



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Sri Guru Gobind Singh College
• Name of the Head of the institution	Dr Navjot Kaur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01722792754
• Mobile no	7341123711
• Registered e-mail	principal.sggs26@gmail.com
• Alternate e-mail	iqacsggs@gmail.com
• Address	Sri Guru Gobind Singh College, Sector 26
• City/Town	Chandigarh
• State/UT	Chandigarh
• Pin Code	160019
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid																								
• Name of the Affiliating University	Panjab University, Chandigarh																								
• Name of the IQAC Coordinator	Dr Kuljeet Singh Chakkal																								
• Phone No.	8194863945																								
• Alternate phone No.	01722792754																								
• Mobile	9779262380																								
• IQAC e-mail address	iqacsggs@gmail.com																								
• Alternate Email address	principal.sggs26@gmail.com																								
3. Website address (Web link of the AQAR (Previous Academic Year))	https://sggscollege.ac.in/downloads/637890896354612158.pdf																								
4. Whether Academic Calendar prepared during the year?	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sggscollege.ac.in/downloads/Academic%20Calendar%2021-22%20(1).pdf?Id=704XXBPZHsVB9d5c0GS5VS82E32u8BzfoaWc8hwDWAQA88=																								
5. Accreditation Details																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B++</td> <td>80.85</td> <td>2004</td> <td>03/05/2004</td> <td>02/05/2009</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.86</td> <td>2016</td> <td>17/03/2016</td> <td>16/03/2021</td> </tr> <tr> <td>Cycle 3</td> <td>A</td> <td>3.07</td> <td>2022</td> <td>02/11/2022</td> <td>01/11/2027</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B++	80.85	2004	03/05/2004	02/05/2009	Cycle 2	B	2.86	2016	17/03/2016	16/03/2021	Cycle 3	A	3.07	2022	02/11/2022	01/11/2027
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Cycle 1	B++	80.85	2004	03/05/2004	02/05/2009																				
Cycle 2	B	2.86	2016	17/03/2016	16/03/2021																				
Cycle 3	A	3.07	2022	02/11/2022	01/11/2027																				
6. Date of Establishment of IQAC	02/07/2004																								
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr Ruchira Sen, PG Department of Zoology	Government	Science and Engineering Research Board (SERB)	2022, 3 years	3,919,315
Dr Soma De, PG Department of Mathematics	Government	Science and Engineering Research Board (SERB)	2022, 3 years	1,830,000
Dr Pushpinder Kaur, PG Department of Chemistry	Government	Department of Science and Technology & Renewable Energy, Chandigarh Administration	2021, 1 year	1,25,000
Dr Inderpal Pasricha and Dr Mandeep Kaur Dhani, PG Department of Chemistry	Government	Department of Science and Technology & Renewable Energy, Chandigarh Administration	2021, 1 year	1,00,000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	9
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<ul style="list-style-type: none"> Successful Compilation and Submission of IIQA and SSR for the NAAC (National Assessment and Accreditation Council) Accreditation for 3rd Cycle.: The IQAC played a pivotal role in facilitating the preparation and submission of Institutional Information for Quality Assessment (IIQA) and Self Study Report (SSR) for the period of 05 years (2016-17 to 2020-21). Data Validation and Verification (DVV) as required by NAAC was completed within the stipulated time. AQAR for the sessions 2019-20 and 2020-21 have been submitted during the session. 	
<ul style="list-style-type: none"> Enrichment of Green Campus through Environmental Sustainability and Biodiversity Enhancement: SGGS College has made remarkable strides in transforming its campus into a green and eco-friendly environment through various initiatives focused on environmental sustainability and biodiversity enhancement. By implementing measures like waste management, energy conservation, water harvesting, and tree planting drives, the institution has significantly reduced its ecological footprint. Moreover, efforts to enhance biodiversity have fostered a sense of environmental responsibility among students and faculty. 	
<ul style="list-style-type: none"> Organization of Value Added / Skills & Ability Enhancement Activities: During the academic year 2021-22, SGGS College proactively organized a diverse array of value-added activities aimed at enhancing skills and abilities among its students and faculty. These activities encompassed workshops, competitions, and lectures, covering crucial topics such as research, innovation, entrepreneurship, environmental sustainability, renewable energy etc 	
<ul style="list-style-type: none"> Appropriate Measures Based on Stakeholder Feedback: The IQAC played a crucial role in collecting and analyzing feedback from various stakeholders, including parents, students, teaching faculty, and alumni. The feedback was carefully assessed, and appropriate measures were implemented to address concerns and suggestions. 	
<ul style="list-style-type: none"> Skill Development and Value Added Certificate Courses: The College 	

have added a variety of skill development and value added certificate courses in collaboration with different organizations. These courses cover a wide range of topics, including Tally, Soft skills, Spoken Tutorial, Vocational Education Nai Talim Experiential Learning (VENTEL), Grow with Google Career Certificate Programs, Tally, Office Administration, Starting a Business, Business Expansion, Quick Start entrepreneur, Punjabi Language, Gurmat Sangeet, Gurbani Santheya, and Gatka.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic Calendar	<ul style="list-style-type: none"> Adaptation and implementation of the prescribed Academic Calendar carried out successfully
Compilation and Submission of AQAR, IIQA and SSR for 3rd Cycle of Accreditation Submission of NIRF and AISHE	<ul style="list-style-type: none"> Preparation and submission of Institutional Information for Quality Assessment (IIQA) and Self Study Report (SSR) for the period of 05 years (2016-17 to 2020-21) Data Validation and Verification (DVV) as required by NAAC completed within the stipulated time AQAR for the sessions 2019-20 and 2020-21 submitted NIRF and AISHE completed during the session
Audits Conducted	<ul style="list-style-type: none"> Internal Academic and Administrative Audit, Environment & Green Audit and Energy Audit conducted
Enrichment of Curriculum and Student Support	<ul style="list-style-type: none"> Add-on Certificate Courses Introduced in E-Commerce, E-Banking, Floriculture and Landscaping, Environment Auditing The College provides coaching and guidance for preparation of NET exam for all the twelve PG courses, either by hiring some professionals or by the faculty of the College. Seminars/Expert Lectures

conducted all through the session to expose students to latest development in the respective subjects. • The College holds Remedial Classes to address learning gaps and to improve the performance of slow learners. • In order to ensure a seamless transition from online practices to offline educational practices in the post-Covid scenario, various student support activities and orientations have been organized by departments, cells, clubs, and societies. These initiatives aim to sensitize students and facilitate their adjustment to the new learning environment. • Parent Teacher Association provides a platform to parents, guardians, and teachers to meet, exchange ideas, and work together for supplementing and enriching the educational experience. • Mentor/Mentee Programme fosters an inclusive workplace culture, centred on learning, sharing new ideas, and establishing a healthy rapport between teachers and students. Academic, career, and personal counseling is provided to students under this program.

Promotion of Skill development, Innovation and Entrepreneurship

• National Skills Qualifications Framework (NSQF) has been set up in the College to promote lifelong learning and skill development of the students. The NSQF, a scheme under the UGC, aims to equip the students with key skills that will help better their career prospects • Soft Skill Course - Diploma in Journalism and Mass

Communication (25 seats) introduced on a self-financed basis under the NSQF is being run successfully • The College has been recognised as Vocational Education Nai Talim Experiential Learning (VENTEL) Action Plan Institution by MGNCRE under which the College is offering various courses following New Education Policy (NEP) guidelines • The College has partnered with IIT Bombay to provide an opportunity to get Skills and Certificates on a range of popular and lucrative Software courses through the Spoken Tutorial Program • First-Aid Training Certificate Course in collaboration with Indian Red Cross Society, Chandigarh for Faculty, both Teaching and Non-Teaching, and students conducted

Enhancement and Promotion of Biodiversity and Environmental Sustainability

• Guru Nanak Sacred Forest: Mini Urban Forest with Native Species on campus, a model project in the region to promote sustainable environment, was further expanded with addition of more native species- taking the number from 37 to 49 • Balihari Kudrat Healing Herbs area developed adjacent to the Mini Forest to imbibe the knowledge of medicinal benefits of traditional herbs • Biodiversity on the Campus has increased due to the enhanced green cover of GNSF. • To study the increased biodiversity, BAAZ: Bird Watchers' Society one of its kind in the region was created to observe and archive information on varieties of birds, especially those

particular to the Region. The Society aims to cultivate the instinct of wildlife conservation and environmental leadership in the youth. The students are actively participating in collecting and cataloguing the E-Bird Data. The society is registered on the eBird app introduced by Cornell Lab of Ornithology, Cornell University, USA in which SGGS campus checklist data is gathered and added within a scientific context • A unique concept of "Barah Maha Garden" of Biodiversity has been developed on the campus as a pilot study by Department of Botany. Plant species that attract birds, bees and butterflies have been planted like 'desi' roses, ixora, etc • The College Calendar 2022 has also been designed to depict the theme of Barah Maha in Gurbani through paintings promoting Best Practices of Environmental Sustainability and Heritage and Cultural Preservation • Dharat Suhavi Environment Society of the College initiated "Milkbag Recycling Project" in the region to save environment from the harms caused by inappropriate disposal of milk packets • Tree Plantation Drives are conducted on commemorative occasions/seminar/workshops etc • Saugaat - Gift a Sapling Scheme is one of the good practices of the College in which the guests and dignitaries are felicitated with herbal/flowering plants grown in the College Botanical Garden •

The College has won National Green Corps Environment award for 03 consecutive years and Best Herbal Garden Award for 02 consecutive years, awarded by the Deptt of Environment, Chandigarh Administration • The Solar Chandigarh Ambassador Award 2022, by CREST, Chandigarh has been awarded to Principal, SGGS College for the maximum Solar Power utilization in the region through 350 kWp Solar Power Plant • The Ministry of Jal Shakti, GOI, have presented a Certificate of Appreciation to Principal, SGGS College for promotion of Water Conservation

Promotion of Research and Innovation

- Major and Minor Research Projects amounting to INR Sixty Lakhs have been sanctioned to College Faculty • Publications in reputed SCI/SCOPUS/UGC-Care Listed Journals • The Institution Innovation Council of the College constituted as per the norms and guidelines of Institutional Innovation Council, Ministry of Education, GOI, fosters a culture of innovation, creativity and entrepreneurial skills amongst the students • SGGS IIC has been awarded a star ranking of 3.5 by Institutional Innovation Council, Ministry of Education • The College is affiliated with My Own Business Institute (MOBI), Santa Clara University, California for the session 2021-22 to create awareness about business start-ups and economic opportunities • The College acquired Confederation of Indian Industry (CII)

	<p>Membership to promote Industry-Academia Interface, establishing Incubation Centers and providing skills to budding entrepreneurs</p>
<p>Strengthening of Alumni Relations</p>	<ul style="list-style-type: none"> • An initiative of the Alumni Association, The Connect Committee, consisting of students from diverse streams, acts as a bridge between the Alumni and the College, providing a networking platform • 'Sirsa- An Odyssey' is a bi-annual Open Access Online Alumni Newsletter, connects Alumni across the globe to share nostalgic memories of the College • Alumni donate a substantial amount annually towards education of economically weak students and girl students from rural area • Alumni Association sponsored 05 visually impaired students in the 2021-22 session • Alumni support various academic, administrative, sports, and cultural activities • Alumni facilitated the process of acquiring CII Membership • Alumni actively promoted the installation of the Rotaract Club in the College to serve the community and promote goodwill among students • Mr Surinder Rihal, an experienced alumnus in the film industry, actively engaged with students, facilitates the Diploma in Journalism and Mass Communication through MOU with his company 'Music Media Box,' offering training and internships. 05 students of this course underwent an internship programme with Music Media Box

	<p>during this session. • Competent and trained Alumni serve as coaches for sports and cultural activities</p>
<p>Updation of Social Media Links</p>	<p>• Social Media Links of the College created for Institutional promotion: Website modified and updated, Facebook Page created, Instagram Account, Twitter Account and YouTube Channel created • Virtual Tour of Sri Guru Gobind Singh College uploaded on Youtube showcasing the infrastructure and physical facilities of the College • Virtual Tour exploring through the Guru Nanak Sacred Forest, a mini urban forest on the campus of Sri Guru Gobind Singh College uploaded on Youtube. The motive of this virtual tour is to raise awareness about the importance of forests, environmental conservation and biodiversity</p>
<p>Promotion of Cultural Heritage and Indian Languages</p>	<p>• Establishment of Virasat Heritage Centre, a museum depicting the life and teachings of Sri Guru Gobind Singh Ji, after whom the College has been named and sections devoted to history of Sikh Educational Society to generate awareness about the legacy of the past and preserve it for future generations • Collaboration with Mehar Baba Charitable Trust, Fatehgarh Sahib to empower women entrepreneurs from rural Punjab in Phulkari craftsmanship • Collaboration with Panjab Digital Library for Adopt a Book initiative, Creation of Heritage Walls on Campus, Exhibitions of selected and rare archival</p>

content on Punjabi heritage and culture • Training in Gurmukhi Calligraphy, Gurmat Studies, String Instruments (Rabab/Sarangi), Percussion Instruments (Jorhi/Tabla), Shabad Gayan, and provision of free Gurmat Sangeet classes to students • Promoting Punjabi Maa Boli (Mother Tongue), literature, and culture, which includes preserving, growing, and maintaining the vibrancy of Mother Tongue by naming various buildings, gardens, and societies of the College with Punjabi titles reflecting historical and cultural significance • Innovative research which includes publishing several research papers, books, PhDs on topics of Heritage and Cultural Preservation • The College encourages student participation in social, cultural and extension activities The College students participated and bagged several prizes in the Panjab University Youth and Heritage Festival • In alignment with the objectives outlined in the National Education Policy (NEP) 2020, the Punjabi Maah, Hindi Diwas and International Mother Tongue Day have been commemorated to promote cultural diversity and linguistic proficiency

