorised vendor

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision and mission of the College incorporates universal values of humanity and welfare of all. The diverse social, cultural, regional and economic backgrounds of the students and staff of the College are duly recognised to promote inclusiveness in education.

- Inclusive admission policy of the College promotes student intake from diverse socio-economic, regional and linguistic backgrounds.
- Equal Opportunity Cell of the College promotes equality amongst students belonging to different social categories such as SC, ST, OBC and the Differently-Abled.
- The office of Dean Foreign Students looks after the admission and welfare of international students
- The office of Dean Girl Students ensures representation of girls in different bodies and inclusion in the events/activities conducted in the College
- Fee concessions and scholarships are given to needy students from diverse socio-economic backgrounds
- Book Bank facility is also there for needy students
- The College promotes linguistic diversity by celebrating days Matrihasha Diwas. Students are free to contribute to College magazine Agammi Jyot in any language of their choice

Curriculum is also instrumental in sensitising students to concerns such as human rights, peace, tolerance, compassion, harmony, moral and ethical values

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College is committed to transform students into socially responsible citizens by following the constitutional obligations, constitutional rights and duties. Following events were organised for the same:

- National Constitution Day, Ek Bharat Shreshta Bharat Camp, Swachh Bharat Abhiyan etc to make the students aware of their social responsibility
- Legal Literacy Club organises events to create awareness about fundamental rights and duties

- Electoral Literacy Club organises events such as National Voters Day, SVEEP campaign to educate students about the significance of casting vote and the electoral process
- Equal Opportunity Cell of the College promotes equality amongst students belonging to different social categories such as SC, ST, OBC and the Differently-Abled
- Details about the Right to Information Act have been uploaded on the College website.
- Dharat Suhavi Environment Society and Campus Beautification Committee conducts several awareness drives to instill a sense of responsibility among students towards preservation of environment
- Commemorated International Women’s Day, National Girl Child Day on theme ‘Women in Power’ and International Girl Child Day on theme- ‘No Girl-No Mother-No Life’

Curriculum of subjects like Political Science and Public Administration includes topics on fundamental rights and duties of responsible citizens

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sggscollege.ac.in/Downloads/7.1.9%20supporting%20document%20-%20final%20AQAR.pdf
Any other relevant information	https://www.sggscollege.ac.in/Downloads/7.1.9%20supporting%20document%20-%20final%20AQAR.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates days of national and international importance to inculcate among the students the spirit of universal peace and brotherhood along with valuing their heritage, culture and environmental conservation. These include:

- Birth Anniversaries of various National Leaders and Freedom Fighters are celebrated to instill value of nationalism
- National Voters Day to make students aware of their rights, duties and political participation
- International and National Youth Day to pay tribute to Swami Vivekananda
- International Women's Day and Girl Child Day to spread awareness about women's rights, gender equality and empowerment
- National Science Day, World Science Day and National Mathematics Day to inculcate scientific temperament among students
- International Day Against Child Labour celebrated by Legal Literacy Club
- World Intellectual Property Day, World Creativity and Innovation Day celebrated by Innovation Cell
- NCC unit celebrated International Peace Day, Surgical Strike Day, Armed Forces Flag Day, and Communal Harmony Week, NCC Day, Army Day etc
- World Environment Day, World Ocean Day, Van Mahotsav, International Day of Forests etc.
- College Founder's Day and commemorative Days of Sikh Gurus are celebrated with spirit of universal brotherhood and humanity

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Keeping in mind the National Educational Policy 2020 and National Biodiversity Targets 2020, the College strives to sensitise its stakeholders about the importance of sustainability with innovative initiatives. The College has undertaken sustainable initiatives for improving the quality of life, protection of the ecosystem and preservation of natural resources along with representing cultural diversity. The two Best Practices includes:

1. **Environmental Sustainability:** The College has carved a niche for itself in the field of environment sustainability with the creation of a mini urban forest on-campus with native species of trees amalgamating tradition and modernity. Numerous other green initiatives are undertaken for: expanding and maintaining green cover, waste management, using renewable sources of energy and water conservation by involving the youth and intelligentsia. The Environment, Green and Energy Audits along with the awards and accolades received in last five years are evidence of success.

2. **Heritage and Cultural Preservation:** This includes promotion of dwindling heritage, historical legacy, multicultural expressions and Punjabi Maa Boli (mother-tongue). The values of unique Sikh practice of Seva (selfless service) and Sarbat da Bhala (welfare of all) are imbibed through Community Outreach Programmes for transforming students into socially responsible citizens.

File Description	Documents
Best practices in the Institutional website	https://www.sggscollege.ac.in/Downloads/BP%201%20AQAR%20May%2011,2022%20final.pdf
Any other relevant information	https://www.sggscollege.ac.in/Downloads/B.p%202%20AQAR%20May%2011,2022.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sri Guru Gobind Singh College, Chandigarh stands out in its distinctive endeavour for sustainability through holistic development of students and commitment to the cause of academics supplemented with philanthropy, morality and social inclusiveness amongst youth. The pedagogy used is innovative and amalgamated with a value system imbibed from the teachings and lofty ideals of Sri Guru Gobind Singh Ji, after whom the College has been named. Within the mentioned framework the unique Sikh practice of seva (selfless service) is integrated in the academic and routine functioning of the College. It was brought to the fore in the recent pandemic through all the efforts and endeavours of the College in this session. The NCC and NSS Units also epitomised this spirit. The College is creating a niche in the field of environmental sustainability with the creation of a mini urban forest with native species of trees, at the same time actively promoting heritage and cultural preservation. The tradition of excellence in sports is the forte of the College and our sportspersons have International representations. The Alumni of the College are well placed in every walk of life and contribute towards the sustainable practices of their alma mater in a commendable way.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated with Panjab University and follows its mechanism for effective delivery of curriculum:

- Departmental meetings are held in the beginning of each semester for subject allocation and Time Table is prepared
- Unitised Teaching Plans are prepared and followed for timely and effective curriculum delivery
- Different teaching strategies- lecture method, tutorials, laboratory experiments, project work, presentations, demonstrations, case studies, expert lectures and study tours are followed to make the teaching-learning process more learner-centric
- Mid-Semester Tests are conducted to evaluate the performance of students
- Learner centric teaching involves UGC NET training along with curriculum
- The College has an automated library catalogue (WebOPAC), Library Blog containing e-content and previous years' question papers, books, magazines, journals and two online databases viz., DELNET and N-List (INFLIBNET). Students are also sensitised about SWAYAM and e-Pathshala portal for access to additional content
- Feedback from stakeholders is obtained, analysed and necessary action is taken to make an improvement in curriculum delivery

In the session 2020-21, the College witnessed a seamless transition to online teaching mode using various video conferencing platforms.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://librarysggs.blogspot.com/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

The College adheres to the Academic Calendar prepared by the Panjab University, Chandigarh, which is printed in the Prospectus and uploaded on the website of the College. In addition to the admission schedule, summer/winter break and examination as per University Calendar, the College prepares its own Activity Calendar.