Social Awareness and Sensitisation

• The PAWS Humane Society for Animal Assisted Therapy is a unique, first of its kind initiative which aims to sensitise students about animal welfare, facilitate an

environment of dignity and respect between humans and animals and to promote compassion and empathy for all living beings. 11 stray dogs have been adopted by the College students and faculty • Mehramat-Live Blood Donors Society, facilitates easy blood accessibility, maintains donor database, and operates a 24-hour helpline for assistance • Award of Honour and Certificate of Appreciation for promoting Voluntary Blood Donation Programme has been conferred to the College by Department of Transfusion Medicine, Government Medical College & Hospital, Chandigarh • The 'Mohatbar' SGGs Rotaract Club is a non-profit organisation where students work passionately towards making a difference in the community, and becoming conscientious global citizens • 05 Villages adopted under the Unnat Bharat Abhiyaan: Chaumajra, Durali, Gobindgarh, Manauli and Tasoli. This initiative of the College helps in understanding the problems faced by these villages, and come up with viable solutions for the same through community awareness and social outreach programmes • The VADA Club of the College, is running a flagship campaign 'Nash Mukht Bharat Abhiyaan' and conduct regular activities to create awareness against Drugs and to curb the menace of Substance Abuse among youth • MoU has been signed with the Institute of Blind, Sector 26, Chandigarh to facilitate collaborative work

	<p>for inclusion of the visually impaired students in the mainstream • Red Ribbon Club of the College spread awareness among the youth about HIV/AIDS, Blood Donation, Mental Health, Substance Abuse, Nutrition, and Reproductive and Sexual Health. The Club was honoured by Chandigarh State AIDS Control Society on International Women's Day</p>
<p>Holistic Development</p>	<ul style="list-style-type: none"> • A democratically elected Student Council is constituted every year to inculcate a spirit of civil accountability and participation among the students • Gurmat Vichaar Sabha inspire, prepare and empower students to adopt secular values of 'Manas Ki Jaat Sabhe Eke Pehchanbo' (All Mankind is One), 'Sarbat Da Bhala' (Well Being of all Mankind) and to promote one of the basic principle of Sikhism 'Seva' (Selfless Service) • The Centre for Religious and Cultural Studies of the College provides a platform to the students for learning Gurmukhi, Gurmat Studies, Sikh String Instruments, Percussion Instruments (Jorhi/Tabla) and Shabad Gayan. The Students learn the art of classical Vocal and Instrumental music including Harmonium, Tabla and Rabab • Agammi Jyot, the College Annual Magazine provides opportunities for students to showcase their creative and analytical skills through their poems, short stories, and articles on various topics in a language of their choice • Prof Puran Singh

	<p>Science Society, Sri Guru Gobind Singh College (established and registered under Science Club Scheme of Department of Science and Technology & Renewable Energy, Union Territory, Chandigarh) hosts a plethora of activities to provide an ideal platform for the young budding minds to quench their thirst for learning and discovering new ideas</p>
<p>Facilitating Sports Excellence</p>	<ul style="list-style-type: none"> • The College is equipped with the best infrastructure to enable training and nurturing of sportspersons o Baseball Ground, Basketball Court, Volleyball Court, Tennis Court, Archery Range, Table Tennis Facility and Fitness Centre furnished with ultramodern equipment. • The College has won the Sir Shadi Lal Trophy in the field of Sports for 11 consecutive years • The College has also bagged Chandigarh State Hockey Championship for the 2nd consecutive year • The students have excelled in the various competitions at International, National, All India Intersarsity, Khelo India University Games and PU Inter College level and won 24 Gold, 17 Silver and 27 Bronze medal • Incentives to Sportspersons in the form of Fee concessions, Scholarships, Roll of Honour, College Colour, free hostel accommodation and mess facility
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> • Name of the statutory body 	

Name	Date of meeting(s)
Governing Body	13/05/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	06/01/2023

15. Multidisciplinary / interdisciplinary

The College is prepared to usher in the NEP 2020 through consistent efforts to promote Innovation, Inclusiveness and Sustainability. The College adheres to the prescribed curriculum of PU incorporating diverse multidisciplinary/ interdisciplinary academic programmes. Academics is supplemented with philanthropy, morality and social sensitivity by encouraging projects in the areas of community engagement and environmental sustainability. Equal Opportunity Cell and Alumni of the College have improved the intake of the marginalized students with full financial support. Students are sensitized to appreciate and assist them. The best practices of the College, Environmental Sustainability and Heritage and Cultural Preservation, are in keeping with the NEP 2020. A Mini Urban Forest with native species of trees has been developed on campus and related study, research and development, across all Science and Humanities streams. With increased biodiversity in the campus, E-bird data has been collected by Bird Watchers Society.

16. Academic bank of credits (ABC):

The Institution preparedness in implementation of ABC is subject to the guidelines of Panjab University, Chandigarh and approval from Governing bodies.

17. Skill development:

The College offers various Professional Courses designed by NSQF and affiliating university. A Certificate Course on Soft Skills and Personality Development has been framed by College Resource Centre for Soft Skill Development and Training in collaboration with Placement Cell. The institution is privileged to be a member of CII (Confederation of Indian Industry) to promote industry-academia linkages and impart quality education. The Institution Innovation Cell is in the process of establishing start-up incubation centre in collaboration with leading Technical institutes of the region besides innovative multidisciplinary/ interdisciplinary research assisted by Research Cell.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To promote/integrate Indian Knowledge System,

- College has created a School of Languages offering Punjabi, Hindi, Sanskrit, Urdu and Persian to initiate interdisciplinary research across cultures and religions thereby promoting true National spirit in youth.
- Best Practice of Heritage and Cultural Preservation aims at revival of rich heritage, art, folklore, music and dance.
- Certificate Courses are offered by Centre for Sikh Religious and Cultural Studies in the College on Calligraphy, String Instruments (Rabab/Sarangi), Percussion Instruments (Jorhi/Tabla) and Gurmat Sangeet.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College strives to adapt in the current dynamic and fast-paced environment. To make students employable, the objective and course delivery of academic programmes have been enriched for improvement of communication skills, personality development, goal-setting, critical thinking, time management, stress management, interpersonal skills and teamwork. Well-defined Program Outcomes (PO), Course Outcomes (CO), and Program Specific outcomes (PSO) have been prepared and are displayed on the College website

20.Distance education/online education:

As an Affiliate of Santa Clara University: MOBI Partner, free, online and self-paced certificate courses Local Chapter of NPTEL-SWAYAM On-line Courses, the faculty act as Mentors Online Skill-Based and Certificate Courses, Spoken Tutorial Program IIT Bombay IGNOU Learners' Support Centre offers BA, BSc, B.Com , MSc in Food and Nutrition, Diploma in Nutrition, Health & Education and PG Diploma in Urban Planning and Development. The Library has SLIM21,DELNET, and List E-resources, E-content developed by faculty is available on <https://librarysggs.blogspot.com/> and You tube channels

Extended Profile**1.Programme**

1.1

899

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 7627

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1005

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 2518

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 178

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 179

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	899
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	7627
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1005
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	2518
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	178
File Description	Documents
Data Template	View File

3.2	179
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	57
Total number of Classrooms and Seminar halls	
4.2	415.77
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	144
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College strives for effective curriculum delivery through conventional as well as modern techniques.

- College adopts Curriculum and Academic Calendar prescribed by Panjab University containing information regarding admissions, academic terms and examinations
- Teaching Plan and Delivery-Departmental meetings, workload allocation and preparation of Unitised Teaching Plans
- Teaching-Learning Methods-
 - ICT-enabled methods for effective teaching along with traditional Classroom Teaching
 - Laboratory experiments, scientific models and charts
 - Group Discussions, Presentations and Demonstrations
 - Experiential learning through Project work, Industrial visits, Internships and Field work
 - Seminars and Extension lectures by the Subject/Industry experts

- Workshops and hands-on-training
- Mid-Semester Tests, class tests, assignments, Student Presentations, regular assessment in practical classes, viva-voce to gauge academic performance
- College Library- SLIM21 software for automation and an automated library catalogue (WebOPAC), Library Blog and two online databases- DELNET and N-List (INFLIBNET)
- Delivery beyond Curriculum- Add-on and Certificate Courses, UGC-NET training, Remedial classes, Soft Skill Development and Mentoring activities
- MOOCs- SWAYAM/NPTEL, IIT-Bombay Spoken Tutorial and e-Pathshala portals
- The College is one of the forerunners in the region to offer co-opted MA English, MA Economics, and MA Sociology programs with GGSCW, Chandigarh through faculty exchange and infrastructure sharing
- Internal Academic Audit is conducted by Registrar Academics

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://librarysggs.blogspot.com/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The College adheres to the Academic Calendar of Panjab University for admissions, commencement of classes, Student Council Elections, mid-semester examinations, Summer and Winter Breaks, Youth Festival and final examination
- Apart from activities scheduled in the University Calendar, the College prepares and follows its own Academic/Activity Calendar, containing information regarding MSTs, Seminars, Conferences, Workshops, Cultural Events, Youth Festival, Sports Meet, Parent Teacher Meeting, Founders' Day, Freshers and Farewell Parties along with the events of various Clubs and Societies
- Continuous Internal Evaluation (CIE) of the students is done on the basis of various parameters to promote academic excellence, personal development, and student engagement in both curricular and extracurricular pursuits
 - Internal Assessment evaluation on the basis of performance in Mid-Semester Tests, class-tests,

attendance, assignments/projects, Class participation, etc

- For Practical subjects, projects, case studies, on-job training, and overall practical performance of the student is considered
- Due recognition is given to students participating in extracurricular activities like NSS, NCC, Youth Festival and Sports
- Annual Prize Distribution and Convocation are organised to honour and felicitate the students who excel in academics, sports, cultural and other co-curricular activities
- Mentoring and Remedial classes are instrumental in redressal of academic issues

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sggscollege.ac.in/downloads/Academic_Calendar_21-22_(1).pdf?Id=751hpk8h25jEzSxhkdOb3AkticRGXvCdzeB69ukO2tM2g0=

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course

system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

51

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1510

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College integrates Professional Ethics, Gender, Human Values,

Environment and Sustainability through relevant papers offered across various streams

- Professional Ethics through 'Business Ethics and Corporate Governance,' 'Business Policy and Strategic Management,' 'Organisation Theory and Behaviour,' and 'Psychology for Managers'
- Gender Issues are addressed in 'Sociology,' 'Approaches to Literary Criticism-II,' and 'Critical Theory-II'
- Compulsory papers on Punjabi/History and Culture of Punjab. 'Comparative Study of Religion' provides insight into all religions
- Gurmat Vichaar Sabha inspire students to adopt secular values of 'Manas Ki Jaat Sabhe Eke Pehchanbo' (All Mankind is One), 'Sarbat Da Bhala' (Well Being of all Mankind)
- Centre for Religious and Cultural Studies of the College creates awareness about religious and moral values among students
- Environmental Sustainability through 'Environment, Road Safety Education, Violence against Women/Children, and Drug Abuse,' and 'Economics of Growth and Development'
- A Mini Urban Guru Nanak Sacred Forest with 550 Trees including 49 native species has evolved into a Centre of multidisciplinary research and experiential education leading to Research projects and publications in reputed journals
- Rare, exotic and endemic herbal/medicinal plants in the Botanical Garden of the College are used for research
- Different Cells/Societies/Clubs organise extension activities relevant to these crosscutting issues

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

520

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://sggscollege.ac.in/ContentPage.aspx?Id=205f7rA01z7jd8RjvPZ7ivEkOb9Rmiihye8oKdr1vTsVJo=
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sggscollege.ac.in/ContentPage.aspx?Id=205f7rA01z7jd8RjvPZ7ivEkOb9Rmiihye8oKdr1vTsVJo=

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2963

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

461

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College admits students from diverse geographical, economic, and educational backgrounds. Their scholastic abilities and learning abilities also differ.

- The learning levels of students are continually assessed on the basis of performance in the classes and Mid Semester Exams. Necessary efforts are made to help them improve their performance
- Slow learners are continuously monitored and given individual attention. Additional study materials such as textbooks, and previous years' question papers are provided
- Remedial classes are conducted to remedy and discuss problems and doubts related to the curriculum
- Various departments organise activities like orientation, bridge courses, guest lectures, capacity-building workshops
- Advanced learners are encouraged to acquire additional information through online resources like SWAYAM, NPTEL course, and Spoken Tutorial courses of IIT Bombay. They are advised to consult reference books and e-Content available on the College Library Blog
- Creative abilities of students are enhanced by encouraging them to take part in extra and co-curricular activities such as debates, quiz competitions, essay writing, poster making, etc
- Training for competitive examinations like UGC/CSIR/NET examination is provided
- Mentoring and counseling sessions are held
- PTA meetings are held to inform parents about their ward's performance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7627	178

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College enhances the learning experience of students by adopting student-centric methods.