- In the beginning of the session orientation of the students regarding syllabi, assessment process and examination schedule is carried out.
- In the Academic Calendar, due attention is given for the conduct of co-curricular activities such as guest lectures, field visits, extension activities, sports, exhibitions, and annual gatherings.
- Mid-semester examinations are held as per schedule. Before the end semester examination, the faculty evaluates the students for awarding internal assessment. Class participation of the students, performance in MSTs as well as class tests, attendance, assignments/projects, etc. help the faculty to evaluate students on a continuous basis.
- For Practical subjects, projects, case studies, on-job training, and overall practical performance of the student is also considered for internal evaluation.
- Tentative schedule of extracurricular activities to be organised by different Cells, Societies, and Clubs of the College is followed and Annual Prize Distribution Function/ Convocation are held as per the Calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sggscollege.ac.in/Downloads/merged_academic%20Calendar.pdf?Id=412rV1Yg1OfE8moTbVsDofTN52u7fDvYI90RR/iXU/cK1g=

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for

A. All of the above

UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

69

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

199

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College strives to imbibe universal moral and social values, sensitivity towards gender equity and environmental consciousness.

Curriculum- "Punjabi/History and Culture of Punjab", "Religious and Sikh Studies" provide insight into doctrines, beliefs, customs, and scriptures. "Approaches to Literary Criticism-II and Critical Theory-II", "Environment, Road Safety Education, Violence against Women/Children and Drug Abuse", "Environmental Biotechnology" address gender issues and environment sustainability. "Business Ethics and Corporate Governance", "Business and Social Ethics", "Business Policy and Strategic Management", "Psychology for Managers", "Organisation Theory and Behaviour" teach corporate, social, and ethical responsibilities.

Various awareness drives relevant to the cross-cutting issues are organized by NSS, NCC, Gurmat Vichar Sabha, Mosaic Literary Club, Innovation Cell, Electoral Literacy Club, Red Ribbon Club, Dharat Suhavi Environment Society, etc

Botanical and Herbal Garden with approximately 100 species of herbal/medicinal plants cater to practical study. To promote Environment and Sustainability, Guru Nanak Sacred Forest: A Mini Urban Forest with 550 Trees that include 40 Native species has been developed on campus to amalgamate aspects of ecosystem, curative and cultural diversity. Faculty and students across all streams are involved in study, research and development.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

447

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.sggscollege.ac.in/Downloads/1.4.1 2%20Feedback%20Analysis%20Report%20and%20ATR%202020-21%20(2).pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.sggscollege.ac.in/Downloads/1.4.1 2%20Feedback%20Analysis%20Report%20and%20ATR%202020-21%20(2).pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

7217

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

511

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

? The College recognises that students possess diverse scholastic abilities as they belong to different geographical, economic, educational, and linguistic backgrounds. Their learning paces and educational aims also differ.

? The faculty identifies advanced and slow learners based on their performance in the classes and in Mid Semester Exams. They make necessary efforts and inspire slow learners to work hard to improve their overall performance.

? Slow learners are given individual attention, additional learning material such as textbooks, and previous years' question papers and are regularly guided. Revision of critical topics, assignments, class tests, and peer learning is encouraged.

? Advanced learners are encouraged to acquire additional information through various online resources like SWAYAM, NPTEL courses run by the Government of India, and Spoken Tutorial courses of IIT Bombay. They are advised to go through reference books in the library.

? Creative abilities of students are enhanced by encouraging them to take part in various extra and co-curricular activities such as debates, quiz competitions, essay writing, poster making, poetry recitation contests, etc. Interactive sessions are part of classroom teaching.

? Constant guidance is provided to appear for various competitive exams. Mentoring and counselling sessions are held to steer them towards their goals.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_108_257.pdf?1653027481
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7179	169

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

? The College aims to enhance the learning experience of students by adopting student-centric methods both inside and outside the classroom.

? Due to the challenges posed by the Pandemic, different departments of the College conducted virtual classes, virtual practicals, online interactive sessions and webinars to ensure that the students got adequate practical knowledge.

? To create an environment of participative learning, various departments organised different activities like webinars, group discussions, inter-college competitions, quiz contests, seminars, workshops, fine arts competitions, paper presentations, debates, declamation contests, and poster making competitions.

? Online and offline extension lectures were also organised by different departments which provided the faculty as well as students an opportunity to interact with eminent resource persons.

? The Placement and Career Counselling Cell organised virtual recruitment and placement drives to help students to achieve their career goals.

? The College library provides internet facility, access to text and reference books, educational CDs, and DVDs.

? Students are motivated to register on portals of e-learning like SWAYAM, NPTEL, and Spoken Tutorials.

? Different committees and cells of the College ensure experiential learning of the students through various online activities.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_110_259.pdf?1653027481

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

? The faculty overcame the challenges posed by COVID-19 by taking lectures on different online platforms.

? FDPs and Orientation Programmes were conducted to familiarise the faculty with knowledge and skills to use new digital tools and various online platforms.

? The College has Wi-Fi enabled campus and smart classrooms which help in the e-learning process. Some departments make use of e-books, educational podcasts, Ted Talks, and YouTube content to facilitate the teaching-learning process. The faculty shares reading material and e-books through various online platforms like Google Classroom, e-mail, WhatsApp, etc.

? The College library uses automation software-SLIM-21, N-List, and NDLI for access to various digital learning resources. The faculty created e-Content and digital material thereby forming a repository of knowledge available on the Library Blog. Students also benefit by using online portals like virtual labs, NPTEL, SWAYAM, and IIT Spoken Tutorial.

? Computer labs and smart laboratories are regularly updated with the latest software to ensure maximum benefit to students. The College has a Research Lab to facilitate and encourage research.

? The Conference Hall and Multipurpose Hall are used to conduct seminars, guest lectures, and presentations using LCD projectors.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

162

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

111

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

104

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

1700

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

? The College is affiliated to Panjab University Chandigarh and is guided by its regulations formulated with regard to examination, internal assessment as well as evaluation. The internal assessment is marked twice in every academic session.

? The College ensures that there is fairness and transparency in awarding internal assessment to the students. They are informed about the assessment criteria at the commencement of every academic session and also at regular intervals in the classrooms. Performance of the students is continuously assessed for awarding internal assessment as per Panjab University guidelines.

? As per the guidelines, 10% to 20% marks, depending on the

course/programme are awarded through internal assessment. The faculty assesses the students on the basis of house tests, practical examinations, viva-voce, attendance, class response, assignments, participation in sports, and extracurricular activities for awarding internal assessment.

? Attendance records of the students, as well as their marks in the Mid Semester Exams, are uploaded on the College Software (Campuswhizz) and also maintained by the faculty members in their attendance registers. This provides ready reference for internal assessment. The office of the Controller of Examinations maintains a record of the internal assessment of the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_116_273.pdf?1653027481

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

? The College has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient, and in the best interest of students.

? There is provision for redressal of grievances of the students, their queries, and problems concerned with internal examination.

? Any discrepancy or grievance regarding internal examination (Mid-Semester Test) is addressed by the concerned subject teachers. The answer sheets of the Mid-semester test are shown to the students in their respective classes to ensure transparency.

? Students who do not appear in Mid-semester tests on medical grounds/sports and other competitions are given class tests/assignments.

? The College follows a time-bound and efficient mechanism to resolve examination related grievances.

? The Controller of Examination is easily accessible to the students for resolution of any exam-related grievance in a time-bound manner. If not satisfied at the level of Controller of

Examination, the student can appeal to the Principal for the same.

? During the Pandemic, assessment methods were transformed to online mode.

File Description	Documents
Any additional information	View File
Link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_117_275.pdf?1653037124

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

? The College offers Science, Humanities, and Commerce and aims at developing an attitude of continuous learning among the students. It enables them to keep pace with the latest developments in their respective disciplines.

? The affiliating university does not mention/outline the course and programme outcomes. However, the faculty of the College identifies and outlines the course and programme outcomes of their respective subjects after due deliberations.

? The course and programme outcomes are uploaded on the College website to make the students aware of these outcomes.

? The students are made aware of course/programme learning outcomes in their respective classes at the commencement of each semester.

? The stated Programme outcomes encompass a broad spectrum of knowledge, skills, and ability that students acquire during the pursuit of graduate and postgraduate courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sggscollege.ac.in/Downloads/Po%20co%20final%20Departments%20UPDATED%20SEND.pdf?Id=525GdgyV+3tusomfn/CYdWS2P3ASNHxaae8sDCuvfg3vD0=
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

? The attainment of programme/course outcome is evaluated on the basis of Internal Assessment and End Semester Examinations.

? The data of marks obtained by the students in final exams is analysed to calculate the pass percentage and compare the result with the university pass percentage. The learning outcomes of the meritorious students can be accessed from the ranks of the students who are placed on the university merit list.

? The students are evaluated on continuous basis and guided for improving their performance.

? Achievers are felicitated on Annual Prize Distribution Function in categories such as - All Round Best Student of the Year, Meritorious students of various streams, Roll of Honor for Academics, and College Colour for outstanding achievement in extracurricular activities.

? Number of students placed during the recruitment drives also measures the outcome of the course/programme.

? Reputed Alumni are an indicator of course/programme outcome.

? Student Progression is another indicator.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_119_280.pdf

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
1843	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sggscollege.ac.in/Downloads/AR%202020-21.pdf?Id=131VpSKjIeKr22ZMdpiWn0023hWodJinIt24W20xIXlCOo=
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://www.sggscollege.ac.in/Downloads/2.7%20weblink.pdf?Id=139xewrGrddOPrTRIMtGJ1FXIMK/vbPKisahEWOiQUn/wI=	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

16

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

4

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.sggscollege.ac.in/Downloads/313_4%20(1).pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has developed an innovation ecosystem for the above-mentioned objective via

- Establishment of Institution Innovation Council (IIC) to foster culture of innovation amongst students/faculty as per the norms of Innovation Cell, MHRD-GoI in IIC calendar year 2020-21. It comprises faculty, students and external experts. The Cell participated in the NISP campaign and Institutional policy on Innovation and Startup as per the guidelines of NISP is being drafted.
- Organisation of National/International

Seminars/Workshops/Webinars, Panel discussions, Expert Lectures, and Interactive sessions with innovators, entrepreneurs, and professionals by IIC and other cells of the College. These provide platform and opportunities for presentation and exchange of ideas with experts.

- Establishing Collaboration and MoUs to encourage and facilitate skill development, internship, and training for students/faculty.
- Promotion of Research: College continuously strives for Research excellence via presentations of quality research at Conferences and Workshops, publication in reputed National/International journals/books, Research Projects, PhD guidance by its highly qualified faculty. It is augmented with the help of an ICT-enabled Research lab and Library equipped with e-resources.
- Development of a mini-urban forest "Guru Nanak Sacred Forest" with numerous native species. This project has evolved into a unique source of research and development across disciplines

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sggscollege.ac.in/ContentPage.aspx?Id=711Aq/61X5JiEr7wd86zd/5UV3S9ecocmV7JjYzaB7u03g=

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

19

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
2	
File Description	Documents
URL to the research page on HEI website	https://www.sggscollege.ac.in/ContentPage.aspx?Id=1527VheryYyKDcb7s8dwG9zOowmZcMDEnTHxkXGjegtH0s=
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
57	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
22	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- The College through NSS/NCC and other Clubs/Societies organised several activities to sensitise students to social issues, instill awareness and responsibility amongst students for their holistic development. These include activities pertaining to the commemoration of days of National/International importance, creating awareness regarding recycling, saving water, Fire and Emergency services, AIDS, Gender Sensitisation, Organ Donation, fitness and stress relief etc. Organisation of Blood donation drive, visit to Red-cross Society Old-Age Home, food distribution to migrant workers, Donation drives, distributing sanitizers and masks during Covid, were also undertaken. Students participated in donating to needy during Diwali and signed a petition to avoid firecrackers exhibiting social responsibility, compassion and empathy.
- Students have been inspired and encouraged to contribute to a greener environment via several practices undertaken by College.
 - Celebration of Van-Mahotsav at College where students were encouraged to plant trees at home
 - Distribution of saplings, planting and gifting of 'Desi Beriyan' as an outreach programme
 - Reduction of Carbon footprints through Mini-Urban Forest on campus emphasizing benefits of environmental conservation

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/34_1_1_Link4ExtnAct.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1550

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
81	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
13	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The College has an area of 15 acres with adequate infrastructure which can comfortably accommodate the present strength of students.	