- To create an environment of participative learning, various clubs organise different activities like webinars, group discussions, inter-college competitions, quiz contests, seminars, workshops, fine arts competitions, paper presentations, debates, declamation contests, poster making competitions, etc
- Case studies are an integral part of classroom teaching to encourage peer learning and team spirit
- Students are motivated to register on portals of e-learning like SWAYAM and Spoken Tutorial IIT Bombay
- Different departments hold interactive sessions and extension lectures to provide the faculty as well as students an opportunity to interact with eminent resource persons.
 - Industrial training and Educational tours are organised
- Special attention to slow and advanced learners during classes
- Training and Placement Cell organizes recruitment and placement drives to facilitate students to achieve their career goals
- Soft Skills Development through free Certificate courses to

all registered students

- The College library provides internet facility, access to text and reference books, educational CD/DVDs etc
- Experiential and participative learning through various outreach activities and fieldwork through NSS, NCC, UBA, Equal Opportunity Cell, Dharat Environment Society, Red Ribbon Club and various other Cells/Clubs/Departments are aimed to enhance problem-solving ability in students

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has numerous ICT enabled tools and infrastructure to facilitate has enabled effective teaching-learning process

- All faculty members have the required knowledge and skills to use new digital tools to provide quality education to the students
- A Wi-Fi enabled College campus and ICT classrooms with desktops, smart interactive boards and digital projectors facilitate e-learning
- A well-equipped fully automated College library caters to the students and faculty. It uses the library automation software-SLIM-21 which along with the Library Blog makes it convenient for students to use the resources available effectively. It offers a wide range of e-resources through N-LIST, DELNET and NDLI for remote access
- The College faculty have created E-content and online resources to supplement their understanding of the concepts
- Reading materials, short notes and e-books are provided to students through various online platforms like Google Classroom, E-Mail, College Portal, Blogs, WhatsApp, etc.
- Well-equipped Computer labs, Smart Classrooms and Laboratories with updated software and hardware ensure maximum benefit to the students
- Research Lab facilitates research for students and faculty
- Multimedia facilities (Digital Projectors, Touch enabled interactive flat panel, e-lectern) in Conference Hall and Multipurpose Hall are used to conduct Hybrid

National/International Seminar/Lecture presentations

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

176

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

178

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

110

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1711.63

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College is affiliated to Panjab University, Chandigarh and follows the University regulations in matters pertaining to syllabi, examination and evaluation.

- Internal assessment is marked twice in every academic session before the commencement of Final Semester Examination
- The College ensures fairness and transparency in the calculation of internal assessment
- The students are informed about the assessment criteria at the commencement of each academic session and at regular intervals in the classrooms
- As per Panjab University guidelines, 10% to 20% marks in each paper depending on the course/programme are awarded through internal assessment while the remaining are awarded in the final examinations

- Marks obtained in MSTs, attendance, assignments, class tests, projects, and presentations etc., are considered while awarding internal assessment
- Due weightage is given to students' participation in sports and extracurricular activities
- The students and parents are duly informed about their attendance and examination awards through Parent Teacher Meetings
- Attendance records of the students are uploaded on the College software (Campus Whizz) as well as maintained by the faculty members in the registers
- The office of Controller of Examinations of the College maintains a record of the internal assessment of the students

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College conducts Mid-Semester Tests in both semesters. Final examination (Theory/Practical) is conducted at the end of each semester as per the date sheet of Panjab University.

- The College has a robust mechanism for redressal of examination-related grievances
- The answer sheets of Mid-semester tests are shown to the students by the concerned subject teachers and any discrepancy or grievance regarding the same is addressed
- Students who do not appear in Mid-semester tests on medical grounds/sports and other competitions are given class tests/assignments.
- The Controller of Examination is easily accessible to the students for time-bound resolution of grievances. The student can appeal to the Principal, if not satisfied.
- The Controller of Examination deals with grievances related to the examination conducted by Panjab University by contacting the concerned university authority
- If any student is incorrectly marked absent or the result is withheld, the student can approach the Examination Branch of the College, which forwards his/her grievance to the Controller of Examination.

- The Controller after verification of documents sends the certified attendance sheets to the University so that the result can be rectified and declared.
- The dates of Practical examinations are rescheduled for students who are unable to appear for the same

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers Science, Humanities, and Commerce with its unique and well-defined Programme and course outcomes.

- Programme and course outcomes are identified and defined on the basis of broad spectrum of parameters: knowledge, skills, abilities and attitude
- The programme and course outcomes are uploaded on the College website to communicate them to both students and teachers
- The faculty in-charges for admission to different courses make a special effort in explaining the programme /course outcome to the admission seekers. This helps them to opt for the programme/course according to their interest
- The students are also introduced to the programme and course outcomes in their respective classes at the commencement of each semester - orientation programmes, which are also shared and discussed in mentoring groups
- Bridge classes have been initiated to ensure the attainment of learning outcomes by addressing gaps in the foundational knowledge of student
- The College encourages faculty to enrich their understanding of the program/course outcomes in their respective disciplines through capacity-building workshops
- The faculty serving as members of the Board of Studies are actively involved in the process of framing of syllabi and learning outcomes of the courses

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sggscollege.ac.in/downloads/PO_CO.pdf?Id=488HtUbSljojXV8CImwwDgoXYu9poU9TrFzSbBhmtVljHI=
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The students are evaluated on a continuous basis to achieve the intended learning outcomes
- The attainment of programme/course outcome is evaluated on the basis of Internal Assessment and End-Semester Examinations
- Students are evaluated for practical examinations conducted by Panjab University, Chandigarh through Viva-Voce, group discussions and Lab Practicals (for Science Departments)
- The marks obtained by the students in final exams is analysed to calculate pass percentage and compare the result with the university pass percentage
- The learning outcomes of the meritorious students can be accessed from the ranks of the students who are placed on the university merit list
- Student performance in projects, assignments, class tests, class presentations are used to evaluate programme/ Course outcomes.
- Achievers are felicitated on Annual Prize Distribution Function in categories such as - All Round Best Student, Meritorious students of various streams, Roll of Honor for Academics, and College Colour for outstanding achievement in extracurricular activities
- Number of students placed during on-campus and off-campus placement drives is a measure of the outcome of the course/programme
- Student Progression is another evaluative measure of programme/course outcome
- Well-placed alumni across various spheres of life is a strong indicator of the attainment of learning outcomes

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1727

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sggscollege.ac.in/ContentPage.aspx?Id=2416MMHXqAE/3ENY9+dp/YCKHVEsbfSi9hVell9GVklSWg=

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sggscollege.ac.in/downloads/SSS_2021_0001.pdf?Id=359FR2szuXP6eU2ke65QzNYzeW9rJPySojDkqELU1yShaQ=

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

59.74315

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://serb.gov.in/page/english/research_grants

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has a robust innovation ecosystem that supports both

faculty and students, with several initiatives in place, including:

- Research and Development Cell to provide guidance and support to faculty for research, including applying for grants, guiding PhD students, and publishing papers in reputed journals
- Research Projects and Summer Training for Students under faculty supervision
- Research Facilities includes
 - a Centralized research lab, a well-equipped library with ICT workstations and online resources
 - Guru Nanak Sacred Forest - A Mini Urban Forest with 550 trees comprising 49 native species has developed into a research center generating numerous Multidisciplinary Research papers and Projects of repute
 - Botanical Garden with rare, exotic and endemic plants aids research by the Departments of Botany, Zoology, and Bio-Technology
 - Well-established UG/PG Science labs
- Institution Innovation Cell organizes seminar/lectures/workshop/competitions pertaining to innovation, creativity and entrepreneurial skills and draft institutional policies on innovation and startups
 - MOU with CII has been signed to promote Industry-Academica Interface
 - Pre-incubation Centre established to help student and faculty validate their ideas and prepare for the next stage of growth
- Seminars/Conferences, and Capacity Building Workshops organized by different Departments to develop and strengthen research skills of faculty and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=804ZJmFwxdBa+WsKKp74dtFDZncCdesk7djALG6chUJjyw=

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

15

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

51

File Description	Documents
URL to the research page on HEI website	https://www.sggscollege.ac.in/ContentPage.aspx?Id=1527VheryYyKDcb7s8dwG9zOowmZcMDEnTHxkXGjeqthQs=
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

19

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Several extension and outreach activities including National Awareness Programmes are conducted under the banner of societies/clubs of the College i.e. NSS, NCC Wings, Dharat Suhavi Environment Society, Red Ribbon Club, Legal Literacy Club, PAWS Humane Society, SGGS Rotaract Club in collaboration with CREST, MGNCRE, Indian Red Cross Society and UNIC Healthcare

- The themes of these programmes include Beti Bachao Beti Padhao, Environmental Sustainability, Women Empowerment, AIDS Awareness, Swachh Bharat Abhiyan, Jal Shakti Abhiyan, Green India Mission, Fit India Movement, Cyber Swachhta Mission, Nasha Mukta Bharat Abhiyaan, Road Safety etc
- Outreach activities undertaken by NSS, NCC and other clubs/societies include:
 - Visits to schools to run Biodiversity Campaigns
 - Cleanliness Drives on Plastic Waste Segregation near Sukhna Lake
 - Blood Donation Camp, Nukkad Natak on Swachh Bharat Abhiyan and Jal Shakti Abhiyan in Kaimbwala Village
 - Project 'Smile' on oral health and hygiene in Chandigarh's slum area
 - Tree Plantation and Cleanliness Drives at Chaomajra Village
 - Dengue Awareness Drive at Manimajra
- These activities had a tremendous impact on the students' understanding of societal needs and national goals. They also sensitized the students towards community welfare,

helped them develop long-term community relationships, and built their leadership skills and self-confidence.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=3283JIQSlJaMc4BfQ385RNT3lUPPZODLfc_eKUOAF3WJBek=
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

52

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3850

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

70

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College campus covers an area of 15 acres and has sufficient infrastructure to comfortably accommodate the current number of students. The campus is divided into three blocks: Arts, Science, and Postgraduate, with an Administrative office and 70 other cells and offices to facilitate the teaching-learning process. There are 55 Classrooms (including 07 Smart Classrooms), 26 Laboratories, 17 Departmental Staffrooms and 01 Main Staffroom with Wi-Fi connectivity.

The College also has a Multipurpose hall, a Conference hall, and a Girls' Common room. The Botanical Garden and Mini Urban Guru Nanak Sacred Forest have a variety of medicinal and native species of plants for practical and research studies. In addition, there are 144 computers available for student use. The College uses fiber-optics to support seamless internet connectivity throughout the campus.

The Library has an open-access system. OPAC/ WEBOPAC service to provide access to online catalogue. The three databases, viz., NLIST, DELNET and National Digital Library of India (NDLI) have been subscribed

To accommodate the growing number of students, the College is

currently constructing additional classrooms and a conference hall to augment its physical infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sggscollege.ac.in/ContentPage.aspx?Id=547Cqwlpc1hxuSda7w/p0eP9aAgkdjBSzJFLzKfsHTYiKQ=

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate infrastructural facilities for cultural activities.

- Air-conditioned Conference Hall 43'10"x24ft
- Multipurpose Hall 42'9"x61ft
- Open Air Theatre 43'6"x71'5" Open Stage 24ftx31.25ft.

Students achieve laurels in Zonal/Inter-zonal Youth and Heritage Festivals, Inter/Intra College competitions and engage in activities conducted by various Clubs and Societies of the College.

The College has the best infrastructure for sports and is constantly upgraded to provide a well-equipped training and nurturing environment and host competitions. This has enabled the College to win the coveted Sir Shadi Lal Trophy in Sports for 11 consecutive years amongst 188 colleges affiliated to Panjab University, Chandigarh and produce national and international level sportspersons.

Grounds and Courts:

- Baseball Ground
- Two Basketball Courts (Synthetic 28x15 m., estd. 2019, Concrete 28x15 m., estd. 2006)
- Volleyball Court (18x9 m., estd. 2006)
- Archery Range
- Lawn Tennis Court (23.77x8.23 m., estd. 2019)

Well-maintained playgrounds:

- Kabaddi
- Kho-Kho
- Netball (30.5x15.25 m., estd. 2006)
- Ball Badminton
- 10m Shooting Range (estd. 2007)
- Table Tennis Court (2.74x1.525 m., estd. 2009)

Gymnasium/Yoga Centre

- Fitness Centre in Boys' Hostel
- Gymnasium in Girls' Hostel
- Yoga activities in College grounds

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

57

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/Classrooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

183.32

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Bhai Kahan Singh Nabha Library of the College is fully automated, Wi-Fi enabled and air-conditioned. The library has 51,838 books, 700+ back volumes of journals and 361 audio-visual collections. It subscribes to 16 newspapers, 25 journals (including 14 e-journals) and 18 magazines. Book-bank facility for economically weaker students is available.

The automation is achieved through:

- SOUL Software (2005-2017) and iSLIM Software, version 1.7.1.11666 (2017 onwards): The software provides the facility of OPAC/WebOPAC for database searching and information retrieval. The software also generates barcodes, spine labels and other related reports.
- 14 WiFi enabled computers of which 08 computers in the Digital Section are dedicated to the faculty members for accessing e-resources. In addition, three printers, barcode scanner, professional scanner are also available.
- Remote access to N-List, Delnet and National Digital Library of India (NDLI) databases subscribed by the College
- Bhai Kahan Singh Nabha Library Blog Website (<https://librarysggs.blogspot.com/>) provides access to Panjab University Syllabi, Panjab University Question Papers, College News Clippings, Newly added books and journals and share links of UGC Open Educational Resources (OER).
- Hellen Keller Braille Section with special LEX instant reader and scanner is available for visually challenged students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://117.203.246.202/iopac?Id=7064QtV+i5f1J39Vt3fDknC4q7r/badhmkd15Cd1YzzPZ8=

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.84

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College constantly upgrades its IT facilities including Network, Internet and Wi-Fi in order to ensure an effective teaching learning process. Feedback and suggestions are sought from the faculty for improvement in IT facilities and action is taken accordingly.