The entire complex is divided into three blocks: Arts, Science and Postgraduate. Administrative Office and 37 other cells facilitate the teaching-learning process. There are 18 Departmental Staff Rooms, 55 Classrooms including 7 Smart Classrooms, 26 laboratories with Wi-Fi connectivity. There are 144 computers for the students' usage. The networking in the College is supported with Fiber Optics Network for seamless internet connectivity to all the departments. The library has an open access system. OPAC/ WEBOPAC service provides access to online catalogue. The three databases, viz., N-LIST, DELNET and National Digital Library of India (NDLI) are subscribed by the library. The College has a Multipurpose Hall, a Conference Hall and a Girls' Common Room. The Botanical Garden and Guru Nanak Sacred Forest have a variety of medicinal and native species of plants for practical study by Science students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/agar/20194/20194_134_323.pdf?1653030025

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for the cultural activities.

- Air-conditioned Conference Hall 43'10"x24ft
- Multipurpose Hall 42'9"x61ft
- Open Air Theatre 43'6"x71'5"
- Open Stage 24ftx31.25ft.

These facilities are utilized for curricular and co-curricular activities over the session. Students achieve laurels in Zonal and Inter Zonal Youth Festival, Inter/Intra College competitions.

The College has adequate facilities for sports which are constantly upgraded over the years.

- Baseball Ground
- Two Basketball Courts, (Synthetic 28x15 m Concrete 28x15 m)
- Volleyball Court (18x9 m)

- Archery Range
- Lawn Tennis Court (23.77x8.23 m).

The College has well-maintained playgrounds for

- Kabaddi,
- Kho-Kho,
- Netball (30.5x15.25 m)
- Ball Badminton
- 10m Shooting Range
- Table Tennis Court (2.74x1.525 m)

These facilities have enabled the College to win the coveted Sir Shadi Lal Trophy in Sports for 11 consecutive years amongst 188 colleges affiliated to Panjab University, Chandigarh

- The College has a Fitness Centre in the Boys' Hostel
- A well-equipped Gymnasium is provided in the Girls' Hostel
- Yoga activities are conducted regularly by NSS in the College grounds

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_135_325.pdf?1653030026

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

57

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/Classrooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

42.24

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- Bhai Kahan Singh Nabha Library is fully automated, Wi-Fi enabled and air-conditioned. It has a rich collection of 51,699 books and subscribes to 16 newspapers, 62 Journals/Magazines including 22 e-Journals. The faculty and students have remote access to the databases, viz., N-LIST, DELNET and National Digital Library of India (NDLI) subscribed by the College. It has 14 computers of which 10 computers in the Digital lounge are accessible to the faculty and students. In addition, the library has two printers, a barcode scanner and a professional scanner. Internet connection of 300 Mbps is available through LAN and Wi-Fi
- The library services are fully automated with SOUL Software (2005-2017) and iSLIM Software, version 1.7.1.11666 (2017 onwards). The software provides the computerization of library resources with a barcoding system. It also provides the facility of OPAC/WEBOPAC which allows library database searching by entering preferred terms and is used for information retrieval
- Hellen Keller Braille Section with special LEX instant reader and scanner has been provided to visually challenged students
- A repository pool of approximately 250 e-lectures in the form of PPTs, PDFs, Recorded Lectures and Weblinks is available on Bhai Kahan Singh Nabha Library Blog

(https://librarysggs.blogspot.com/p/e-learning_8.html)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://117.203.246.202/iopac/?Id=6247LMewV1Gqw/r+BnbKP2hgFp2YLwgdHy2WywrwqUR2Yw=

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.13

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

32

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College constantly upgrades its IT facilities including Network, Internet and Wi-Fi in order to ensure an effective teaching learning process. Feedback and suggestions are sought from the faculty for improvement in IT facilities and action is taken accordingly.

The College has appointed trained and expert technical staff to maintain IT infrastructure. The College has 189 computers connected to the internet which are regularly updated. The College has switched to dedicated Fiber Internet Access which has been extended to all departments, along with the Placement Cell, Research Lab and the Library. Smart Boards and Projectors are available in 7 classrooms, 4 labs, Multi-purpose Hall and Conference Hall. The speed of the internet lease line has been upgraded to 300 mbps. Installation of 102 CCTV cameras have been done at specific points to keep strict vigilance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_142_343.pdf?1653030026

4.3.2 - Number of Computers

144

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
189.16	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>Physical, academic and support facilities:Construction, maintenance and repair of academic buildings is done under the supervision of the Registrar. The HODs intimate the Principal about the renovation work to be done in their departments. The Purchase Committees are formed to review and evaluate the purchase documents.</p> <p>Science and Computer Laboratories:Stock registers are maintained. Outdated equipment and chemicals are disposed of as per protocol. The System Administrator maintains the computer labs.</p> <p>Library:A register is maintained to record the entry of the visitors. All new books/ journals are entered into library</p>	

accession registers. Book Binder maintains and repairs the documents. Stock taking of the library resources is duly carried out. Library Advisory committee recommends augmentation of library resources.

Sports: Sports playgrounds are maintained by the support staff under the HOD of Physical Education and Sports. Stock Registers of sports equipment procured and in-use are maintained.

Cleanliness and Sanitation Committee: The committee ensures a regular cleaning schedule is followed and takes measures ensuring hygiene and cleanliness in the campus. Classrooms and benches are regularly cleaned and painted.

Safety of the Students and Staff: Fire Safety equipment and CCTV cameras are installed in the college in case of any untoward incident.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/PO LICIES%2030%20MARCH.pdf#page=5

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

111

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

337

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.sggscollege.ac.in/Downloads/5.1.3%20Capacity%20Building%20and%20Skill%20Enhancement%20Initiatives%20(2020-21)%20(1)%20copy.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
430	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
430	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

64

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

168

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The Student Council is formed every year as per established process and norms, but due to the pandemic no student council was formed in the current session.

- The Clubs/ Societies of the College such as, Dean Student Welfare, IQAC, Placement Cell, NSS, NCC, Innovation Cell, etc. have student representatives as members. These representatives are actively involved in organising and participating in various College events.
- The departmental Clubs/Societies also have student representatives who mobilize students in participating in co-curricular and extracurricular activities, besides green activities and outreach programs.
- The College magazine AgammiJyot ensures student representation by engaging them as editors of different sections. The students also contribute articles, poems and short stories etc. in the magazine.
- Despite the challenges posed by the pandemic, the College ensured student engagement in various activities by organizing different online competitions, like, essay and poetry writing competitions, intercollege quiz, poster making, powerpoint presentation and collage making competitions etc. The students participated and enthusiastically helped in organising these events.
- The NSS volunteers of the College showed robust participation in the events organised throughout the year, such as, tree plantations, cleanliness drives, awareness campaigns, and celebration of days like World Environment Day, National Youth Day, World AIDS Day etc.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_156_380.pdf?1653030026
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

32

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- The office of Dean Alumni Association fosters stronger ties through various portals on social media whereby they can connect with their alumni.
- Registration of Alumni Association is in process.
- A student driven Alumni Committee 'Campus Connect' was constituted to ensure consistent engagement with the alumni. A team of five students from diverse streams ensure adequate collaborative effort between student affairs and alumni relations.
- Our distinguished alumnus Mr Surinder Rihal, from the Punjabi Film Industry, was the resource person for one day face-to-face workshop on 'Electronic News Gathering'. He is actively engaged with the students. The College has signed a memorandum with his company 'Music Media Box' to facilitate the College in the course of Diploma in Journalism and Mass Communication by providing training to the students.
- The alumni donated an amount of Rs 62,251/- towards education of economically weak girl students.
- Smt. Kaushalya Garg Award and Sri. P.N. Garg Award for Excellence were initiated by Mr V. K. Garg and Ms Indra Gupta, alumni of the College. The award carries a cash prize of Rs 50,000 each for two girl students and two boy students of Commerce.
- Annual Alumni Meet was held in the Virtual Mode.

File Description	Documents
Paste link for additional information	https://rb.gy/yqylko
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the College, its perspective plan and the faculty's modus operandi completely align with the Vision and Mission of the College. Reflecting the maxim "manas ki jaat sabhe ekey pehechanbo" (all mankind is one), affordable quality education is pursued and imparted without any distinction of caste, creed and religion. Instilling the values of empathy and "sarbat da bhala" (selfless service to mankind), students are empowered with knowledge and skills for self-sufficiency.

The Perspective Plan reflected in the College Objectives warrants quality education for students by:

- Ensuring holistic growth, developing critical-analytical thinking
- Inculcating administrative and leadership qualities.
- Synthesising a modern scientific approach with an appreciation of culture and tradition.
- Fostering social realisation.
- Producing sportspersons of eminence.

Since 2019, focus has been on environmental sustainability aligned with cultural and heritage preservation.

Decentralised and Democratic mode of Governance

- Participation of all stakeholders in various academic/ non-academic affairs.
- Under the College Management and the Principal, IQAC, Department Heads, Convenors/Coordinators of various Committees/Cells/Offices and the Advisory Council play a pivotal role in formulating and enforcing institutional policies.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/PO_LICIES%2030%20MARCH.pdf#page=15
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The practice of decentralisation and participative management (led by the Principal) in the College is reflected in its Admission Process across all the years.

In 2020-2021, under the leadership of the Principal as the Chief Coordinator, the Dean Admissions and the Nodal Officer designated by the Principal constituted 07 admission committees for centralised admissions and 34 committees for non-centralised admissions to various courses offered by the College. Each committee consisted of a convener and a team of members from both teaching and non-teaching staff assigned with the task of verifying documents and making recommendations for admission. For example, 06 committees were formed for BA I admissions. Each committee consisted of 03 members from the teaching staff- 01 convener, 02 faculty members and 01 non-teaching staff member. 04 committees functioned in the morning session, and 02 committees in the evening session.

In total, 108 members from teaching staff and 21 members from non-teaching staff were assigned duties to streamline the online admission process for the students.

The admission process was further supported by Dean Foreign Students, Fee Concession Committee, Enquiry-cum-Eligibility Committee, Technical Support Desk, Help Desk, Seating Arrangement Committee, Refreshment Committee, Discipline Committee and Hostel Wardens.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_161_390.pdf?1653027481
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College fosters action-oriented education as per National Education Policy 2020 by adopting innovative sustainable measures towards achieving National Bio-diversity Targets 2020. Tremendous efforts have been made to create social consciousness about environmental sustainability by involving youth and academia through collaboration with government and non-government organisations.

The College initiated a novel idea of creating Guru Nanak Sacred Forest: A Mini Urban Forest on campus with Native Species including 550 trees with 40 native species amalgamating aspects of eco-system, curative and cultural diversity. This initiative is promoting a sustainable environment by preserving biodiversity and reducing the carbon footprint of the region.

An Observation and Research Centre has been established in the forest to facilitate faculty and students across all streams like Botany, Zoology, Chemistry, Biotechnology, History, Religious and Sikh Studies, and Literature for study, research, and development. Many noteworthy research publications, presentations, and projects have been undertaken.

The College also launched an Outreach Programme to spread awareness beyond campus among youth from other Colleges, Schools, University, adopted villages, and community to promote environment sustainability.

This Institutional Strategic plan has been deployed for a unified approach to promote the Indian Knowledge System through scientific temperament.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/PO_LICIES%2030%20MARCH.pdf#page=15
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management / Governing Body - Sikh Educational Society is headed by the President, Vice President, Secretary and Joint Secretary. It also includes other members of the management and 02 nominated members from the teaching.