- The trained and expert technical staff has been appointed to maintain IT infrastructure
- There are 180 computers connected to the internet which are regularly updated
- Interactive Smart Boards and Digital Projectors are available in 07 Smart Classrooms, 04 labs, Multi-purpose Hall and Conference Hall
- The College has switched to dedicated Fiber Internet Access which has been extended to all Departments, office along with Placement Cell, Research Lab and the Library
- The speed of the internet lease line has been upgraded to 300 Mbps
- Installation of 102 CCTV cameras has been done at specific points to ensure the security by keeping strict vigilance

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

144

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

232.45

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical, academic and support facilities: Construction, maintenance and repair of academic buildings is undertaken as per the applicable guidelines. The HODs intimate the Principal about the work to be done in their departments. The Work/Purchase Committees are formed to review and evaluate the process of procurement, construction, repair and maintenance.

Science and Computer Laboratories: Stock registers are maintained. Outdated equipment and chemicals are disposed of as per protocol. The System Administrator maintains the computer labs.

Library: A register is maintained to record the entry of visitors. All new books/journals are entered into library accession

registers. Book Binder maintains and repairs the documents. Stock taking of the library resources is duly carried out. Library Advisory Committee recommends the augmentation of library resources.

Sports: Sports playgrounds are maintained by the support staff under the HOD of Physical Education. Stock Registers of sports equipment procured and in use are maintained.

Cleanliness and Sanitation Committee ensures a regular cleaning schedule is followed and takes measures to ensure hygiene and cleanliness on the Classroom and College campus.

Safety of the Students and Faculty: Fire Safety equipment and CCTV cameras are installed in the College in prevent any untoward incident

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/PO LICIES%2030%20MARCH.pdf#page=5

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

223

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

551

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://sggscollege.ac.in/downloads/Annual_Report2021-22.pdf#page=52
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1308

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1308

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

112

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

276

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

22

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

49

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The College ensures participation of students at administrative level by constituting Student Council
- The students are given due representation in IQAC, Collegiate Student Grievance Redressal Committee and Internal Complaint Committee
- Different clubs and societies such as Prof Puran Singh Science Society, Expressions Club and Techmates Club ensure engagement of the students in co-curricular activities
- Active engagement of the students is ensured in Go-Green initiatives through Dharat Suhavi Environment Society, Guru Nanak Sacred Forest and Baaz: Bird Watchers' Society
- NCC (Army Wing, Naval Wing, NCC Senior Girls Wing) helps in developing the spirit of discipline and leadership
- Gurmat Vichaar Sabha aims to inculcate ethical values among students
- The students are engaged in social activities through NSS, Mehramat- Live Blood Donors Society, Equal Opportunity Cell, Red Ribbon Club and SGGS Rotaract Club
- Students are engaged in various skill enhancement initiatives through NSQF, IIT Spoken Tutorials and their contribution to the College magazine 'Aggami Jyot'

- The proactive participation of the students in IIC (Institutional Innovation Council) and Training and Placement Cell of the College is remarkable

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/downloads/AnnualReport2021-22.pdf?#page=30
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

119

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association extend financial assistance and also supports in academic, administrative, sports and cultural activities

- Registration of Alumni Association is in process
- Alumni members are active members of IQAC and make significant contribution towards its working
- A monetary assistance worth Rs 75,325/- provided to the 5 visually impaired students by Alumni
- Competent and trained Alumni contribute as coaches for

sports and cultural activities

- Alumni facilitated process of acquiring CII Membership
- Alumni actively promoted installation of Rotaract Club in the College to serve community and promote goodwill among students
- Mr Surinder Rihal, an experienced alumnus in the film industry, actively engaged with students, and facilitates the Diploma in Journalism and Mass Communication through MOU with his company 'Music Media Box,' offering training and internships
- Alumni Association organizes sessions/ lectures/talks whereby alumni are invited to motivate the students
 - A session on Role of Social Media for Startups on by Ms Ritika Singh, CEO and Founder, Kontent Factorys
 - An Online Interactive and Motivational Lecture by alumni placed with prominent companies (Mr Arshdeep & Mr Jatin, Infosys)
 - Motivation Talk by Mr Rajinder Rajan (father of Late Mr Abhishek Sharma, an Alumnus of the College)

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=617YvtU+LWPIYeuADdSUhmoamHtF/GBZVWdHZ3P0KRApk8=
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the College, its perspective plan and functioning of the Faculty completely align with the Vision and Mission enshrined in the College Motto, "Manas Ki Jaat Sabhe Ekey Pehechanbo" (All human beings have equal rights of fraternity,

identity and justice). Affordable quality education imparted by using innovative methodologies to a wide cross section of society without any distinction of caste, creed and religion, hereby strengthening the Institutional Distinctiveness of "sarbat da bhala" (selfless service to mankind). The mission of the College is to inspire, prepare and empower students with knowledge and skills for self-sufficiency to be successful in the ever-changing world.

The Perspective Plan aims to ensure excellence in education facilitating holistic growth with critical thinking. The College inculcates leadership qualities, synthesising a modern scientific approach with an appreciation of culture and tradition along with fostering social realization to create a conducive and propitious environment. Since 2019, there has been unwavering focus on Environmental Sustainability aligned with Cultural and Heritage Preservation by adopting them as College Best Practices.

Decentralised and Democratic mode of Governance in the College is enabled through participation of all stakeholders in various academic/ non-academic affairs formulate and enforces Institutional policies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The practice of decentralisation and participative management (led by the Principal) in the College is reflected in its Admission Process across all the years. In 2021-2022, under the leadership of the Principal as the Chief Coordinator, the Dean Admissions and the Nodal Officer designated by the Principal constituted 07 Admission Committees for centralised admissions and 34 Committees for non-centralised admissions to various courses offered by the College. Each Committee consisted of a convenor and a team of members from both teaching and non-teaching Faculty assigned with the task of verifying documents and making recommendations for Admission.

For example, 06 Committees were formed for BA I Admissions. Each

Committee consisted of 03 members from the Teaching Faculty- 01 Convenor, 02 Faculty members and 01 Non-teaching Faculty member. 04 Committees functioned in the morning session, and 02 Committees in the evening session. In total, 108 members from Teaching Faculty and 21 members from Non-teaching Faculty were assigned duties to streamline the online admission process for the students. The Admission process was further supported by Dean Foreign Students, Fee Concession Committee, Enquiry-cum-Eligibility Committee, Technical Support Desk, Help Desk, Seating Arrangement Committee, Refreshment Committee, Discipline Committee and Hostel Wardens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College made tremendous efforts to create social consciousness about Environmental Sustainability by involving youth and academia through collaboration with government and non-government organisations. A novel range of creative, need-based programmes, ranging from technology-driven courses centred around Environmental Sustainability have been introduced. A Mini Urban Forest has been created on campus with 550 trees comprising 49 native species of the region planted in an area of 180 square metres. An Observation and Research Centre has been established in the Mini Urban Forest to facilitate research among faculty and students across all streams. BAAZ Bird Watchers' Society and PAWS Humane Society have been formed to create a healthy environment of respect between humans and biodiversity which encourages environmental leadership in the youth. Other environmental initiatives include:

- Air Quality Index LED Display
- Bioreactor for horticulture waste
- Milk Bag Recycling Project
- Tree Plantation Drives
- Eco-green Project 'Saugat: Gift-a-Sapling'
- Commemorating Days of environmental importance through competitions, expert talks

Various awards and honours have been conferred in recognition of these initiatives:

- Best Environment Society Award 2021
- Best Herbal Garden, 2022
- Solar Chandigarh Ambassador Award, 2022

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sggscollege.ac.in/downloads/637949673968206852.pdf#page=25
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College functions under the Management - Sikh Educational Society which is headed by the President, Vice President, Secretary and Joint Secretary. It also includes other members of the Management and two nominated members from the teaching Faculty of the College. The academic and administrative functioning of the College remains within the framework established by Panjab University, Chandigarh and Director Higher Education, Chandigarh Administration. Principal is the main executive of the College providing strategic leadership and visionary approach. The decisions regarding admissions, workload distribution, time table, purchase of items, maintenance of infrastructure are taken by different Committees. The IQAC of the College channelizes the efforts of the institution towards academic excellence with progressive outcomes. Administrative Office; teaching departments; various support services like Dean Student Welfare, Library, Research Labs and Media Cell facilitates College functioning in systematized manner.

Societies/Cells and Committees are constituted for holistic development related to Environmental Awareness and Sustainability; Departmental Societies; Extension and Outreach Programmes like NCC and NSS; Professional Development Cells - Redressal of Grievances is address by Committees like Anti-Ragging Squad, Grievance Redressal Cell and Internal Complaints Committee.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sggscollege.ac.in/downloads/637881405776332993.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Faculty has access to Wi-Fi, the College Library, computers in Research and Development Cell for research
- Grant of leaves as per UGC norms (child care, maternity leave)
- Fee concession to wards of permanent faculty studying in any of the academic institutions of the Management
- Group Insurance Scheme for Faculty
- Gratuity and leave encashment on superannuation
- Employees Provident Fund for faculty members to take refundable and non-refundable loan from their GPF accounts
- Retirement benefits of contributory provident fund, gratuity and other schemes as per rules
- Duty and study leave to attend academic programmes
- Distribution of uniforms and winter apparel to Class IV employees

- Provision of food and boarding available in the College hostels at subsidized rates
- Work from home during COVID Pandemic
- Paid leaves to COVID affected faculty members as per DHE rules adhering to the implementation of COVID protocols
- Mosquitogenic Situation Control cell regularly conducts fogging op to curb spread of vector borne diseases
- Gurudwara Sahib at Campus imbibes moral and spiritual values
- Consulting Physician assisted by Pharmacist and Lab Technician available at Bhai Kanhaiya Health Centre

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

19

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has been able to achieve proficiency through the 'Performance-based-appraisal system' prescribed by the UGC. The teaching faculty submits a 'Self-Appraisal Form' annually, which is evaluated by the Principal and the Management. This form

includes indicators on professional development, research publications, presentations, and Seminars/ Conferences attended. Its other metrics include activities organized, punctuality, and student results. Teaching Faculty are encouraged to contribute towards the academic excellence of students and the concerns of all the stakeholders. The College follows the norms of Panjab University regarding the Selection Committee, Selection Procedure, and API Score requirements laid down by the UGC for different cadres.

Vacancies are publicized in leading national and regional newspapers for merit-based selections. Non-Teaching Faculty members also submit their self-appraisal forms annually and their hard work is equally honoured. Regular in-house training for office software and office skills enables office faculty to work efficiently.

Feedback forms are collected from the students and various stakeholders including parents and alumni to assess faculty and institutional performance. Feedback forms are collected at the conclusion of Convocation / Prize Distribution ceremonies and Annual Alumni Meet. Students also submit a Student Satisfaction Survey on various aspects of the institution and its personnel.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts regular Internal and External Financial Audits as per rules and regulations laid down by the government. The College Management, Sikh Educational Society, constitutes a Pre-Audit Committee with members from sister institutions to conduct Internal Financial Audit. The Pre-Audit Committee verifies documents relating to the reception and utilization of funds by the College. The Bursar, who is appointed from the Teaching Faculty, facilitates internal financial management of the College. The External Financial Audit is conducted at the end of the financial year by a Chartered Accountant hired by the College. The

remarks given by the auditor are promptly addressed and suggestions are incorporated as per the requirement using the procedures laid down for the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.63381

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Administration ensures that the funds generated via various sources are optimally used for the intended purposes and transparency is maintained in their mobilization. It has clear procedures laid down for the utilization of funds, which are updated from time to time.

- The fee collected from the students is effectively utilised for maintenance of infrastructure and provision of various facilities to the Faculty and students such as, payment of salaries, fee concessions, scholarships and financing various co-curricular activities
- The funds received through Government agencies are also used optimally. The utilisation of these resources is discussed in Criterion IV
- The funds received via Non-Governmental sources like Alumni contributions, donations, registration fees and sponsorships

are optimally utilized

The Institute also strives for the growth of its human resource. It creates opportunities for the Teaching and Non-Teaching Faculty by organizing various Seminars/ Conferences/ Workshops, etc.