Service rules and procedures are guided by UGC, Panjab University, Chandigarh and Director Higher Education, Chandigarh Administration. Conduct rules for Teaching/ Non-Teaching Staff are applicable as per Panjab University Calendar. Recruitments and the promotions of teaching faculty are done according to UGC guidelines.

The Principal along with Advisory Committee headed by IQAC supervises the activities of the Administrative Office, Academics Branch, Support Services, Various Societies/Cells/Committee. Administrative Office consists of 03 sections - Establishment, Examination and Accounts; Academics Branch runs various departments of the College which are headed by their respective Head of the Departments. Various support services like Dean Student Welfare, Library, Research Labs and Media Cell aid in enhancement of college functioning.

Societies/Cells and Committees constituted for holistic development - 06 societies for Environmental Awareness and sustainability; 14 Departmental Societies; 07 Extension and Outreach Programmes like NCC and NSS; 05 Professional Development Cells - also coordinate with the Principal.

Redressal of Grievances is address by committees like Anti-Ragging Cell, Grievance Redressal Cell and Internal complaints committee.

File Description	Documents
Paste link for additional information	https://sggscollege.ac.in/downloads/637879958463155169.pdf
Link to Organogram of the institution webpage	https://sggscollege.ac.in/downloads/637879958463155169.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching and non-teaching staff

1. During Covid Pandemic

- Work from Home / Online Classes
- Sanitization of class rooms
- Installation of hand sanitizer dispensers
- Touchless water taps in washrooms
- Paid Quarantine Leaves to Covid affected staff members as per rules
- Implementation of Covid protocols as per DHE circulars

2. Facilities:

- Boarding and lodging in College Hostels at subsidized rates
- Lunch in College hostel at subsidized rates
- Wi-Fi since 2016
- Computers and online access to Journals in the College Library for research
- Leaves as per UGC norms (such as child care leave, maternity leave)
- Duty leaves to teaching staff for attending academic programmes - Refresher Courses, Conferences etc.

3. Financial Benefits:

- Fee concession to the wards of the permanent staff studying in any Academic Institute of the Management
- Group Insurance Scheme (Master Policy No. 49944)
- Gratuity and Leave encashment on superannuation
- Provision of Employees Provident fund
-

4. Psychosocial support for the staff members as required

5. Regular fogging for controlling mosquitoes

6. On-campus Gurudwara for spiritual wellness

7. On-Campus Dispensary (Bhai Kanhaiya Health Centre) and medical room. Pharmacist available for First Aid/ customary medicines

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_165_402.pdf?1653037125
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0	
File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File
6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
01	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
52	

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

UGC prescribed 'performance-based appraisal system' is followed by the College at regular intervals.

The performance of Teaching Staff is tracked through "Self-Appraisal Form" which is evaluated by the Principal and the Management. This form assesses professional development collecting information of paper publication, seminars/conferences attended and other metrics including activities organized, punctuality and student results.

Non-Teaching Staff members are honored for their hard work and performance recorded in their self-appraisal forms. Regular in-house training for office software and office skills enables office staff to work efficiently. Sports staff is appreciated with cash awards, track suits and winter apparels and gardeners are given cash prizes for bagging awards in various flower festivals, which could not be organised due to COVID.

Feedback forms are collected from the students and various stakeholders including parents and alumni to assess and review staff and institutional performance. Feedback forms are collected at the conclusion of Convocation / Prize Distribution ceremonies and Annual Alumni Meet. Students also submit a Student Satisfactory Survey on various aspects of the institution and its personnel.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_169_414.pdf?1653030026
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts regular internal and external financial audits as per rules and regulations laid down by the government. The internal financial audit is conducted by the management. Under this, the management constitutes a pre-audit committee with members from various institutions functioning under the same management. The pre-audit committee performs a regular examination of documents relating to the reception and utilization of funds by the College.

For the external financial audit, conducted at the end of the financial year, the college hires a qualified, independent chartered accountant. The objections and questions raised during the audit are promptly addressed and incorporated as per the requirement using the procedures laid down for the same.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_170_416.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3,92,677

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute has dedicated itself to achieve optimal utilization of all its resources. The College administration ensures that the funds generated via various sources are optimally used for the intended purposes and transparency is maintained in their mobilization. It has clear procedures laid down for the utilization of funds, which are updated from time to time.

The funds received via non-governmental sources like alumni contribution, donations, registration fees and sponsorships are optimally utilized for the purposes they were received. The fee collected from the students is effectively utilised for maintenance of infrastructure and provision of various facilities to the staff and students such as, payment of salaries, fee concessions, scholarships and financing various co-curricular activities. The funds received through Government agencies are also used optimally. The utilisation of these resources is discussed in Criterion IV.

The institute also strives for the growth of its human resource. It creates opportunities for the teaching and non-teaching staff by organizing various seminars/ conferences/ workshops, etc.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=13
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Capacity Building Measures for faculty

IQAC encouraged faculty members to participate in capacity-building programmes like FDPs, Orientation course, Refresher course, Workshops, Seminars, Conferences, and Research Projects. Events organized by IQAC included

- National Webinar on New Education Policy 2020: Challenges and Opportunities on September 12, 2020.
- 7-Day Online Faculty Development Programme from January 05 - 11, 2021 on 'Innovative Pedagogy in Remote Teaching' in collaboration with HRDC, Panjab University Chandigarh under the aegis of RUSA.

Environment Sustainability

IQAC made a significant contribution towards the Biodiversity Target 2020 of the Government of India NBT (National Biodiversity) Project by promoting the creation of Guru Nanak Sacred Forest: Mini Urban Forest with Native Species. Promoting a sustainable environment and spreading awareness among youth and faculty to play a positive role in the restoration and conservation of the vulnerable ecosystem, some activities conducted were -

- Plantation of Desi Beriyan (Ziziphus sp.) along the boundary of Guru Nanak Sacred Forest on August 21, 2020 to promote 'Environmental Sustainability and Heritage Preservation. BeerhMallan Society, Sri Muktsar Sahib, Punjab gifted 150 Beri saplings to the College.
- Gifting of saplings to other educational institutions by the Principal and organising team as part of the community outreach programme.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/20194/20194_173_423.pdf?1653030026
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Feedback Mechanism

Feedback is necessary to carry out teaching-learning process effectively. IQAC accomplished significant success in getting timely feedback through online mode from the various stakeholders including parents, students, teaching faculty, and alumni, and is functioning to ensure follow-up action over the feedback collected.