Mobilization of funds through Sponsoring Agencies for Projects

- UGC
- ICSSR
- DST

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has implemented plans and strategies to ensure quality assurance, leading to various established practices. Two are summarized below:

- **Promotion of Skill Development, Innovation and Entrepreneurship through**
 - Increase in the number of skill-based Professional/Certificate courses
 - Institution Innovation Council has been awarded a star ranking of 3.5 by the Innovation Cell, MoE foster a culture of innovation, creativity and entrepreneurial skills amongst the students through numerous activities.
 - Establishment of Prof Puran Singh Society and Incubation Centre
 - The College got affiliated with My Own Business Institute (MOBI), Santa Clara University, California to create awareness about business start-ups and economic opportunities
 - CII Membership to promote the Industry-Academia Interface
- **Promotion of Environmental Sustainability through**
 - Establishment of a green campus to reduce carbon

footprint

- Organization of Tree Plantation Drives and Gift a Sapling Project
- Waste management
- Installation of AQI LED-Display in the Guru Nanak Sacred Forest
- Dharat Suhavi Environment Society launched 'THE MILKBAG PROJECT' to encourage recycling
- Commemoration of environment-related days
- The Baaz - Bird Watchers' Society launched, with members compiling E-Bird data and visiting the City Forest Aviary
- The Barah Maha Garden of Biodiversity developed, and the College calendar for 2022 was designed to promote Environmental Sustainability and Cultural heritage

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1) Feedback Mechanism:

- Regular Feedback is gathered from the various stakeholders and subsequently analysed for the effective evaluation, enhancement and updating of teaching-learning process.
- Student Satisfactory Survey (SSS) is also conducted on the basis of guidelines issued by NAAC. Analysis of SSS is done and communicated to the faculty to make changes to the pedagogy and the academics
- Mentorship Programme and Parent Teaching Meeting as tool for establishing effective redressal of problems
- Remedial Classes to improve the performance of slow learners

2) Curriculum Enhancement with Skill Based Learning

- Introduction of Scholastic and Skill development Programmes
 - Skill-based Course-Diploma in Journalism and Mass Communication
 - 30Hours Certificate Course on Soft Skill Development

- Add-on Certificate Course in Floriculture and Landscaping
- Add-on-courses on E-Commerce
- Add-on-courses on E-Banking
- Add -on Certificate Course in Environment Auditing
- IIT Spoken tutorial
- SWAYAM NPTEL Courses
- Two new optional Papers 'Peasant and Rural Society in India' and 'Basic Social Statistics' were added in MA Sociology
- Establishment of Pre-Incubation Centre to provide requisite skills to the budding entrepreneurs
- Student Self-Help Groups created to foster a culture of innovation
- Training and Placement Cell of the College provides a platform for placement opportunities and career counselling for students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sggscollege.ac.in/downloads/AnnualReport2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

An inclusive environment facilitating gender equity is ensured through the functioning of

- Equal Opportunity Cell
- Grievance Redressal Cell
- Anti Sexual Harassment Cell
- Legal Literacy Cell
- Dean Girl Students
- NCC Girls Wing
- Discipline Committee
- Anti-Ragging Cell
 - Gender Sensitisation Policy

<https://sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=18>

- Anti-Sexual Harassment Policy

<https://sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page>

=17

Empowering Initiatives:

- Female Faculty members in College committees
- Equal representation of girls in Students Council
- Establishment of Student Self-Help Groups by Institution Innovation Council

Curricular:

- Inclusive curriculum dealing with issues of gender parity
- Research conducted by Faculty pertaining to gender

Co-Curricular:

- Commemoration of International and National Day of Women and Girl Child as part of Beti Bachao Beti Padhao campaign
- Empowering rural women entrepreneurs by promoting heritage craft in association with Mehar Baba Charitable Trust, Fatehgarh Sahib

Facilities

- Awards, fee concessions and scholarships for girls' betterment
- Reservation for single girl child in admissions
- Special leaves for female Faculty
- Girls' Common Room to exchange ideas
- Hygienically maintained Girls' Washrooms with sanitary napkin vending machine and incinerator on each floor
- Enhanced security with E-surveillance using CCTVs
- Access to medical care by trained Physician
- Girl students mentored for placement and career counseling

File Description	Documents
Annual gender sensitization action plan	https://www.sggscollege.ac.in/downloads/7.1.1b.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sggscollege.ac.in/downloads/7.1.1a.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College aims to create a zero-waste campus by taking specific measures:

- Implementation of the 5R's: Refuse, Reduce, Reuse, Repurpose and Recycle Solid Waste
- Establishment of a designated segregation unit to ensure effective management of waste
- Segregation of wet (biodegradable) and dry (non-biodegradable) waste in marked and colour-coded dustbins
- Canteen waste and leaf litter accumulated in the bacterial and vermicomposting pits for biodegradation
- Promotion of restricted use of single-use plastic
- Disposal of wet waste generated by the College Mess and Canteen to local pig farmers
- Drainage of grey water through Municipal Corporation drainage system
- Reuse of wastewater generated from the air conditioners for watering the gardens
- Biomedical waste generated from the bacterial culture lab is autoclaved before being disposed off to avoid any contamination
- Incinerator in Girls Common Room to dispose off used sanitary waste
- MOUs signed with Milk Bag Recycling team and Recycling vendor for collecting empty milk packets from faculty/Canteen/students and subsequent disposal, respectively
- Provision of e-waste collection and periodic disposal of electronic waste from authorised vendors

- Promotion of environmental awareness through plastic-free campaigns, waste- segregation workshops etc

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

The vision and mission of the College incorporates universal values of humanity and welfare of all. The diverse social, cultural, regional and economic backgrounds of the students and Faculty of the College are duly recognised to promote inclusiveness in education.

Students taking admission in the College come from diverse socio-economic, regional, and linguistic backgrounds.

- The Office of Dean Foreign Students looks after the admission and welfare of International students
- The Office of Dean Girl Students ensures representation of girls in different bodies and inclusion in the events/activities conducted in the College
- College has an Equal Opportunity Cell which promotes equality amongst students belonging to different social categories such as SC/ST, OBC, and Divyangjan etc
- Needy students from diverse socio-economic backgrounds are given scholarships and Fee concessions
- Book Bank facility for needy students
- Promotion of linguistic diversity by celebrating important days such as Matrihasha Diwas. Students are free to contribute to the College magazine Agammi Jyot in any language of their choice
- The Curriculum of the College is also instrumental in sensitising students to various concerns such as human rights, peace, tolerance, compassion, harmony, moral and ethical values

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College is committed to transform students into socially responsible citizens by following the constitutional obligations, constitutional rights and duties. Following events were organised for the same:

- Legal Literacy Club formed under the direction of the State Legal Service Authority (SLSA) aims to spread legal literacy and constitutional awareness among the students to make them responsible citizens
- Electoral Literacy Club organises events such as National Voters Day, National Youth Day etc. to educate students about the electoral process and significance of casting vote
- National Constitution Day, Azadi Ka Amrit Mahotsav, Swachh Bharat Abhiyan and Jal Shakti Abhiyan, etc to make the students aware of their social responsibility
- Equal Opportunity Cell of the College promotes equality amongst students belonging to different social categories
- Details about the Right to Information Act have been uploaded on the College website
- Dharat Suhavi Environment Society aims at working towards environmental conservation and creating environmental awareness. It is devoted to sensitizing the Faculty and students towards environmental issues, thus focusing on Environmental Sustainability
- Commemorated International Women's Day, National Girl Child Day under the scheme 'Beti Bachhao Beti Padhao' and International Day Against Child Labour

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sggscollege.ac.in/downloads/7.1.9%20updated.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates days of National and International importance to inculcate among the students the spirit of universal fraternity along with valuing their heritage, culture and environmental conservation

- Birth Anniversaries of National Leaders and Freedom Fighters- Gandhi Jayanti, Bhagat Singh Shahidi Diwas to uphold their noble vision
- National Voters Day, Constitution Day, Republic Day and Independence Day to promote the spirit of nationalism
- National Creativity Day, World Book and Copyrights Day to encourage creativity
- World Entrepreneurship Week to promote entrepreneurship and self-reliance
- World Water Day, World Forest Day, World Wetland Day, Wildlife Week, World Ozone Day, World Environment Day, Akshay Urja Diwas and Green Diwali to spread awareness regarding Environment Sustainability
- International Yoga Day to motivate students for physical and mental wellbeing
- International and National Youth Day to encourage development of the youth
- International Women's Day and Girl Child Day to spread awareness about gender equality
- National Science Day, World Science Day and National Mathematics Day to inculcate a scientific temperament
- International Mother Language Day to promote multiculturalism and multilingualism
- College Founder's Day and commemorative Days of Sikh Gurus to inculcate spirit of universal brotherhood

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

In accordance with National Educational Policy 2020 and National Biodiversity Targets 2020, the College has undertaken sustainable initiatives for improving the quality of life, protection of the ecosystem and preservation of natural resources along with representing cultural diversity. The two Best Practices include:

1. **Environmental Sustainability:** The creation of a mini urban forest on-campus with native species of trees amalgamating tradition and modernity along with numerous green initiatives undertaken for: expanding and maintaining green cover, waste management, using renewable sources of energy and water conservation by involving the youth and intelligentsia. The Environment, Green and Energy Audits along with the awards and accolades received by significant Governmental organisations in the last five years are evidence of success for the distinct measures taken to promote Environmental sustainability.

2. **Heritage and Cultural Preservation:** This includes promotion of rich heritage, historical legacy, multicultural expressions and Punjabi Maa Boli (mother-tongue). The values of unique Sikh practice of Seva (selfless service) and Sarbat da Bhala (welfare of all) are imbibed through Community Outreach Programmes for motivating students to be socially responsible. The youth is encouraged to give back to their alma mater and society, while upholding the rich legacy and traditions of the region.

File Description	Documents
Best practices in the Institutional website	https://www.sggscollege.ac.in/downloads/7.2.1A_BestPractice_ES.pdf
Any other relevant information	https://www.sggscollege.ac.in/downloads/7.2.1B_BestPractice_HC.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College stands out in its distinctive endeavour for sustainability through holistic development of students and commitment to the cause of academics supplemented with philanthropy, morality and social inclusiveness amongst youth. The pedagogy used is innovative and cohesive. Within the mentioned framework, the unique Sikh practice of Seva (selfless service) is integrated in the academic and routine functioning of the College, through acts of service and several community outreach programmes. The NCC and NSS Units also epitomised this spirit. The College is creating a niche in the field of Environmental Sustainability with the creation of a mini urban forest with native species of trees, at the same time actively promoting heritage and cultural preservation. The tradition of excellence in sports is the forte of the College and our sportspersons have International representations. The Alumni of the College are well placed in every walk of life and contribute towards the sustainable practices of their alma mater in a commendable way.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College strives for effective curriculum delivery through conventional as well as modern techniques.

- College adopts Curriculum and Academic Calendar prescribed by Panjab University containing information regarding admissions, academic terms and examinations
- Teaching Plan and Delivery-Departmental meetings, workload allocation and preparation of Unitised Teaching Plans
- Teaching-Learning Methods-
 - ICT-enabled methods for effective teaching along with traditional Classroom Teaching
 - Laboratory experiments, scientific models and charts
 - Group Discussions, Presentations and Demonstrations
 - Experiential learning through Project work, Industrial visits, Internships and Field work
 - Seminars and Extension lectures by the Subject/Industry experts
 - Workshops and hands-on-training
- Mid-Semester Tests, class tests, assignments, Student Presentations, regular assessment in practical classes, viva-voce to gauge academic performance
- College Library- SLIM21 software for automation and an automated library catalogue (WebOPAC), Library Blog and two online databases- DELNET and N-List (INFLIBNET)
- Delivery beyond Curriculum- Add-on and Certificate Courses, UGC-NET training, Remedial classes, Soft Skill Development and Mentoring activities
- MOOCs- SWAYAM/NPTEL, IIT-Bombay Spoken Tutorial and e-Pathshala portals
- The College is one of the forerunners in the region to offer co-opted MA English, MA Economics, and MA Sociology programs with GGSCW, Chandigarh through faculty exchange and infrastructure sharing
- Internal Academic Audit is conducted by Registrar Academics

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://librarysggs.blogspot.com/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The College adheres to the Academic Calendar of Panjab University for admissions, commencement of classes, Student Council Elections, mid-semester examinations, Summer and Winter Breaks, Youth Festival and final examination
- Apart from activities scheduled in the University Calendar, the College prepares and follows its own Academic/Activity Calendar, containing information regarding MSTs, Seminars, Conferences, Workshops, Cultural Events, Youth Festival, Sports Meet, Parent Teacher Meeting, Founders' Day, Freshers and Farewell Parties along with the events of various Clubs and Societies
- Continuous Internal Evaluation (CIE) of the students is done on the basis of various parameters to promote academic excellence, personal development, and student engagement in both curricular and extracurricular pursuits
 - Internal Assessment evaluation on the basis of performance in Mid-Semester Tests, class-tests, attendance, assignments/projects, Class participation, etc
 - For Practical subjects, projects, case studies, on-job training, and overall practical performance of the student is considered
 - Due recognition is given to students participating in extracurricular activities like NSS, NCC, Youth Festival and Sports
 - Annual Prize Distribution and Convocation are organised to honour and felicitate the students who excel in academics, sports, cultural and other co-curricular activities
 - Mentoring and Remedial classes are instrumental in redressal of academic issues

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sggscollege.ac.in/downloads/Academic_Calendar_21-22_(1).pdf?Id=751hpk8h25jEzSxhkdQb3AkticRGXvCdzeB69ukO2tM2g0=

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

51

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1510

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The College integrates Professional Ethics, Gender, Human Values, Environment and Sustainability through relevant papers offered across various streams

- Professional Ethics through 'Business Ethics and Corporate Governance,' 'Business Policy and Strategic Management,' 'Organisation Theory and Behaviour,' and 'Psychology for Managers'
- Gender Issues are addressed in 'Sociology,' 'Approaches to Literary Criticism-II,' and 'Critical Theory-II'
- Compulsory papers on Punjabi/History and Culture of Punjab. 'Comparative Study of Religion' provides insight into all religions
- Gurmat Vichaar Sabha inspire students to adopt secular

values of 'Manas Ki Jaat Sabhe Eke Pehchanbo' (All Mankind is One), 'Sarbat Da Bhala' (Well Being of all Mankind)

- Centre for Religious and Cultural Studies of the College creates awareness about religious and moral values among students
- Environmental Sustainability through 'Environment, Road Safety Education, Violence against Women/Children, and Drug Abuse,' and 'Economics of Growth and Development'
- A Mini Urban Guru Nanak Sacred Forest with 550 Trees including 49 native species has evolved into a Centre of multidisciplinary research and experiential education leading to Research projects and publications in reputed journals
- Rare, exotic and endemic herbal/medicinal plants in the Botanical Garden of the College are used for research
- Different Cells/Societies/Clubs organise extension activities relevant to these crosscutting issues

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

520

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	https://sggscollege.ac.in/ContentPage.aspx?Id=205f7rA01Z7jd8RjvPZ7ivEkOb9Rmiihye8oKdr1vTsVJo=
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sggscollege.ac.in/ContentPage.aspx?Id=205f7rA01Z7jd8RjvPZ7ivEkOb9Rmiihye8oKdr1vTsVJo=

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2963

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

461

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College admits students from diverse geographical, economic, and educational backgrounds. Their scholastic abilities and learning abilities also differ.

- The learning levels of students are continually assessed on the basis of performance in the classes and Mid Semester Exams. Necessary efforts are made to help them improve their performance
- Slow learners are continuously monitored and given individual attention. Additional study materials such as textbooks, and previous years' question papers are provided
- Remedial classes are conducted to remedy and discuss problems and doubts related to the curriculum
- Various departments organise activities like orientation, bridge courses, guest lectures, capacity-building workshops
- Advanced learners are encouraged to acquire additional information through online resources like SWAYAM, NPTEL course, and Spoken Tutorial courses of IIT Bombay. They are advised to consult reference books and e-Content available on the College Library Blog
- Creative abilities of students are enhanced by encouraging them to take part in extra and co-curricular activities such as debates, quiz competitions, essay writing, poster making, etc
- Training for competitive examinations like UGC/CSIR/NET examination is provided
- Mentoring and counseling sessions are held
- PTA meetings are held to inform parents about their ward's performance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7627	178

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College enhances the learning experience of students by adopting student-centric methods.

- To create an environment of participative learning, various clubs organise different activities like webinars, group discussions, inter-college competitions, quiz contests, seminars, workshops, fine arts competitions, paper presentations, debates, declamation contests, poster making competitions, etc
- Case studies are an integral part of classroom teaching to encourage peer learning and team spirit
- Students are motivated to register on portals of e-learning like SWAYAM and Spoken Tutorial IIT Bombay
- Different departments hold interactive sessions and extension lectures to provide the faculty as well as students an opportunity to interact with eminent resource persons.
 - Industrial training and Educational tours are organised
- Special attention to slow and advanced learners during classes
- Training and Placement Cell organizes recruitment and placement drives to facilitate students to achieve their career goals
- Soft Skills Development through free Certificate courses

to all registered students

- The College library provides internet facility, access to text and reference books, educational CD/DVDs etc
- Experiential and participative learning through various outreach activities and fieldwork through NSS, NCC, UBA, Equal Opportunity Cell, Dharat Environment Society, Red Ribbon Club and various other Cells/Clubs/Departments are aimed to enhance problem-solving ability in students

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has numerous ICT enabled tools and infrastructure to facilitate has enabled effective teaching-learning process

- All faculty members have the required knowledge and skills to use new digital tools to provide quality education to the students
- A Wi-Fi enabled College campus and ICT classrooms with desktops, smart interactive boards and digital projectors facilitate e-learning
- A well-equipped fully automated College library caters to the students and faculty. It uses the library automation software-SLIM-21 which along with the Library Blog makes it convenient for students to use the resources available effectively. It offers a wide range of e-resources through N-LIST, DELNET and NDLI for remote access
- The College faculty have created E-content and online resources to supplement their understanding of the concepts
- Reading materials, short notes and e-books are provided to students through various online platforms like Google Classroom, E-Mail, College Portal, Blogs, WhatsApp, etc.
- Well-equipped Computer labs, Smart Classrooms and Laboratories with updated software and hardware ensure maximum benefit to the students
- Research Lab facilitates research for students and faculty
- Multimedia facilities (Digital Projectors, Touch enabled

interactive flat panel, e-lectern) in Conference Hall and Multipurpose Hall are used to conduct Hybrid National/International Seminar/Lecture presentations

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

176

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

178

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

110

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

1711.63

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College is affiliated to Panjab University, Chandigarh and follows the University regulations in matters pertaining to syllabi, examination and evaluation.

- Internal assessment is marked twice in every academic session before the commencement of Final Semester Examination
- The College ensures fairness and transparency in the calculation of internal assessment
- The students are informed about the assessment criteria at the commencement of each academic session and at regular intervals in the classrooms
- As per Panjab University guidelines, 10% to 20% marks in

each paper depending on the course/programme are awarded through internal assessment while the remaining are awarded in the final examinations

- Marks obtained in MSTs, attendance, assignments, class tests, projects, and presentations etc., are considered while awarding internal assessment
- Due weightage is given to students' participation in sports and extracurricular activities
- The students and parents are duly informed about their attendance and examination awards through Parent Teacher Meetings
- Attendance records of the students are uploaded on the College software (Campus Whizz) as well as maintained by the faculty members in the registers
- The office of Controller of Examinations of the College maintains a record of the internal assessment of the students

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College conducts Mid-Semester Tests in both semesters. Final examination (Theory/Practical) is conducted at the end of each semester as per the date sheet of Panjab University.

- The College has a robust mechanism for redressal of examination-related grievances
- The answer sheets of Mid-semester tests are shown to the students by the concerned subject teachers and any discrepancy or grievance regarding the same is addressed
- Students who do not appear in Mid-semester tests on medical grounds/sports and other competitions are given class tests/assignments.
- The Controller of Examination is easily accessible to the students for time-bound resolution of grievances. The student can appeal to the Principal, if not satisfied.
- The Controller of Examination deals with grievances related to the examination conducted by Panjab University by contacting the concerned university authority
- If any student is incorrectly marked absent or the result

is withheld, the student can approach the Examination Branch of the College, which forwards his/her grievance to the Controller of Examination.

- The Controller after verification of documents sends the certified attendance sheets to the University so that the result can be rectified and declared.
- The dates of Practical examinations are rescheduled for students who are unable to appear for the same

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers Science, Humanities, and Commerce with its unique and well-defined Programme and course outcomes.

- Programme and course outcomes are identified and defined on the basis of broad spectrum of parameters: knowledge, skills, abilities and attitude
- The programme and course outcomes are uploaded on the College website to communicate them to both students and teachers
- The faculty in-charges for admission to different courses make a special effort in explaining the programme /course outcome to the admission seekers. This helps them to opt for the programme/course according to their interest
- The students are also introduced to the programme and course outcomes in their respective classes at the commencement of each semester - orientation programmes, which are also shared and discussed in mentoring groups
- Bridge classes have been initiated to ensure the attainment of learning outcomes by addressing gaps in the foundational knowledge of student
- The College encourages faculty to enrich their understanding of the program/course outcomes in their respective disciplines through capacity-building workshops
- The faculty serving as members of the Board of Studies are actively involved in the process of framing of

syllabi and learning outcomes of the courses

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sggscollege.ac.in/downloads/P_O_CO.pdf?Id=488HtUbSljojXV8CImwwDgoXYu9poU9TrFzSbBhmtV1jHI=
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The students are evaluated on a continuous basis to achieve the intended learning outcomes
- The attainment of programme/course outcome is evaluated on the basis of Internal Assessment and End-Semester Examinations
- Students are evaluated for practical examinations conducted by Panjab University, Chandigarh through Viva-Voce, group discussions and Lab Practicals (for Science Departments)
- The marks obtained by the students in final exams is analysed to calculate pass percentage and compare the result with the university pass percentage
- The learning outcomes of the meritorious students can be accessed from the ranks of the students who are placed on the university merit list
- Student performance in projects, assignments, class tests, class presentations are used to evaluate programme/ Course outcomes.
- Achievers are felicitated on Annual Prize Distribution Function in categories such as - All Round Best Student, Meritorious students of various streams, Roll of Honor for Academics, and College Colour for outstanding achievement in extracurricular activities
- Number of students placed during on-campus and off-campus placement drives is a measure of the outcome of the course/programme
- Student Progression is another evaluative measure of programme/course outcome
- Well-placed alumni across various spheres of life is a

strong indicator of the attainment of learning outcomes

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

1727

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sggscollege.ac.in/ContentPage.aspx?Id=2416MMHXqAE/3ENY9+dp/YCKHVEsbfSi9hVe119GVklSWg=

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://sggscollege.ac.in/downloads/SSS_2021_0001.pdf?Id=359FR2szuXP6eU2ke65QzNYzeW9rJPySojDkqELUlyShaQ=

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

59.74315

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://serb.gov.in/page/english/research_grants

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and

transfer of knowledge

The College has a robust innovation ecosystem that supports both faculty and students, with several initiatives in place, including:

- Research and Development Cell to provide guidance and support to faculty for research, including applying for grants, guiding PhD students, and publishing papers in reputed journals
- Research Projects and Summer Training for Students under faculty supervision
- Research Facilities includes
 - a Centralized research lab, a well-equipped library with ICT workstations and online resources
 - Guru Nanak Sacred Forest - A Mini Urban Forest with 550 trees comprising 49 native species has developed into a research center generating numerous Multidisciplinary Research papers and Projects of repute
 - Botanical Garden with rare, exotic and endemic plants aids research by the Departments of Botany, Zoology, and Bio-Technology
 - Well-established UG/PG Science labs
- Institution Innovation Cell organizes seminar/lectures/workshop/competitions pertaining to innovation, creativity and entrepreneurial skills and draft institutional policies on innovation and startups
 - MOU with CII has been signed to promote Industry-Academica Interface
 - Pre-incubation Centre established to help student and faculty validate their ideas and prepare for the next stage of growth
- Seminars/Conferences, and Capacity Building Workshops organized by different Departments to develop and strengthen research skills of faculty and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=804ZJmFwxDBa+WsKKp74dtFDZncCdesk7djALG6chUJjyw=

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

15

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

51

File Description	Documents
URL to the research page on HEI website	https://www.sggscollege.ac.in/ContentPage.aspx?Id=1527VheryYyKDcb7s8dwG9zOowmZcMDEnTHxkXGjeqthOs=
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

35

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

19

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Several extension and outreach activities including National Awareness Programmes are conducted under the banner of societies/clubs of the College i.e. NSS, NCC Wings, Dharat Suhavi Environment Society, Red Ribbon Club, Legal Literacy Club, PAWS Humane Society, SGGS Rotaract Club in collaboration with CREST, MGNCRE, Indian Red Cross Society and UNIC Healthcare

- The themes of these programmes include Beti Bachao Beti Padhao, Environmental Sustainability, Women Empowerment, AIDS Awareness, Swachh Bharat Abhiyan, Jal Shakti Abhiyan, Green India Mission, Fit India Movement, Cyber Swachhta Mission, Nasha Mukh Bharat Abhiyaan, Road Safety etc
- Outreach activities undertaken by NSS, NCC and other clubs/societies include:
 - Visits to schools to run Biodiversity Campaigns
 - Cleanliness Drives on Plastic Waste Segregation near Sukhna Lake

- Blood Donation Camp, Nukkad Natak on Swachh Bharat Abhiyan and Jal Shakti Abhiyan in Kaimbwala Village
- Project 'Smile' on oral health and hygiene in Chandigarh's slum area
- Tree Plantation and Cleanliness Drives at Chaomajra Village
- Dengue Awareness Drive at Manimajra
- These activities had a tremendous impact on the students' understanding of societal needs and national goals. They also sensitized the students towards community welfare, helped them develop long-term community relationships, and built their leadership skills and self-confidence.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=3283JIQSlJaMc4BfQ385RNT3lUPPZODLfCeKUOAF3WJBek=
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

52	
File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File
3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
3850	
File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File
3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
70	
File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College campus covers an area of 15 acres and has sufficient infrastructure to comfortably accommodate the current number of students. The campus is divided into three blocks: Arts, Science, and Postgraduate, with an Administrative office and 70 other cells and offices to facilitate the teaching-learning process. There are 55 Classrooms (including 07 Smart Classrooms), 26 Laboratories, 17 Departmental Staffrooms and 01 Main Staffroom with Wi-Fi connectivity.

The College also has a Multipurpose hall, a Conference hall, and a Girls' Common room. The Botanical Garden and Mini Urban Guru Nanak Sacred Forest have a variety of medicinal and native species of plants for practical and research studies. In addition, there are 144 computers available for student use. The College uses fiber-optics to support seamless internet connectivity throughout the campus.

The Library has an open-access system. OPAC/ WEBOPAC service to provide access to online catalogue. The three databases, viz., NLIST, DELNET and National Digital Library of India (NDLI) have been subscribed

To accommodate the growing number of students, the College is currently constructing additional classrooms and a conference hall to augment its physical infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sggscollege.ac.in/ContentPage.aspx?Id=547CqwlpcclhxuSda7w/pOeP9aAgkdjBSzJFLzKfsHTYiKQ=

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate infrastructural facilities for cultural activities.

- Air-conditioned Conference Hall 43'10"x24ft
- Multipurpose Hall 42'9"x61ft
- Open Air Theatre 43'6"x71'5" Open Stage 24ftx31.25ft.

Students achieve laurels in Zonal/Inter-zonal Youth and Heritage Festivals, Inter/Intra College competitions and engage in activities conducted by various Clubs and Societies of the College.