Under Mentoring Programme teachers have conducted meetings with their mentees during COVID to know about their well-being, academic progress, issues in learning and other COVID related problems.

Student Satisfactory Survey (SSS) -IQAC has devised a mechanism to evaluate teaching -learning process based on the guidelines issued by NAAC.

Enhancement of employability skills by Industry collaboration

- For strengthening the employability skills of students, the Placement and Career Counseling Cell signed 5 MOUs on behalf of the College with various companies, organizations, institutes.
- Institution Innovation Council (IIC) signed (MOU) with Regional Centre for Entrepreneurship Development Chandigarh. Students benefited by participating in Skill and Entrepreneurship Development Programme. Four weeks Women Entrepreneurship Development Programme (WEDP), online Entrepreneurship Development Programme(EDP).
- NET Classes were taken by the faculty members for the post -graduate students to strengthen their understanding about the core areas of the subject and to give right direction to their competitive exam preparation.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/6.5.2%20NEW-converted-compressed.pdf
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>A. All of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://www.sggscollege.ac.in/Downloads/AR%202020-21.pdf?Id=681vrWG/ASeeSLO+VO5YjdUSKBZ84EgMieFQubwmMiK+rQ=
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College ensures gender inclusive environment in campus with functioning of:

- Equal Opportunity Cell
- Grievance Redressal Cell
- Anti Sexual Harassment Cell
- Legal Literacy Cell
- Dean Girl Students
- NCC Girls Wing

- Discipline Committee

- Anti-Ragging Cell

- Gender Sensitisation Policy

<https://sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=18>

- Anti-Sexual Harassment Policy

<https://sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=17>

Empowering Initiatives:

- Equal representation of girls in Students Council and women staff in College committees

Curricular

- Curriculum of different courses and research by various faculty members on gender issues
- Academic Excellence of Girl Students

Co-Curricular

- Commemoration of International Women's Day, International and National Day of Girl Child as part of Beti Bachao Beti Padhao campaign and other related events.
- Promotion of Mehar Baba Charitable Trust, Fatehgarh Sahib for empowering women entrepreneurs by reviving heritage craft
- Record of Gender diversity of students and staff is maintained

Facilities

- Reservation for single girl, Fee concession and scholarships
- Special leaves for women staff
- Girls Common Room
- Sanitary napkin vending machine and incinerator
- Girls Washrooms on each floor
- E-surveillance by CCTVs

- Bhai Kanhaiya Health Centre
- Placement and Career Counseling Cell and Mentoring System

File Description	Documents
Annual gender sensitization action plan	https://www.sggscollege.ac.in/Downloads/7.1.1%20Gender%20Sensitisation%20Action%2020-21.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sggscollege.ac.in/Downloads/7.1.1%20april27AQAR(1).pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College, in a constant bid to create a zero-waste campus, ensures that the campus waste is segregated at source and recycled or sold off to authorised vendors. The College continually tries to ensure the implementation of the 5R's: Refuse, Reduce, Reuse, Repurpose and Recycle.

• Solid Waste:

i. Segregation of wet (biodegradable) and dry (non-biodegradable) waste in marked and colour-coded dustbins placed across the campus

ii. Canteen waste and leaf litter are accumulated in the simple,

bacterial and vermicomposting pits for biodegradation.

iii. Restricted use of single-use plastic, promotion of environmental awareness through plastic-free campaigns, waste-segregation workshops etc.

iv. Disposal of wet waste generated by the College Mess and Canteen to local pig farmers on alternate days

- **Liquid Waste:** Drainage of grey water through Municipal Corporation drainage system. Reuse of wastewater generated from the air conditioners for watering the gardens

- The biomedical waste generated from the bacterial culture lab is autoclaved before being disposed of to avoid any contamination. Incinerator has been installed in Girls Common Room to dispose of used sanitary waste.

- **E-Waste:** The College has a designated e-waste collection store and an e-waste collection box for periodic disposal of electronic waste from authorised vendor

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	<p>A. Any 4 or All of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="92 566 547 629">File Description</th> <th data-bbox="547 566 1445 629">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 629 547 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="547 629 1445 734" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 734 547 875">Various policy documents / decisions circulated for implementation</td> <td data-bbox="547 734 1445 875" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 875 547 943">Any other relevant documents</td> <td data-bbox="547 875 1445 943" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Various policy documents / decisions circulated for implementation	View File	Any other relevant documents	No File Uploaded			
File Description	Documents										
Geo tagged photos / videos of the facilities	View File										
Various policy documents / decisions circulated for implementation	View File										
Any other relevant documents	No File Uploaded										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="92 1312 547 1375">File Description</th> <th data-bbox="547 1312 1445 1375">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 1375 547 1516">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="547 1375 1445 1516" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 1516 547 1621">Certification by the auditing agency</td> <td data-bbox="547 1516 1445 1621" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 1621 547 1727">Certificates of the awards received</td> <td data-bbox="547 1621 1445 1727" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 1727 547 1794">Any other relevant information</td> <td data-bbox="547 1727 1445 1794" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	View File	Any other relevant information	View File	
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Reports on environment and energy audits submitted by the auditing agency	View File										
Certification by the auditing agency	View File										
Certificates of the awards received	View File										
Any other relevant information	View File										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology</p>	<p>A. Any 4 or all of the above</p>										

and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision and mission of the College incorporates universal values of humanity and welfare of all. The diverse social, cultural, regional and economic backgrounds of the students and staff of the College are duly recognised to promote inclusiveness in education.