The College has the best infrastructure for sports and is constantly upgraded to provide a well-equipped training and nurturing environment and host competitions. This has enabled the College to win the coveted Sir Shadi Lal Trophy in Sports for 11 consecutive years amongst 188 colleges affiliated to Panjab University, Chandigarh and produce national and international level sportspersons.

Grounds and Courts:

- Baseball Ground
- Two Basketball Courts (Synthetic 28x15 m., estd. 2019, Concrete 28x15 m., estd. 2006)
- Volleyball Court (18x9 m., estd. 2006)
- Archery Range
- Lawn Tennis Court (23.77x8.23 m., estd. 2019)

Well-maintained playgrounds:

- Kabaddi
- Kho-Kho
- Netball (30.5x15.25 m., estd. 2006)
- Ball Badminton
- 10m Shooting Range (estd. 2007)
- Table Tennis Court (2.74x1.525 m., estd. 2009)

Gymnasium/Yoga Centre

- Fitness Centre in Boys' Hostel
- Gymnasium in Girls' Hostel
- Yoga activities in College grounds

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

57

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/Classrooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

183.32

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Bhai Kahan Singh Nabha Library of the College is fully automated, Wi-Fi enabled and air-conditioned. The library has 51,838 books, 700+ back volumes of journals and 361 audio-visual collections. It subscribes to 16 newspapers, 25 journals (including 14 e-journals) and 18 magazines. Book-bank facility for economically weaker students is available.

The automation is achieved through:

- SOUL Software (2005-2017) and iSLIM Software, version 1.7.1.11666 (2017 onwards): The software provides the facility of OPAC/WebOPAC for database searching and information retrieval. The software also generates barcodes, spine labels and other related reports.
- 14 WiFi enabled computers of which 08 computers in the Digital Section are dedicated to the faculty members for accessing e-resources. In addition, three printers, barcode scanner, professional scanner are also available.
- Remote access to N-List, Delnet and National Digital Library of India (NDLI) databases subscribed by the College
- Bhai Kahan Singh Nabha Library Blog Website (<https://librarysggs.blogspot.com/>) provides access to Panjab University Syllabi, Panjab University Question Papers, College News Clippings, Newly added books and journals and share links of UGC Open Educational Resources (OER).
- Hellen Keller Braille Section with special LEX instant reader and scanner is available for visually challenged students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://117.203.246.202/iopac?Id=7064QtV+i5f1J39Vt3fDknC4q7r/badhmkd15Cd1YzzPZ8=
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
1.84	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
35	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College constantly upgrades its IT facilities including Network, Internet and Wi-Fi in order to ensure an effective teaching learning process. Feedback and suggestions are sought from the faculty for improvement in IT facilities and action is taken accordingly.

- The trained and expert technical staff has been appointed to maintain IT infrastructure
- There are 180 computers connected to the internet which are regularly updated
- Interactive Smart Boards and Digital Projectors are available in 07 Smart Classrooms, 04 labs, Multi-purpose Hall and Conference Hall
- The College has switched to dedicated Fiber Internet Access which has been extended to all Departments, office along with Placement Cell, Research Lab and the Library
- The speed of the internet lease line has been upgraded to 300 Mbps
- Installation of 102 CCTV cameras has been done at specific points to ensure the security by keeping strict vigilance

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

144

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

232.45

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical, academic and support facilities: Construction, maintenance and repair of academic buildings is undertaken as per the applicable guidelines. The HODs intimate the Principal about the work to be done in their departments. The Work/Purchase Committees are formed to review and evaluate the process of procurement, construction, repair and maintenance.

Science and Computer Laboratories: Stock registers are maintained. Outdated equipment and chemicals are disposed of as per protocol. The System Administrator maintains the computer labs.

Library: A register is maintained to record the entry of visitors. All new books/journals are entered into library accession registers. Book Binder maintains and repairs the documents. Stock taking of the library resources is duly carried out. Library Advisory Committee recommends the augmentation of library resources.

Sports: Sports playgrounds are maintained by the support staff under the HOD of Physical Education. Stock Registers of sports equipment procured and in use are maintained.

Cleanliness and Sanitation Committee ensures a regular cleaning schedule is followed and takes measures to ensure hygiene and cleanliness on the Classroom and College campus.

Safety of the Students and Faculty: Fire Safety equipment and CCTV cameras are installed in the College in prevent any untoward incident

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=5

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

223

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

551

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://sggscollege.ac.in/downloads/AnnualReport2021-22.pdf#page=52
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1308

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1308

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

112

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

276

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

22

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

49

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The College ensures participation of students at administrative level by constituting Student Council
- The students are given due representation in IQAC, Collegiate Student Grievance Redressal Committee and Internal Complaint Committee
- Different clubs and societies such as Prof Puran Singh Science Society, Expressions Club and Techmates Club ensure engagement of the students in co-curricular activities
- Active engagement of the students is ensured in Go-Green initiatives through Dharat Suhavi Environment Society, Guru Nanak Sacred Forest and Baaz: Bird Watchers' Society
- NCC (Army Wing, Naval Wing, NCC Senior Girls Wing) helps in developing the spirit of discipline and leadership
- Gurmat Vichaar Sabha aims to inculcate ethical values among students
- The students are engaged in social activities through NSS, Mehramat- Live Blood Donors Society, Equal Opportunity Cell, Red Ribbon Club and SGGS Rotaract Club

- Students are engaged in various skill enhancement initiatives through NSQF, IIT Spoken Tutorials and their contribution to the College magazine 'Aggami Jyot'
- The proactive participation of the students in IIC (Institutional Innovation Council) and Training and Placement Cell of the College is remarkable

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/downloads/AnnualReport2021-22.pdf?#page=30
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

119

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association extend financial assistance and also supports in academic, administrative, sports and cultural activities

- Registration of Alumni Association is in process
- Alumni members are active members of IQAC and make significant contribution towards its working

- A monetary assistance worth Rs 75,325/- provided to the 5 visually impaired students by Alumni
- Competent and trained Alumni contribute as coaches for sports and cultural activities
- Alumni facilitated process of acquiring CII Membership
- Alumni actively promoted installation of Rotaract Club in the College to serve community and promote goodwill among students
- Mr Surinder Rihal, an experienced alumnus in the film industry, actively engaged with students, and facilitates the Diploma in Journalism and Mass Communication through MOU with his company 'Music Media Box,' offering training and internships
- Alumni Association organizes sessions/ lectures/talks whereby alumni are invited to motivate the students
 - A session on Role of Social Media for Startups on by Ms Ritika Singh, CEO and Founder, Kontent Factorys
 - An Online Interactive and Motivational Lecture by alumni placed with prominent companies (Mr Arshdeep & Mr Jatin, Infosys)
 - Motivation Talk by Mr Rajinder Rajan (father of Late Mr Abhishek Sharma, an Alumnus of the College)

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=617YvtU+LWPIYeuADdSUhmoamHtF/GBZVWdHZ3P0KRApk8=
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the College, its perspective plan and functioning of the Faculty completely align with the Vision and Mission enshrined in the College Motto, "Manas Ki Jaat Sabhe Ekey Pehechanbo" (All human beings have equal rights of fraternity, identity and justice). Affordable quality education imparted by using innovative methodologies to a wide cross section of society without any distinction of caste, creed and religion, hereby strengthening the Institutional Distinctiveness of "sarbat da bhala" (selfless service to mankind). The mission of the College is to inspire, prepare and empower students with knowledge and skills for self-sufficiency to be successful in the ever-changing world.

The Perspective Plan aims to ensure excellence in education facilitating holistic growth with critical thinking. The College inculcates leadership qualities, synthesising a modern scientific approach with an appreciation of culture and tradition along with fostering social realization to create a conducive and propitious environment. Since 2019, there has been unwavering focus on Environmental Sustainability aligned with Cultural and Heritage Preservation by adopting them as College Best Practices.

Decentralised and Democratic mode of Governance in the College is enabled through participation of all stakeholders in various academic/ non-academic affairs formulate and enforces Institutional policies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The practice of decentralisation and participative management (led by the Principal) in the College is reflected in its Admission Process across all the years. In 2021-2022, under the leadership of the Principal as the Chief Coordinator, the Dean Admissions and the Nodal Officer designated by the Principal constituted 07 Admission Committees for centralised admissions and 34 Committees for non-centralised admissions to various courses offered by the College. Each Committee consisted of a

convenor and a team of members from both teaching and non-teaching Faculty assigned with the task of verifying documents and making recommendations for Admission.

For example, 06 Committees were formed for BA I Admissions. Each Committee consisted of 03 members from the Teaching Faculty- 01 Convenor, 02 Faculty members and 01 Non-teaching Faculty member. 04 Committees functioned in the morning session, and 02 Committees in the evening session. In total, 108 members from Teaching Faculty and 21 members from Non-teaching Faculty were assigned duties to streamline the online admission process for the students. The Admission process was further supported by Dean Foreign Students, Fee Concession Committee, Enquiry-cum-Eligibility Committee, Technical Support Desk, Help Desk, Seating Arrangement Committee, Refreshment Committee, Discipline Committee and Hostel Wardens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College made tremendous efforts to create social consciousness about Environmental Sustainability by involving youth and academia through collaboration with government and non-government organisations. A novel range of creative, need-based programmes, ranging from technology-driven courses centred around Environmental Sustainability have been introduced. A Mini Urban Forest has been created on campus with 550 trees comprising 49 native species of the region planted in an area of 180 square metres. An Observation and Research Centre has been established in the Mini Urban Forest to facilitate research among faculty and students across all streams. BAAZ Bird Watchers' Society and PAWS Humane Society have been formed to create a healthy environment of respect between humans and biodiversity which encourages environmental leadership in the youth. Other environmental initiatives include:

- Air Quality Index LED Display
- Bioreactor for horticulture waste

- Milk Bag Recycling Project
- Tree Plantation Drives
- Eco-green Project 'Saugat: Gift-a-Sapling'
- Commemorating Days of environmental importance through competitions, expert talks

Various awards and honours have been conferred in recognition of these initiatives:

- Best Environment Society Award 2021
- Best Herbal Garden, 2022
- Solar Chandigarh Ambassador Award, 2022

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sggscollege.ac.in/downloads/637949673968206852.pdf#page=25
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College functions under the Management - Sikh Educational Society which is headed by the President, Vice President, Secretary and Joint Secretary. It also includes other members of the Management and two nominated members from the teaching Faculty of the College. The academic and administrative functioning of the College remains within the framework established by Panjab University, Chandigarh and Director Higher Education, Chandigarh Administration. Principal is the main executive of the College providing strategic leadership and visionary approach. The decisions regarding admissions, workload distribution, time table, purchase of items, maintenance of infrastructure are taken by different Committees. The IQAC of the College channelizes the efforts of the institution towards academic excellence with progressive outcomes. Administrative Office; teaching departments; various support services like Dean Student Welfare, Library, Research Labs and Media Cell facilitates College functioning in systematized manner.

Societies/Cells and Committees are constituted for holistic

development related to Environmental Awareness and Sustainability; Departmental Societies; Extension and Outreach Programmes like NCC and NSS; Professional Development Cells - Redressal of Grievances is address by Committees like Anti-Ragging Squad, Grievance Redressal Cell and Internal Complaints Committee.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sggscollege.ac.in/downloads/637881405776332993.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Faculty has access to Wi-Fi, the College Library, computers in Research and Development Cell for research
- Grant of leaves as per UGC norms (child care, maternity leave)
- Fee concession to wards of permanent faculty studying in any of the academic institutions of the Management
- Group Insurance Scheme for Faculty
- Gratuity and leave encashment on superannuation

- Employees Provident Fund for faculty members to take refundable and non-refundable loan from their GPF accounts
- Retirement benefits of contributory provident fund, gratuity and other schemes as per rules
- Duty and study leave to attend academic programmes
- Distribution of uniforms and winter apparel to Class IV employees
- Provision of food and boarding available in the College hostels at subsidized rates
- Work from home during COVID Pandemic
- Paid leaves to COVID affected faculty members as per DHE rules adhering to the implementation of COVID protocols
- Mosquitogenic Situation Control cell regularly conducts fogging op to curb spread of vector borne diseases
- Gurudwara Sahib at Campus imbibes moral and spiritual values
- Consulting Physician assisted by Pharmacist and Lab Technician available at Bhai Kanhaiya Health Centre

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized

by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

19

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has been able to achieve proficiency through the 'Performance-based-appraisal system' prescribed by the UGC. The teaching faculty submits a 'Self-Appraisal Form' annually, which is evaluated by the Principal and the Management. This form includes indicators on professional development, research publications, presentations, and Seminars/ Conferences attended. Its other metrics include activities organized, punctuality, and student results. Teaching Faculty are encouraged to contribute towards the academic excellence of students and the concerns of all the stakeholders. The College follows the norms of Panjab University regarding the Selection Committee, Selection Procedure, and API Score requirements laid down by the UGC for different cadres.

Vacancies are publicized in leading national and regional newspapers for merit-based selections. Non-Teaching Faculty members also submit their self-appraisal forms annually and their hard work is equally honoured. Regular in-house training for office software and office skills enables office faculty to work efficiently.

Feedback forms are collected from the students and various stakeholders including parents and alumni to assess faculty and institutional performance. Feedback forms are collected at the conclusion of Convocation / Prize Distribution ceremonies and Annual Alumni Meet. Students also submit a Student Satisfaction Survey on various aspects of the institution and its personnel.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts regular Internal and External Financial Audits as per rules and regulations laid down by the government. The College Management, Sikh Educational Society, constitutes a Pre-Audit Committee with members from sister

institutions to conduct Internal Financial Audit. The Pre-Audit Committee verifies documents relating to the reception and utilization of funds by the College. The Bursar, who is appointed from the Teaching Faculty, facilitates internal financial management of the College. The External Financial Audit is conducted at the end of the financial year by a Chartered Accountant hired by the College. The remarks given by the auditor are promptly addressed and suggestions are incorporated as per the requirement using the procedures laid down for the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.63381

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Administration ensures that the funds generated via various sources are optimally used for the intended purposes and transparency is maintained in their mobilization. It has clear procedures laid down for the utilization of funds, which are updated from time to time.

- The fee collected from the students is effectively utilised for maintenance of infrastructure and provision

of various facilities to the Faculty and students such as, payment of salaries, fee concessions, scholarships and financing various co-curricular activities

- The funds received through Government agencies are also used optimally. The utilisation of these resources is discussed in Criterion IV
- The funds received via Non-Governmental sources like Alumni contributions, donations, registration fees and sponsorships are optimally utilized

The Institute also strives for the growth of its human resource. It creates opportunities for the Teaching and Non-Teaching Faculty by organizing various Seminars/ Conferences/ Workshops, etc.

Mobilization of funds through Sponsoring Agencies for Projects

- UGC
- ICSSR
- DST

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has implemented plans and strategies to ensure quality assurance, leading to various established practices. Two are summarized below:

- **Promotion of Skill Development, Innovation and Entrepreneurship through**
 - Increase in the number of skill-based Professional/Certificate courses
 - Institution Innovation Council has been awarded a star ranking of 3.5 by the Innovation Cell, MoE foster a culture of innovation, creativity and entrepreneurial skills amongst the students through numerous activities.
 - Establishment of Prof Puran Singh Society and

Incubation Centre

- The College got affiliated with My Own Business Institute (MOBI), Santa Clara University, California to create awareness about business start-ups and economic opportunities
- CII Membership to promote the Industry-Academia Interface
- Promotion of Environmental Sustainability through
 - Establishment of a green campus to reduce carbon footprint
 - Organization of Tree Plantation Drives and Gift a Sapling Project
 - Waste management
 - Installation of AQI LED-Display in the Guru Nanak Sacred Forest
 - Dharat Suhavi Environment Society launched 'THE MILKBAG PROJECT' to encourage recycling
 - Commemoration of environment-related days
 - The Baaz - Bird Watchers' Society launched, with members compiling E-Bird data and visiting the City Forest Aviary
 - The Barah Maha Garden of Biodiversity developed, and the College calendar for 2022 was designed to promote Environmental Sustainability and Cultural heritage

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1) Feedback Mechanism:

- Regular Feedback is gathered from the various stakeholders and subsequently analysed for the effective evaluation, enhancement and updating of teaching-learning process.
- Student Satisfactory Survey (SSS) is also conducted on the basis of guidelines issued by NAAC. Analysis of SSS is done and communicated to the faculty to make changes

to the pedagogy and the academics

- Mentorship Programme and Parent Teaching Meeting as tool for establishing effective redressal of problems
- Remedial Classes to improve the performance of slow learners

2) Curriculum Enhancement with Skill Based Learning

- Introduction of Scholastic and Skill development Programmes
 - Skill-based Course-Diploma in Journalism and Mass Communication
 - 30Hours Certificate Course on Soft Skill Development
 - Add-on Certificate Course in Floriculture and Landscaping
 - Add-on-courses on E-Commerce
 - Add-on-courses on E-Banking
 - Add -on Certificate Course in Environment Auditing
 - IIT Spoken tutorial
 - SWAYAM NPTEL Courses
- Two new optional Papers 'Peasant and Rural Society in India' and 'Basic Social Statistics' were added in MA Sociology
- Establishment of Pre-Incubation Centre to provide requisite skills to the budding entrepreneurs
- Student Self-Help Groups created to foster a culture of innovation
- Training and Placement Cell of the College provides a platform for placement opportunities and career counselling for students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality

A. All of the above

audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sggscollege.ac.in/downloads/AnnualReport2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

An inclusive environment facilitating gender equity is ensured through the functioning of

- **Equal Opportunity Cell**
- **Grievance Redressal Cell**
- **Anti Sexual Harassment Cell**
- **Legal Literacy Cell**
- **Dean Girl Students**
- **NCC Girls Wing**
- **Discipline Committee**
- **Anti-Ragging Cell**
 - **Gender Sensitisation Policy**

<https://sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#p>

age=18

- Anti-Sexual Harassment Policy

<https://sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=17>

Empowering Initiatives:

- Female Faculty members in College committees
- Equal representation of girls in Students Council
- Establishment of Student Self-Help Groups by Institution Innovation Council

Curricular:

- Inclusive curriculum dealing with issues of gender parity
- Research conducted by Faculty pertaining to gender

Co-Curricular:

- Commemoration of International and National Day of Women and Girl Child as part of Beti Bachao Beti Padhao campaign
- Empowering rural women entrepreneurs by promoting heritage craft in association with Mehar Baba Charitable Trust, Fatehgarh Sahib

Facilities

- Awards, fee concessions and scholarships for girls' betterment
- Reservation for single girl child in admissions
- Special leaves for female Faculty
- Girls' Common Room to exchange ideas
- Hygienically maintained Girls' Washrooms with sanitary napkin vending machine and incinerator on each floor
- Enhanced security with E-surveillance using CCTVs
- Access to medical care by trained Physician
- Girl students mentored for placement and career counseling

File Description	Documents
Annual gender sensitization action plan	https://www.sggscollege.ac.in/downloads/7.1.1b.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sggscollege.ac.in/downloads/7.1.1a.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College aims to create a zero-waste campus by taking specific measures:

- Implementation of the 5R's: Refuse, Reduce, Reuse, Repurpose and Recycle Solid Waste
- Establishment of a designated segregation unit to ensure effective management of waste
- Segregation of wet (biodegradable) and dry (non-biodegradable) waste in marked and colour-coded dustbins
- Canteen waste and leaf litter accumulated in the bacterial and vermicomposting pits for biodegradation
- Promotion of restricted use of single-use plastic
- Disposal of wet waste generated by the College Mess and Canteen to local pig farmers
- Drainage of grey water through Municipal Corporation drainage system

- Reuse of wastewater generated from the air conditioners for watering the gardens
- Biomedical waste generated from the bacterial culture lab is autoclaved before being disposed off to avoid any contamination
- Incinerator in Girls Common Room to dispose off used sanitary waste
- MOUs signed with Milk Bag Recycling team and Recycling vendor for collecting empty milk packets from faculty/Canteen/students and subsequent disposal, respectively
- Provision of e-waste collection and periodic disposal of electronic waste from authorised vendors
- Promotion of environmental awareness through plastic-free campaigns, waste- segregation workshops etc

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles

A. Any 4 or All of the above

- 3. Pedestrian-friendly pathways**
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for

A. Any 4 or all of the above

enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision and mission of the College incorporates universal values of humanity and welfare of all. The diverse social, cultural, regional and economic backgrounds of the students and Faculty of the College are duly recognised to promote inclusiveness in education.

Students taking admission in the College come from diverse socio-economic, regional, and linguistic backgrounds.

- The Office of Dean Foreign Students looks after the admission and welfare of International students
- The Office of Dean Girl Students ensures representation of girls in different bodies and inclusion in the events/activities conducted in the College
- College has an Equal Opportunity Cell which promotes equality amongst students belonging to different social categories such as SC/ST, OBC, and Divyangjan etc
- Needy students from diverse socio-economic backgrounds are given scholarships and Fee concessions
- Book Bank facility for needy students
- Promotion of linguistic diversity by celebrating important days such as Matribhasha Diwas. Students are free to contribute to the College magazine Agammi Jyot in any language of their choice
- The Curriculum of the College is also instrumental in sensitising students to various concerns such as human

rights, peace, tolerance, compassion, harmony, moral and ethical values

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College is committed to transform students into socially responsible citizens by following the constitutional obligations, constitutional rights and duties. Following events were organised for the same:

- Legal Literacy Club formed under the direction of the State Legal Service Authority (SLSA) aims to spread legal literacy and constitutional awareness among the students to make them responsible citizens
- Electoral Literacy Club organises events such as National Voters Day, National Youth Day etc. to educate students about the electoral process and significance of casting vote
- National Constitution Day, Azadi Ka Amrit Mahotsav, Swachh Bharat Abhiyan and Jal Shakti Abhiyan, etc to make the students aware of their social responsibility
- Equal Opportunity Cell of the College promotes equality amongst students belonging to different social categories
- Details about the Right to Information Act have been uploaded on the College website
- Dharat Suhavi Environment Society aims at working towards environmental conservation and creating environmental awareness. It is devoted to sensitizing the Faculty and students towards environmental issues, thus focusing on Environmental Sustainability
- Commemorated International Women's Day, National Girl Child Day under the scheme 'Beti Bachhao Beti Padhao' and International Day Against Child Labour

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sggscollege.ac.in/downloads/7.1.9%20updated.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates days of National and International importance to inculcate among the students the spirit of universal fraternity along with valuing their heritage, culture and environmental conservation

- Birth Anniversaries of National Leaders and Freedom Fighters- Gandhi Jayanti, Bhagat Singh Shahidi Diwas to uphold their noble vision**

- National Voters Day, Constitution Day, Republic Day and Independence Day to promote the spirit of nationalism
- National Creativity Day, World Book and Copyrights Day to encourage creativity
- World Entrepreneurship Week to promote entrepreneurship and self-reliance
- World Water Day, World Forest Day, World Wetland Day, Wildlife Week, World Ozone Day, World Environment Day, Akshay Urja Diwas and Green Diwali to spread awareness regarding Environment Sustainability
- International Yoga Day to motivate students for physical and mental wellbeing
- International and National Youth Day to encourage development of the youth
- International Women's Day and Girl Child Day to spread awareness about gender equality
- National Science Day, World Science Day and National Mathematics Day to inculcate a scientific temperament
- International Mother Language Day to promote multiculturalism and multilingualism
- College Founder's Day and commemorative Days of Sikh Gurus to inculcate spirit of universal brotherhood

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

In accordance with National Educational Policy 2020 and National Biodiversity Targets 2020, the College has undertaken sustainable initiatives for improving the quality of life, protection of the ecosystem and preservation of natural resources along with representing cultural diversity. The two Best Practices include:

1. **Environmental Sustainability:** The creation of a mini urban

forest on-campus with native species of trees amalgamating tradition and modernity along with numerous green initiatives undertaken for: expanding and maintaining green cover, waste management, using renewable sources of energy and water conservation by involving the youth and intelligentsia. The Environment, Green and Energy Audits along with the awards and accolades received by significant Governmental organisations in the last five years are evidence of success for the distinct measures taken to promote Environmental sustainability.

2. Heritage and Cultural Preservation: This includes promotion of rich heritage, historical legacy, multicultural expressions and Punjabi Maa Boli (mother-tongue). The values of unique Sikh practice of Seva (selfless service) and Sarbat da Bhala (welfare of all) are imbibed through Community Outreach Programmes for motivating students to be socially responsible. The youth is encouraged to give back to their alma mater and society, while upholding the rich legacy and traditions of the region.

File Description	Documents
Best practices in the Institutional website	https://www.sggscollege.ac.in/downloads/7.2.1A_BestPractice_ES.pdf
Any other relevant information	https://www.sggscollege.ac.in/downloads/7.2.1B_BestPractice_HC.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College stands out in its distinctive endeavour for sustainability through holistic development of students and commitment to the cause of academics supplemented with philanthropy, morality and social inclusiveness amongst youth. The pedagogy used is innovative and cohesive. Within the mentioned framework, the unique Sikh practice of Seva (selfless service) is integrated in the academic and routine functioning of the College, through acts of service and several community outreach programmes. The NCC and NSS Units also epitomised this spirit. The College is creating a niche in the field of Environmental Sustainability with the creation of a mini urban forest with native species of trees, at the same time actively

promoting heritage and cultural preservation. The tradition of excellence in sports is the forte of the College and our sportspersons have International representations. The Alumni of the College are well placed in every walk of life and contribute towards the sustainable practices of their alma mater in a commendable way.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College aims to undertake various initiatives for the holistic development of its students, faculty and infrastructure during the next academic year, including

- Preparation of Academic and Activity calendar
- Preparation for the NAAC Peer Team Visit for 3rd Cycle of Accreditation
- Construction of new Classrooms, Computer Laboratories and Seminar Hall
- Upgradation, Repair and Maintenance of Classrooms and Laboratories
- Upgrading Infrastructure for differently-abled students
- Enhancement of Network and Wi-fi speed
- Facilitating Sports Excellence
- Enhancement of Community and Rural Outreach Programs through adoption of villages under UBA/NSS/NCC etc
- Enhancing wider engagement of Alumni
- Introducing new Add-on/Certificate/Vocational Courses
- Enhancement in the MOUs and collaborations to promote Academia-Industry Interface, Social Entrepreneurship and Rural Engagement
- Promoting Innovation and Startups through establishment of Pre-Incubation Centre, Student Self-Help Groups to provide a platform for students to showcase their creative and marketing skills
- Applying for Research Centres to promote research activities
- Financial Assistance to support wide categories of students i.e. SC/ST, Divyangjan, Meritorious, Sportsperson, Girl-students, EWS etc
- Enhancing the employability skills of students by

organizing Workshops, Training Sessions, and Interactive Lectures

- Promoting the Best Practices of the College i.e. Environmental Sustainability, and Cultural and Heritage Preservation