- Inclusive admission policy of the College promotes student intake from diverse socio-economic, regional and linguistic backgrounds.
- Equal Opportunity Cell of the College promotes equality amongst students belonging to different social categories such as SC, ST, OBC and the Differently-Abled.
- The office of Dean Foreign Students looks after the admission and welfare of international students
- The office of Dean Girl Students ensures representation of girls in different bodies and inclusion in the events/activities conducted in the College
- Fee concessions and scholarships are given to needy students from diverse socio-economic backgrounds
- Book Bank facility is also there for needy students
- The College promotes linguistic diversity by celebrating days Matribhasha Diwas. Students are free to contribute to

College magazine Agammi Jyot in any language of their choice

Curriculum is also instrumental in sensitising students to concerns such as human rights, peace, tolerance, compassion, harmony, moral and ethical values

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College is committed to transform students into socially responsible citizens by following the constitutional obligations, constitutional rights and duties. Following events were organised for the same:

- National Constitution Day, Ek Bharat Shreshta Bharat Camp, Swachh Bharat Abhiyan etc to make the students aware of their social responsibility
- Legal Literacy Club organises events to create awareness about fundamental rights and duties
- Electoral Literacy Club organises events such as National Voters Day, SVEEP campaign to educate students about the significance of casting vote and the electoral process
- Equal Opportunity Cell of the College promotes equality amongst students belonging to different social categories such as SC, ST, OBC and the Differently-Abled
- Details about the Right to Information Act have been uploaded on the College website.
- Dharat Suhavi Environment Society and Campus Beautification Committee conducts several awareness drives to instill a sense of responsibility among students towards preservation of environment
- Commemorated International Women's Day, National Girl Child Day

on theme 'Women in Power' and International Girl Child Day on theme- 'No Girl-No Mother-No Life'

Curriculum of subjects like Political Science and Public Administration includes topics on fundamental rights and duties of responsible citizens

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sggscollege.ac.in/Downloads/7.1.9%20supporting%20document%20-%20final%20AOAR.pdf
Any other relevant information	https://www.sggscollege.ac.in/Downloads/7.1.9%20supporting%20document%20-%20final%20AOAR.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates days of national and international importance to inculcate among the students the spirit of universal peace and brotherhood along with valuing their heritage, culture and environmental conservation. These include:

- Birth Anniversaries of various National Leaders and Freedom Fighters are celebrated to instill value of nationalism
- National Voters Day to make students aware of their rights, duties and political participation
- International and National Youth Day to pay tribute to Swami Vivekananda
- International Women's Day and Girl Child Day to spread awareness about women's rights, gender equality and empowerment
- National Science Day, World Science Day and National Mathematics Day to inculcate scientific temperament among students
- International Day Against Child Labour celebrated by Legal Literacy Club
- World Intellectual Property Day, World Creativity and Innovation Day celebrated by Innovation Cell
- NCC unit celebrated International Peace Day, Surgical Strike Day, Armed Forces Flag Day, and Communal Harmony Week, NCC Day, Army Day etc
- World Environment Day, World Ocean Day, Van Mahotsav, International Day of Forests etc.
- College Founder's Day and commemorative Days of Sikh Gurus are celebrated with spirit of universal brotherhood and humanity

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Keeping in mind the National Educational Policy 2020 and National Biodiversity Targets 2020, the College strives to sensitise its stakeholders about the importance of sustainability with innovative initiatives. The College has undertaken sustainable initiatives for improving the quality of life, protection of the ecosystem and preservation of natural resources along with representing cultural diversity. The two Best Practices includes:

1. **Environmental Sustainability:** The College has carved a niche for itself in the field of environment sustainability with the creation of a mini urban forest on-campus with native species of trees amalgamating tradition and modernity. Numerous other green initiatives are undertaken for: expanding and maintaining green cover, waste management, using renewable sources of energy and water conservation by involving the youth and intelligentsia. The Environment, Green and Energy Audits along with the awards and accolades received in last five years are evidence of success.

2. **Heritage and Cultural Preservation:** This includes promotion of dwindling heritage, historical legacy, multicultural expressions and Punjabi Maa Boli (mother-tongue). The values of unique Sikh practice of Seva (selfless service) and Sarbat da Bhala (welfare of all) are imbibed through Community Outreach Programmes for transforming students into socially responsible citizens.

File Description	Documents
Best practices in the Institutional website	https://www.sggscollege.ac.in/Downloads/BP%201%20AQAR%20May%2011,2022%20final.pdf
Any other relevant information	https://www.sggscollege.ac.in/Downloads/B.p%202%20AQAR%20May%2011,2022.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sri Guru Gobind Singh College, Chandigarh stands out in its distinctive endeavour for sustainability through holistic development of students and commitment to the cause of academics supplemented with philanthropy, morality and social inclusiveness amongst youth. The pedagogy used is innovative and amalgamated with a value system imbibed from the teachings and lofty ideals of Sri Guru Gobind Singh Ji, after whom the College has been

named. Within the mentioned framework the unique Sikh practice of seva (selfless service) is integrated in the academic and routine functioning of the College. It was brought to the fore in the recent pandemic through all the efforts and endeavours of the College in this session. The NCC and NSS Units also epitomised this spirit. The College is creating a niche in the field of environmental sustainability with the creation of a mini urban forest with native species of trees, at the same time actively promoting heritage and cultural preservation. The tradition of excellence in sports is the forte of the College and our sportspersons have International representations. The Alumni of the College are well placed in every walk of life and contribute towards the sustainable practices of their alma mater in a commendable way.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Creating Social Media Links and upgradation of the College website
- Research promotion through FDPs etc; applying for Research Centres for various subjects
- To facilitate excellence in Sports at the highest level in various games
- To engage Alumni network to interact with students, facilitate placements and other support
- To apply for Institutional Membership of CII for Industry-Academia Interface and MOUs with industry
- To promote Innovation and Start-ups on campus
- To increase Fee Concessions under various categories
- To start Resource Centre for Soft Skills Development and Training for students
- To enhance the employability skills of students by imparting guidance and training
- Organise lectures, interactive sessions, Capacity building Workshops and training courses for faculty and students
- To promote Gender Equity and Sensitisation among students and Faculty through Extension and Outreach activities
- Organise activities encouraging Heritage and Cultural Preservation and Environmental Sustainability
- To develop BarahMaha Garden of Biodiversity as a Pilot

Project

- To launch Science Society, promote awards for Best Research Paper and Best Science Department under the Society
- To collect and compile the E-bird data of the College by creating a Bird Watchers' Society
- Upgradation of infrastructure for the differently-abled/visually impaired students on campus
- Waste Management on campus
- Introduce new Add-on/Certificate/Vocational Courses

NAAC